

Library Board Meeting Agenda

Indianapolis-Marion County Public Library

Notice Of The Regular Meeting September 28, 2015

Library Board Members Are Hereby Notified That The Regular Meeting Of The Board Will Be Held At The

> West Indianapolis Branch Library 1216 South Kappes Street At 6:30 P.M.

For The Purpose Of Considering The Following Agenda Items Dated This 23rd Day Of September, 2015

> DOROTHY R. CRENSHAW President of the Library Board

-- Regular Meeting Agenda--

- 1. Call to Order
- 2. Roll Call

3. Branch Manager's Report

Kimberly Andersen, Manager, West Indianapolis Branch, will provide an update on library services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A <u>five</u>-minute limit will be allowed for each speaker.

- b. **Dear CEO Letters and Responses** (at meeting)
- c. **Correspondence** for the Board's general information (at meeting)

5. Approval of Minutes

a. **Regular Meeting, August 24, 2015** (enclosed)

COMMITTEE REPORTS

- 6. Finance Committee (David W. Wantz, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston)
 - a. **Report of the Treasurer August 2015** (enclosed)
 - b. **Resolution 38 2015** (Appropriation of Gift and Grant Proceeds and Transfer Between Accounts and Classifications) (enclosed)

- c. **Resolution 39 2015** (Authorization for the Chief Executive Officer to Negotiate Contract for IPS Feasibility Study for Shared System) (enclosed)
- d. **Resolution 40 2015** (Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the Radio Frequency Equipment Project and Expenses Related Thereto) (enclosed)
- e. President Crenshaw will Convene a Public Hearing
 - 1) To consider the Library's Appropriation of Bond Proceeds for the 2015-2016 RFID Equipment Project as advertised on September 18, 2015 in the *Indianapolis Star* and the *Court and Commercial*
 - 2) Invite Public Comment from the Audience

President Crenshaw will Close the Public Hearing

- f. **Resolution 41 2015** (Appropriation of Bond Proceeds for the 2015-2016 RFID Equipment Project) (enclosed)
- 7. Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne)
 - a. **Resolution 42 2015** (Approval of Bereavement Policy Revision Subsection 235.1) (enclosed)
- 8. Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez)
 - a. **Briefing Report** Warren Branch Project Options (enclosed)
 - b. **Briefing Report** East Washington Branch Selected Project Option (enclosed)
 - c. **Resolution 43 2015** (Authorization to Prepare Bidding Documents and Solicit Bids for the Southport Branch Project) (enclosed)

- d. **Briefing Report for Action Items Scheduled for the October 2015 Facilities Committee Meeting** Approval to Award a Construction Contract for the Library Services Center Administration Area Renovation Project (enclosed)
- 9. External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne)
 - a. Beech Grove Public Library Merger Planning Committee Update (enclosed)
 - b. Discussion of Big Box Retailer's Assessment Appeals (enclosed)
- 10. Library Foundation Update (David W. Wantz, Library Board Representative)
- 11. Report of the Chief Executive Officer
 - a. **CEO Monthly Statistical Report August 2015** (enclosed)
 - b. **Progress Report on the Library's Strategic Plan** Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)
 - c. Confirming Resolutions:
 - 1) Resolution Regarding Finances, Personnel and Travel (44 2015)

Enclosed.

d. **Update on the Lawrence Township Library Card Project** – Kim Crowder, Communications Director, will share and discuss the video. (at meeting)

UNFINISHED BUSINESS

12.

NEW BUSINESS

13.

DISCUSSION AND AGENDA BUILDING

14. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October, 2015 - To Be Determined

INFORMATION

15. Materials

- a. Special Meeting of Library Board Facilities Committee Notes September 3, 2015 (enclosed)
- b. Joint Meeting of Library Board Committees Notes September 15, 2015 (enclosed)
- 16. Board Meeting Schedule for 2015 (Notice of Date and Place of Meeting) and Upcoming Events
 - a. **Board Meetings for 2015** Current calendar will be updated each month, **as necessary**, and additional information highlighted.
 - b. Library Programs/Free Upcoming Events updated through October 25, 2015 and October PSAs. (enclosed)
 - c. **Joint Meeting of Library Board Committees** Tuesday, October 13, 2015, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

17. Notice of Special Meetings

18. Notice of Next Regular Meeting

Monday, October 26, 2015, at the Brightwood Branch Library, 2435 North Sherman Drive, at 6:30 p.m.

19. Other Business

20. Adjournment



West Indianapolis Library I-MCPL Library Board Meeting September 28, 2015

The West Indianapolis Branch Library opened in its current location on November 15, 1986. The library is located in an older, working class neighborhood that sits in the midst of a heavily industrial area. Our daytime population is nearly twice that of the resident population. Many employees from surrounding businesses use the Library to pick up their hold items.

The West Indianapolis Library staff partners with many community organizations:

- Mary Rigg Neighborhood Center (MNRC)
- West Indianapolis Development Corp (WIDC)
- Community Council Meetings at IPS Schools 46, 49 & George Washington Community High School

West Indianapolis Branch Library partners with community organizations to hold an annual Community Day celebration each summer. We also partner to host the annual Christmas Tree Lighting, taking place on December 1st from 4:00-7:00 in the parking lot behind the library.

We are currently involved in a United Way Project, Connecting Hearts at Home, which pairs a team of volunteers from Eli Lilly with our branch library. Next week on Thursday, Oct. 1st, during the Lilly Global Day of Service, we will be hosting over 40 volunteers. The volunteers are going to be helping us with a facility "spruce up", painting, cleaning & planting, throughout the branch. The volunteers have also assisted us with our Summer Reading Kick-Off Event this past summer, sent volunteers to read to children during the Summer Reading Program and intend to help us with our IPS Fall Break programs.

Our staff includes one full-time manager/librarian, one full-time library services supervisor, one 3/5 time library assistant, one ½ time library assistant & one ½ time computer lab assistant.

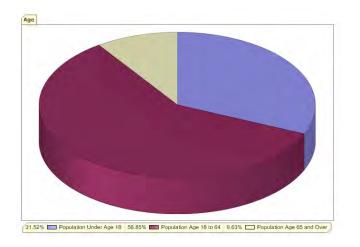
Respectfully Submitted, Kimberly Andersen, Branch Manager

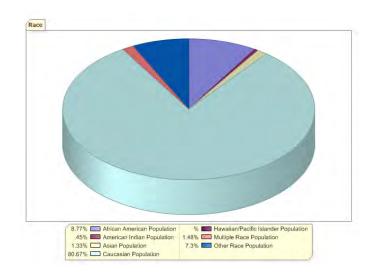
West Indianapolis Branch Library



Who we are:

- (1) Librarian
- (1) Library Services Supervisor
- (1) 1/2 time Library Assistants
- (1) 1/2 time Computer Lab Assistant
- (1) 3/5 time Library Assistant





Who we serve:

- The total base population is 11,5811
- 36.9% of all occupied units are owner occupied¹
- 40.52% of all occupied units are renter occupied¹
- 22.58% vacant housing units¹
- **Schools**: IPS #46 (K-8), IPS #49 (K-6), IPS George Washington Community School (6-12), IPS Key Learning Community (K-12), Maplewood Elementary (PK-6)
- Churches: 19 churches in the area?

How we serve:

- 72,018 door count in 2014
- 79,720 circulation in 2014
- 26,735 computer sessions in 2014
- 3,215 reference questions in 2014



Our Story:

The West Indianapolis Library sits in the heart of our neighborhood. Residents here have a sense of identity as strong as other neighborhoods in the city, such as Broad Ripple or Warren Hills. An example of metropolitan duality, there are both families that have been here for generations and a transient population without roots. Often, the latter group rents from the former group.

Our 5,000 sq. ft. building is situated at the southwest corner of Morris Street and Kappes Street. Part of the West Indianapolis Neighborhood Services concept (an effort to concentrate services to citizens within a two block area), we are adjacent to several agencies that serve the population from birth through old age. Agencies in this partnership include:

- West Indianapolis Development Corporation
- West Indianapolis Neighborhood Congress
- Mary Rigg Neighborhood Center
- Southwest HeadStart
- William Penn Senior Housing
- Southwest Health Center

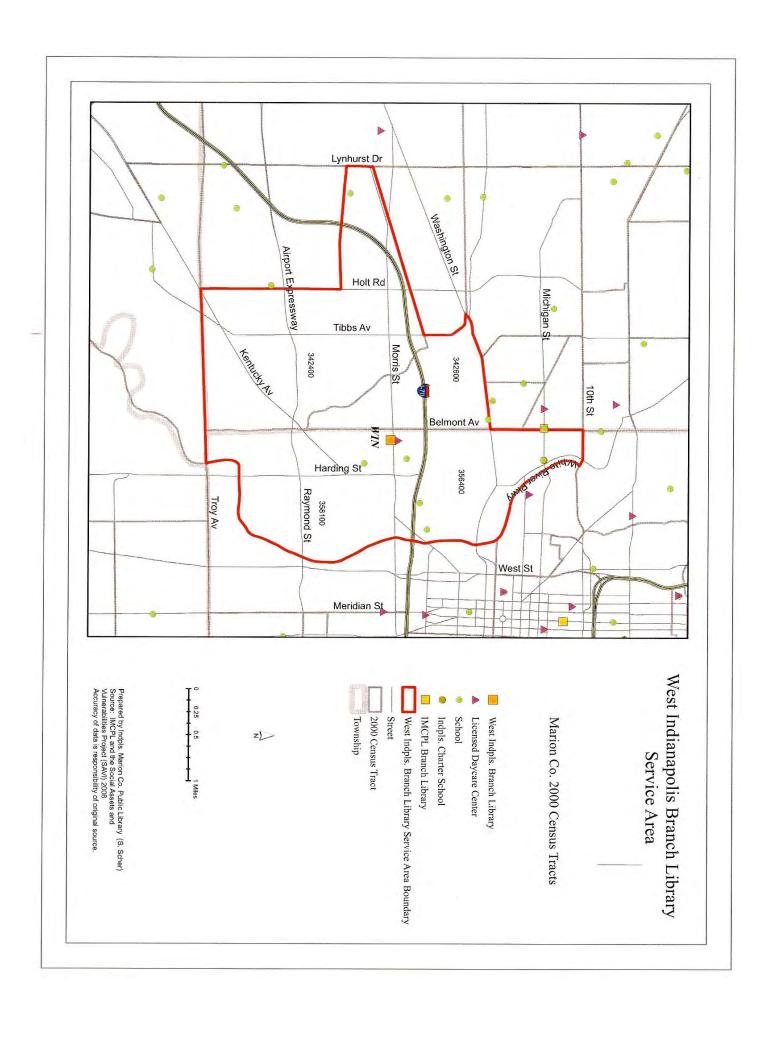
In every case, the Library has formed a partnership that has allowed us to extend services far beyond our front door.

Each year we partner with Mary Rigg Neighborhood Center and West Indianapolis Development Corporation to host a "Tree Lighting". We typically see over 400 patrons during this event.

These are just a few examples of how the West Indianapolis Library has become an integral part of the neighborhood. Our patrons come into West Indianapolis knowing that they will be called upon by name, that the staff will offer new items of interest to them, and that we will listen to their stories. We are a part of the West Indianapolis neighborhood family.

Prepared by

Kimberly Andersen, Branch Manager West Indianapolis Library 1216 Kappes St. Indianapolis, IN 46221-1536 (317) 275-4540



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY MINUTES OF THE REGULAR MEETING AUGUST 24, 2015

The Indianapolis-Marion County Public Library Board met at the Southport Branch Library, 2630 East Stop 11 Road, Indianapolis, Indiana, on Monday, August 24, 2015 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

In the absence of Ms. Crenshaw, Dr. Wantz presided as Chairman. Ms. Charleston acted as Secretary.

2. Roll Call

Members present: Ms. Aguilera, Ms. Blunt, Ms. Charleston, Mr. Gutierrez, Ms. Payne and Dr. Wantz.

Members absent: Ms. Crenshaw.

3. Branch Manager's Report

Cathy Gage, Manager, Southport Branch, welcomed everyone.

She mentioned that this was the last time the Board would attend a meeting in the branch as it is now. Ms. Gage reminded everyone that when the Board next meets at Southport it will be a totally renovated facility.

Ms. Gage noted that she had provided information on the branch in the Report that had been submitted to the Board.

Dr. Wantz and Ms. Gage concurred that there had been good turnout for the recent public forums about the upcoming renovation project. The next forum is scheduled on September 1, 2015 at 7:00 p.m.

A copy of the Report is attached to these minutes.

4. Public Comment and Communications

- a. There were no petitions to come before the Board.
- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, July 27, 2015

The minutes were approved on the motion of Ms. Payne, seconded by Ms. Blunt, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Mr. Gutierrez, Ms. Payne and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (David W. Wantz, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston)

a. Report of the Treasurer – July 2015

Becky Dixon, Chief Financial Officer, discussed the Report.

For the month of July, actual expenditures, less investments and debt payments, were 3.5% less than projected. Library spent less in supplies and capital outlay.

Actual revenue was 67% higher than projected. We received more eRate revenue than projected and grant revenue was higher than projected due to a timing difference.

July 2015 expenditures, less investments and debt payments, were 11% higher than July 2014. The majority of this increase was in personal services due to three pay periods in July 2015 offset by a decrease in capital outlay expenditures.

July 2015 receipts were 67% more than July 2014. The increase is due to a timing difference in grant and eRate revenue and an increase in LOIT.

Year-to-date Fines and Fees revenue for 2015 is \$586,392 compared to \$600,334 for year-to-date 2014. The Library has reduced Fines and Fees and implemented Earn and Learn resulting in less revenue.

Mr. Gutierrez made the motion, which was seconded by Ms. Charleston, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. **Resolution 36 – 2015** (Resolution for Appropriations and Tax Rates – 2016 Budget)

Ms. Dixon mentioned that the 2016 Budget includes an Operating Fund of \$39.8 million, a Debt Service of \$12.1 million, Rainy Day Fund of \$2.5 million, Capital Projects Fund of \$1.8 million, and a Library Improvement Reserve Fund of \$600,000.

The Budget includes \$328,759 for merit increases and an allocation for collection materials of \$5.5 million, the same as 2015. It provides revenues, generated from a short-term bond sale later in 2015, for Radio Frequency Identification tagging of materials in 2016.

She advised that the City of Indianapolis is considering eliminating the Homestead Credit. Should that be approved, that will increase the amount of caps that will impact the Library by \$431,000 in 2016. She made an adjustment in the Budget to reflect this possibility. It also includes a 2.6% increase in the growth rate as set by the Department of Local Government Finance, resulting in the maximum levy allowed. Projected tax rates are based on an Assessed Value that is 3% less than the current AV, resulting in an estimated tax rate increase of \$0.0073.

After approval by the Board, the Budget moves to the City-County Council for consideration and then onto the Department of Local Government Finance for final approval.

After full discussion and careful consideration of Resolution 36 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Ms. Payne, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Mr. Gutierrez, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne)

Ms. Aguilera announced that the Committee did not have a report this month.

8. Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez)

a. **Briefing Report** – East Washington Branch Project Options

Sharon Smith, Facilities Director, reviewed the Report that highlighted the proposed architectural options for the East Washington Branch renovation and expansion project. She mentioned that the project architect, Mohler Architects, has now come up with another option which they feel is viable and will bring that to the Facilities Committee meeting in September for review. To date, the Library has received good feedback at our public meetings. The final public meeting is scheduled for September 3, 2015 at 4:30 p.m.

b. **Briefing Report** – Southport Branch Project Options

Diana Short, Andy Hine and Rick Rush of arcDESIGN, gave a presentation on the current plans for the renovation project at the Southport Branch.

The current proposal is to move the main entrance to the north side of the building, install a new vestibule and canopy at the entrance, move the community room, establish multiple service points and create group study rooms and teen area, among other recommendations. The final public meeting on the project is scheduled for September 1, 2015 at 7:00 p.m.

c. **Briefing Report** – Scheduled September 2015 Board Action Item – Authorize Bidding of the Southport Branch Project

Ms. Smith commented that the Board will be asked to authorize bidding for construction of the Southport Branch project at that meeting. Construction would begin in the first quarter of 2016, with project completion in July 2016.

9. External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne)

a. **Resolution 34 – 2015** (Approval to Initiate Planning Process for Merger of the Beech Grove Public Library with the Indianapolis-Marion County Public Library) (*NOTE: This item was previously tabled at the July Board Meeting.*)

At this time, Mr. Gutierrez made the motion, which was seconded by Ms. Blunt, that Resolution 34 - 2015 be removed from tabling done at the July Board Meeting and be presented for action at tonight's meeting.

Motion carried.

Liz Schoettle, Director, Beech Grove Public Library and Kim White, Beech Grove Public Library Board member, commented that they are excited and looking forward to meeting with the newly formed Planning Committee about moving the merger forward.

After full discussion and careful consideration of Resolution 34 – 2015, the resolution was adopted on the motion of Mr. Gutierrez, seconded by Ms. Blunt, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Mr. Gutierrez, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

10. Library Foundation Update (David W. Wantz, Library Board Representative)

August 2015 Foundation Update

Dr. Wantz reviewed the Foundation's recent activities. Some of the highlights were as follows:

- Last month, the Foundation received many gifts. The top corporate and Foundation contributors included:

- Central Indiana Community Foundation Collections/IT
- Indiana University and Press 53 Indiana Authors Award
- RJE Business Interiors and WTHR-Channel 13 Most Urgent Need
- Community Covenant Foundation Summer Reading Program
- This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.
 - Cultural and Community Fall Fest
 - Collections Online Ads for Digital Content
 - Life Long Learning eBook Tinker Station, Microsoft Computer Classes at East 38th Street, Microsoft Computer Classes and Spanish Language Computer Classes
 - Capital/Branch Initiatives At Your Library and Staff Development Fund

Other News:

- Please join us for the Eugene & Marilyn Glick Indiana Authors Award Dinner on Saturday October 10, 2015, at Central Library. Tickets are \$75 each. You can treat your book club to a night out with our book club special: A table of eight for \$520. We expect the Award Dinner to sell out in mid-September, so call the Foundation at 275-4700 to reserve your seat.

Ms. Payne thanked Dr. Wantz and the Foundation for their efforts related to increasing minority participation for the program.

11. Report Of The Chief Executive Officer

a. CEO Monthly Statistical Report – July 2015

Jackie Nytes, Chief Executive Officer, commented that the numbers this month are all over the place for July.

She researched the drop in Door Count. There was a door counting equipment failure at one branch. The traffic problems near Southport are affecting patron visits. Also, staff advises families are taking vacations in July rather than August. All things considered, it is still a big drop for this month

On the other hand, Circulation is up for July. It should be noted that circulation of our electronic materials is increasing.

The New Borrowers number reflects the Library's effort to bring Lawrence Township on board but there is also a renewed effort to discuss library cards at preschools, class visits and fairs/festivals. These efforts are paying off in connecting us with more people and getting them library cards.

b. **Briefing Report** – Recent Community Partnerships

Ms. Nytes advised that the Board had received the Report on recent community partnerships the Library has been cultivating over the last year such as Public Allies, Crime Prevention, Youth Employment Grant, Summer Lunch Program and the Public Collection.

At this time, Nancy Stephenson, Manager, Volunteer Services, addressed the Board about another partnership, the successful Teen Works program.

Students applied for the positions with Teen Works and were required to have a GPA of 2.5 or above. For us, there were two five-member teams of 16-18 year-olds who worked this Summer at Central Library and the Library Services Center and it was a positive experience. The teens assisted with a variety of projects such as periodical discarding, pull lists, sorting Summer Reading Program prizes, processing inventory for the Indy Library Store booksale, and sorting items in Supply. The Glick Foundation paid the teens a minimum wage for their work at the Library. Ms. Stephenson mentioned that it is hoped that we can partner with Teen Works again next year.

c. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (37 – 2015)

Several retirements were noted including Bev Elrod (20 years) and Sally Moser (22 years). Also, Ann Grilliot (24 years) is leaving us to take a library position in Noblesville.

After full discussion and careful consideration of Resolution 37 - 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Ms. Payne, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Mr. Gutierrez, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. Indianapolis Business Journal - CTO of the Year Award

Ms. Nytes recognized Debra Champ, the Library's IT Director, who was named as the IBJ and Techpoint CTO of the Year in the Not-for-Profit/Government (revenue below \$100 million) category.

A round of applause occurred at this time.

On behalf of the Board, Dr. Wantz thanked Ms. Champ for her leadership and guidance.

On another matter, Ms. Nytes discussed the H. J. Umbaugh article she had distributed to the Board members at the meeting entitled "How To Finance School Capital Maintenance Needs With Rolling Short-Term Bonds." She pointed out that this is good background information as the Library prepares for our own short term bond project (RFID) and the need to stay within our tax rate.

UNFINISHED BUSINESS

12. None.

NEW BUSINESS

13. None.

AGENDA BUILDING

14. Future Agenda Items – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

September, 2015 – There were no items suggested.

INFORMATION

15. Materials

a. **Joint Meeting of Library Board Committee Notes – August 11, 2015** were distributed to the Board members for their general information.

16. Board Meeting Schedule for 2015 and Upcoming Events/Information

- a. **Board Meeting Schedule for 2015** Current calendar will be updated each month, as necessary, and additional information highlighted.
- b. Library Programs/Free Upcoming Events updated through September 27, 2015 and September PSAs.
- c. **Joint Meeting of Library Board Committees** September 15, 2015, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

17. Notice of Special Meetings

None.

18. Notice of Next Regular Meeting

Monday, September 28, 2015, at the West Indianapolis Branch Library, 1216 South Kappes Street, at 6:30 p.m.

19. Other Business

None.

20. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:25 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board

Indianapolis-Marion County Public Library Report of the Treasurer for August 2015 Prepared by Accounting for September 28, 2015 Board Meeting

Contents

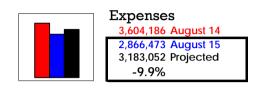
- Monthly Highlights
- Financial Charts
- Operating Fund Revenues and Expenditures
- Expenditures for Operating, Debt, Capital Projects, and Rainy Day
- Status of the Treasury: Investment Report
- Status of the Treasury: Total Funds
- Parking Garage
- Cash Flow Projections: Operating Fund
- Cash Flow Projections: Bond & Interest Redemption Fund
- 2014 Bond Expenditures
- Capital Projects Summary

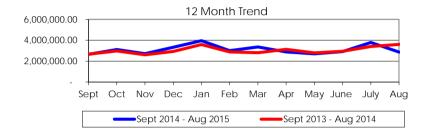
Monthly Highlights

- 1. For the month of August actual expenditures, less investments and debt payments were 9.9% less than projected. Spent less in supplies and collection materials.
- 2. Actual revenue was 8.0% less than projected. We received less in our copy and print revenue than projected and our e-rate revenue was less.
- 3. August 2015 expenditures less investments and debt payments were 20% less than August 2014. The majority of this decrease was in personal services due to the timing of the third payroll in July for 2015 and August in 2014.
- 4. August 2015 receipts were 3% less than August 2014. The decrease is in our copy and print revenue.
- 5. Year to date Fines and Fees Revenue for 2015 is \$657,155 compared to \$675,592 for year to date 2014. The Library has reduced Fines and Fees and implemented Earn & Learn resulting in less revenue.

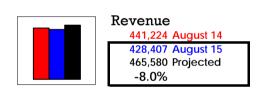
Finances - August 2015

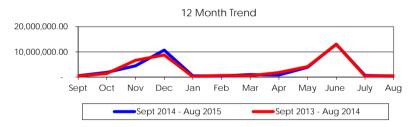
Financial Comparisons - Operating Fund





Spent less than projected - other services and charges.





Charges for services and erate revenue - lower than projected.

Investment Activity



Investments 23,587,069 August 14 26,992,842 August 15



1 9/16/2015

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY OPERATING FUND REVENUES AND EXPENDITURES MONTH ENDED AUGUST 31, 2015

Revenue	Annual			
	2015 Adjusted	Projected MTD	Actual MTD	Variance
	Budget	8/31/2015	8/31/2015	% MTD
2015 - Property Taxes	27,500,708	-	-	0%
2015 - Intergovernmental	5,750,893	288,973	288,458	0%
Fines & Fees	1,036,857	80,406	70,763	-12%
Charges for Services	195,694	29,766	12,596	-58%
Miscellaneous	1,084,690	66,435	56,590	-15%
Total	35,568,842	465,580	428,407	-8%
Expenditures	Annual			
	2015 Adjusted	Projected MTD	Actual MTD	Variance
	Budget	8/31/2015	8/31/2015	% MTD
Personal Services & Benefits	24,496,996	1,875,207	1,806,830	-4%
Supplies	916,644	81,739	45,950	-44%
Other Services and Charges	11,401,790	966,797	822,354	-15%
Capital Outlay	3,695,048	259,309	191,339	-26%
Total	40,510,478	3,183,052	2,866,473	-10%

2 9/16/2015

For the Month Ended August 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Expenses		· ·						
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	14,717,260.43	1,343.00	14,718,603.43	1,132,350.48	9,790,280.29	0.00	4,928,323.14	33%
SALARIES HOURLY STAFF	1,720,701.00	3,610.00	1,724,311.00	135,542.03	1,199,866.71	0.00	524,444.29	30%
Total Salaries & Wages	16,437,961.43	4,953.00	16,442,914.43	1,267,892.51	10,990,147.00	0.00	5,452,767.43	33%
Employee Benefits								
HEALTH INSURANCE	3,855,700.00	0.00	3,855,700.00	285,755.83	2,438,855.38	0.00	1,416,844.62	37%
GROUP LIFE INSURANCE	30,000.00	0.00	30,000.00	1,916.82	17,322.45	0.00	12,677.55	42%
LONG TERM DISABILITY INSURANCE	27,000.00	0.00	27,000.00	2,387.79	16,122.46	0.00	10,877.54	40%
UNEMPLOYMENT COMPENSATION	5,000.00	8,852.00	13,852.00	840.00	10,380.16	3,471.84	0.00	0%
FICA AND MEDICARE	1,306,235.00	0.00	1,306,235.00	91,582.70	792,101.67	0.00	514,133.33	39%
PERF	2,180,305.00	(8,000.00)	2,172,305.00	154,646.35	1,381,266.86	0.00	791,038.14	36%
EMPLOYEE ASSISTANCE PROGRAM	22,020.00	0.00	22,020.00	1,835.00	14,680.00	7,340.00	0.00	0%
TUITION ASSISTANCE	5,000.00	0.00	5,000.00	0.00	5,034.28	0.00	(34.28)	(1)%
SALARY ADJUSTMENT	637,000.00	(15,030.00)	621,970.00	0.00	9,991.60	0.00	611,978.40	98%
Total Employee Benefits	8,068,260.00	(14,178.00)	8,054,082.00	538,964.49	4,685,754.86	10,811.84	3,357,515.30	42%
Total Services Personal	24,506,221.43	(9,225.00)	24,496,996.43	1,806,857.00	15,675,901.86	10,811.84	8,810,282.73	36%
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	434,483.00	45,547.66	480,030.66	26,922.72	270,389.50	64,606.29	145,034.87	30%
UNIFORMS	7,000.00	0.00	7,000.00	0.00	465.77	0.00	6,534.23	93%
Total Office Supplies	441,483.00	45,547.66	487,030.66	26,922.72	270,855.27	64,606.29	151,569.10	31%
Operating Supplies								
CLEANING & SANITATION	159,850.00	2,605.56	162,455.56	11,044.86	79,012.62	64,041.59	19,401.35	12%
GASOLINE	38,000.00	1,082.32	39,082.32	0.00	10,176.78	22,293.09	6,612.45	17%
Total Operating Supplies	197,850.00	3,687.88	201,537.88	11,044.86	89,189.40	86,334.68	26,013.80	13%

For the Month Ended August 31, 2015

account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Other Supplies								
LIBRARY SUPPLIES	175,500.00	30,846.20	206,346.20	8,172.53	149,116.78	55,987.04	1,242.38	1%
NON-CAPITAL FURNITURE & EQUIPMENT	15,000.00	6,729.28	21,729.28	0.00	1,593.94	0.00	20,135.34	93%
Total Other Supplies	190,500.00	37,575.48	228,075.48	8,172.53	150,710.72	55,987.04	21,377.72	9%
Total Supplies	829,833.00	86,811.02	916,644.02	46,140.11	510,755.39	206,928.01	198,960.62	22%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	129,250.00	27,524.50	156,774.50	37,490.08	100,643.96	47,453.64	8,676.90	6%
LEGAL SERVICES	195,000.00	37,459.50	232,459.50	18,124.50	136,272.50	0.00	96,187.00	41%
Total Professional Services	324,250.00	64,984.00	389,234.00	55,614.58	236,916.46	47,453.64	104,863.90	27%
Communication & Transportation								
POSTAGE	64,000.00	(5,008.45)	58,991.55	0.00	4,463.41	2,048.17	52,479.97	89%
TRAVEL	30,070.00	0.00	30,070.00	2,412.10	14,952.55	0.00	15,117.45	50%
CONFERENCES	77,460.00	1,728.00	79,188.00	810.43	48,312.62	2,490.00	28,385.38	36%
IN HOUSE CONFERENCE	50,000.00	(21,728.00)	28,272.00	1,854.00	11,911.00	1,159.50	15,201.50	54%
FREIGHT & EXPRESS	6,000.00	6,225.00	12,225.00	5,905.61	11,069.02	654.77	501.21	4%
DATA COMMUNICATIONS	310,000.00	(10,000.00)	300,000.00	2,451.41	144,533.27	0.00	155,466.73	52%
CELLULAR PHONE	6,800.00	0.00	6,800.00	939.94	6,950.64	0.00	(150.64)	(2)%
Total Communication & Transportation	544,330.00	(28,783.45)	515,546.55	14,373.49	242,192.51	6,352.44	267,001.60	52%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,050.00	0.00	2,050.00	555.38	1,809.09	0.00	240.91	12%
Printing	237,050.00	22,545.00	259,595.00	24,952.95	226,726.80	20,435.00	12,433.20	5%
Total Printing & Advertising	239,100.00	22,545.00	261,645.00	25,508.33	228,535.89	20,435.00	12,674.11	5%
Insurance								
OFFICIAL BONDS	1,000.00	(25.00)	975.00	0.00	975.00	0.00	0.00	0%
AUTOMOBILE	10,500.00	(4,002.00)	6,498.00	4,013.10	4,013.10	2,484.30	0.60	0%

For the Month Ended August 31, 2015

t Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
PACKAGE	172,000.00	11,689.00	183,689.00	64,833.90	143,863.90	39,824.70	0.40	0%
WORKER'S COMPENSATION	165,000.00	23,073.00	188,073.00	41,264.00	144,673.00	41,261.00	2,139.00	1%
EXCESS LIABILITY	8,700.00	0.00	8,700.00	2,573.00	6,113.00	1,592.00	995.00	11%
PUBLIC OFFICIALS & EMPLOYEE LIAB	16,500.00	(992.00)	15,508.00	0.00	15,508.00	0.00	0.00	0%
CLAIMS, AWARDS, AND INDEMNITIES	0.00	1,130.00	1,130.00	0.00	1,127.67	0.00	2.33	0%
BROKERAGE FEE	25,000.00	(7,800.00)	17,200.00	4,250.00	12,750.00	4,250.00	200.00	1%
Total Insurance	398,700.00	23,073.00	421,773.00	116,934.00	329,023.67	89,412.00	3,337.33	1%
Utilities								
Gas	103,850.00	9,889.58	113,739.58	1,359.47	56,177.98	57,561.60	0.00	0%
ELECTRICITY	862,733.00	63,004.53	925,737.53	74,649.60	527,673.45	398,064.08	0.00	0%
HEAT/STEAM	364,000.00	39,397.81	403,397.81	16,264.65	192,867.42	210,530.39	0.00	0%
COOLING/CHILLED WATER	453,200.00	23,016.64	476,216.64	51,437.51	267,931.61	208,285.03	0.00	0%
WATER	53,325.00	755.12	54,080.12	4,479.10	27,534.23	26,545.89	0.00	0%
STORMWATER	12,500.00	(141.00)	12,359.00	0.00	5,548.50	6,250.00	560.50	5%
SEWAGE	59,418.00	700.40	60,118.40	5,947.66	36,642.92	23,475.48	0.00	0%
Total Utilities	1,909,026.00	136,623.08	2,045,649.08	154,137.99	1,114,376.11	930,712.47	560.50	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	804,800.00	38,567.88	843,367.88	32,305.55	500,857.92	213,550.38	128,959.58	15%
REP & MAINT-HEATING & AIR	155,000.00	13,145.15	168,145.15	13,041.57	108,355.10	49,069.60	10,720.45	6%
MAINT & REPAIR - AUTO	40,000.00	0.00	40,000.00	588.21	16,288.73	2,216.15	21,495.12	54%
REP & MAINT-EQUIPMENT	71,000.00	2,091.61	73,091.61	2,646.62	31,905.55	16,697.42	24,488.64	34%
REP & MAINT-COMPUTERS	390,000.00	(1,993.00)	388,007.00	78,743.23	315,887.53	15,150.84	56,968.63	15%
CLEANING	919,340.00	91,627.50	1,010,967.50	88,565.00	594,424.96	404,114.30	12,428.24	1%
Total Repairs & Maintenance	2,380,140.00	143,439.14	2,523,579.14	215,890.18	1,567,719.79	700,798.69	255,060.66	10%
Rentals								
REAL ESTATE	449,141.00	0.00	449,141.00	35,888.62	295,858.96	0.00	153,282.04	34%
EQUIPMENT	57,680.00	0.00	57,680.00	4,222.14	39,535.46	12,666.42	5,478.12	9%
Total Rentals	506,821.00	0.00	506,821.00	40,110.76	335,394.42	12,666.42	158,760.16	31%

5

9/15/2015

For the Month Ended August 31, 2015

ccount Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Other Services & Charges								
DUES & MEMBERSHIPS	51,550.00	0.00	51,550.00	100.00	42,890.29	0.00	8,659.71	179
COMPUTER SERVICES	3,500.00	20,944.95	24,444.95	1,872.88	23,267.94	2,000.00	(822.99)	(3)%
PAYROLL SERVICES	130,000.00	(3,310.00)	126,690.00	8,818.22	84,046.79	0.00	42,643.21	349
SECURITY SERVICES	888,326.00	128,886.40	1,017,212.40	43,462.33	556,525.60	368,618.69	92,068.11	99
TRASH REMOVAL	140,840.00	(53,267.20)	87,572.80	4,278.82	45,110.97	21,771.83	20,690.00	249
SNOW REMOVAL	243,460.00	85,000.00	328,460.00	0.00	306,873.93	9,546.07	12,040.00	49
PROGRAMMING	90,000.00	(17,305.00)	72,695.00	1,966.79	35,024.51	500.00	37,170.49	519
PROGRAMMING-JUV.	166,000.00	(4,000.00)	162,000.00	1,668.00	111,110.42	20,135.24	30,754.34	199
PROGRAMMING ADULT - CENTRAL	30,000.00	0.00	30,000.00	2,263.25	16,966.85	2,549.00	10,484.15	35%
PROGRAMMING EXHIBITS - CENTRAL	4,000.00	0.00	4,000.00	718.74	737.39	3.71	3,258.90	819
EVENTS & PR	42,050.00	(7,500.00)	34,550.00	16.00	18,439.25	3,126.00	12,984.75	389
LAWN & LANDSCAPING	243,961.00	0.00	243,961.00	21,600.00	135,821.15	66,365.26	41,774.59	179
OTHER CONTRACTUAL SERVICES	451,856.00	12,226.35	464,082.35	21,454.24	209,777.53	163,136.87	91,167.95	209
MATERIALS CONTRACTUAL	1,655,000.00	345,000.00	2,000,000.00	83,585.00	1,081,865.56	0.00	918,134.44	469
LIBRARY MEDIA STATION	8,000.00	(450.00)	7,550.00	1,368.00	1,878.00	0.00	5,672.00	759
BANK FEES/CREDIT CARD FEES	50,000.00	0.00	50,000.00	5,522.61	43,274.56	0.00	6,725.44	139
RECRUITMENT EXPENSES	8,700.00	24,073.20	32,773.20	1,089.86	15,834.22	3,274.80	13,664.18	429
Total Other Services & Charges	4,207,243.00	530,298.70	4,737,541.70	199,784.74	2,729,444.96	661,027.47	1,347,069.27	28%
Total Other Services & Charges	10,509,610.00	892,179.47	11,401,789.47	822,354.07	6,783,603.81	2,468,858.13	2,149,327.53	19%
Capital Outlay								
CAPITAL - EQUIPMENT	2,500.00	16,424.85	18,924.85	0.00	16,555.34	0.00	2,369.51	139
COMPUTER EQUIPMENT	10,000.00	(10,000.00)	0.00	0.00	0.00	0.00	0.00	09
BOOKS & MATERIALS	3,845,000.00	(345,000.00)	3,500,000.00	98,988.46	2,361,327.81	2,000.00	1,136,672.19	329
UNPROCESSED PAPERBACK BOOKS	126,000.00	199.05	126,199.05	4,096.20	65,335.19	45,216.36	15,647.50	129
RARE BOOKS/SPECIAL COLLECTIONS	0.00	49,924.49	49,924.49	0.00	49,924.49	0.00	0.00	09
Total Capital Outlay	3,983,500.00	(288,451.61)	3,695,048.39	103,084.66	2,493,142.83	47,216.36	1,154,689.20	31%
otal Expenses	39,829,164.43	681,313.88	40,510,478.31	2,778,435.84	25,463,403.89	2,733,814.34	12,313,260.08	30%

6

9/15/2015

Indianapolis Marion County Public Library Bond Interest and Redemption Fund

For the Month Ended August 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Expenses					_	_		
Other Services & Charges								
Other Services & Charges								
BOND EXPENSES	8,310,000.00	0.00	8,310,000.00	0.00	6,405,000.00	0.00	1,905,000.00	23%
INTEREST EXPENSE	2,992,571.00	(236,392.00)	2,756,179.00	0.00	2,125,679.03	0.00	630,499.97	23%
BANK FEES/CREDIT CARD FEES	4,000.00	0.00	4,000.00	0.00	1,900.00	0.00	2,100.00	53%
Total Other Services & Charges	11,306,571.00	(236,392.00)	11,070,179.00	0.00	8,532,579.03	0.00	2,537,599.97	23%
Total Other Services & Charges	11,306,571.00	(236,392.00)	11,070,179.00	0.00	8,532,579.03	0.00	2,537,599.97	23%
Total Expenses	11,306,571.00	(236,392.00)	11,070,179.00	0.00	8,532,579.03	0.00	2,537,599.97	23%

7 9/15/2015

Indianapolis Marion County Public Library Capital Projects Fund

For the Month Ended August 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	491,500.00	67,703.72	559,203.72	2,974.96	116,504.83	129,661.51	313,037.38	56%
Total Office Supplies	491,500.00	67,703.72	559,203.72	2,974.96	116,504.83	129,661.51	313,037.38	56%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	139,800.00	15,027.01	154,827.01	0.00	16,445.41	1,458.95	136,922.65	88%
Total Other Supplies	139,800.00	15,027.01	154,827.01	0.00	16,445.41	1,458.95	136,922.65	88%
Total Supplies	631,300.00	82,730.73	714,030.73	2,974.96	132,950.24	131,120.46	449,960.03	63%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	25,000.00	35,399.00	60,399.00	24,999.00	31,659.00	11,470.00	17,270.00	29%
Total Professional Services	25,000.00	35,399.00	60,399.00	24,999.00	31,659.00	11,470.00	17,270.00	29%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	540,000.00	6,761.65	546,761.65	27,906.50	138,938.02	93,338.50	314,485.13	58%
REP & MAINT-HEATING & AIR	170,000.00	0.00	170,000.00	0.00	18,619.48	0.00	151,380.52	89%
REP & MAINT-EQUIPMENT	0.00	13,156.00	13,156.00	4,698.00	7,787.00	9,656.00	(4,287.00)	(33)%
Total Repairs & Maintenance	710,000.00	19,917.65	729,917.65	32,604.50	165,344.50	102,994.50	461,578.65	63%
Other Services & Charges								
COMPUTER SERVICES	0.00	5,825.00	5,825.00	0.00	5,825.00	0.00	0.00	0%
LAWN & LANDSCAPING	0.00	3,116.00	3,116.00	0.00	3,115.58	0.00	0.42	0%
OTHER CONTRACTUAL SERVICES	50,000.00	0.00	50,000.00	0.00	6,396.62	5,200.00	38,403.38	77%
Total Other Services & Charges	50,000.00	8,941.00	58,941.00	0.00	15,337.20	5,200.00	38,403.80	65%
Total Other Services & Charges	785,000.00	64,257.65	849,257.65	57,603.50	212,340.70	119,664.50	517,252.45	61%

8

9/15/2015

Indianapolis Marion County Public Library Capital Projects Fund

For the Month Ended August 31, 2015

9

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 67 %	P.O.	Balance 33 %	% Remaining
Capital Outlay								
CAPITAL - FURNITURE	130,000.00	(8,570.00)	121,430.00	0.00	2,077.00	18,032.14	101,320.86	83%
CAPITAL - EQUIPMENT	0.00	236,570.00	236,570.00	0.00	8,569.25	0.00	228,000.75	96%
COMPUTER EQUIPMENT	445,700.00	(209,379.28)	236,320.72	4,695.22	25,560.39	12,749.08	198,011.25	84%
Total Capital Outlay	575,700.00	18,620.72	594,320.72	4,695.22	36,206.64	30,781.22	527,332.86	89%
Total Expenses	1,992,000.00	165,609.10	2,157,609.10	65,273.68	381,497.58	281,566.18	1,494,545.34	69%

9/15/2015

Indianapolis Marion County Public Library Income Statement - Rainy Day Fund

For the Month Ended August 31, 2015

10

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
39 - Rainy Day Fund								
Revenues								
Other Revenue								
INTEREST INCOME	0.00	12,000.00	12,000.00	2,579.92	26,249.87	0.00	(14,249.87)	(119)%
Total Other Revenue	0.00	12,000.00	12,000.00	2,579.92	26,249.87	0.00	(14,249.87)	(119)%
Total Revenues	0.00	12,000.00	12,000.00	2,579.92	26,249.87	0.00	(14,249.87)	(119)%
Expenses								
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	20,500.00	20,500.00	1,500.00	22,000.00	35,000.00	(36,500.00)	(178)%
LEGAL SERVICES	50,000.00	(20,500.00)	29,500.00	980.00	10,479.75	0.00	19,020.25	64%
Total Professional Services	50,000.00	0.00	50,000.00	2,480.00	32,479.75	35,000.00	(17,479.75)	(35)%
Total Other Services & Charges	50,000.00	0.00	50,000.00	2,480.00	32,479.75	35,000.00	(17,479.75)	(35)%
Capital Outlay								
LAND	550,000.00	(7,846.00)	542,154.00	0.00	0.00	0.00	542,154.00	100%
VEHICLES	400,000.00	7,846.00	407,846.00	0.00	0.00	407,846.00	0.00	0%
Total Capital Outlay	950,000.00	0.00	950,000.00	0.00	0.00	407,846.00	542,154.00	57%
Total Expenses	1,000,000.00	0.00	1,000,000.00	2,480.00	32,479.75	442,846.00	524,674.25	52%

9/10/2015

Indianapolis Marion County Public Library Status of the Treasury Investment Report August 31, 2015

Chase Savings Account

		Balance	Intere	Interest Earned		
	Aug	gust 31, 2015	Augu	August 31, 2015		
Operating Fund	\$	4,770,369	\$	121		
Library Improvement Reserve Fd	\$	75,521		2		
Shared System Fund	\$	245,852		6		
Grant Fund	\$	736,592		19		
Parking Garage	\$	53,967		1		
Capital Projects Fund	\$	800,156		20		
Bond & Interest Redemption Fd	\$	1,752,575		45		
Total Chase Savings Account	\$	8,435,032	\$	214		

The average savings account rate for August was 0.03%

Fifth Third Bank Savings Account

Total Fifth Third Savings Account	\$	2,008,710	\$	596
Operating Fund	\$	2,008,710	\$	596
	Au	Balance gust 31, 2015	Interest Earned August 31, 2015	

The average savings account rate for August was 0.35%

Fifth Third Bank Investment Account

	Balance	Interest Earned		
Α	ugust 31, 2015	August 31, 2015		
\$	1,530,208	\$	889	
\$	2,934,411		1,705	
\$	303,031		176	
\$	505,051		293	
\$	534,507		311	
\$	505,933		294	
\$	4,351,851		2,528	
\$	1,010,102		587	
\$	11,675,093	\$	6,783	
	\$ \$ \$ \$ \$ \$ \$	August 31, 2015 \$ 1,530,208 \$ 2,934,411 \$ 303,031 \$ 505,051 \$ 534,507 \$ 505,933 \$ 4,351,851 \$ 1,010,102	August 31, 2015 Aug \$ 1,530,208 \$ \$ 2,934,411 \$ 303,031 \$ 505,051 \$ 534,507 \$ 505,933 \$ 4,351,851 \$ 1,010,102	

The average investment account rate for August was .70%

Hoosier Fund Account Income

	Balance August 31, 2015			est Earned st 31, 2015
Rainy Day Fund	\$	168,991	\$	52
Total Hoosier Fund Account	\$	168,991	\$	52

The average Hoosier Fund account rate for August was 0.36%

Huntington Bank Money Market Account Income

	Balance August 31, 2015	Interest Earned August 31, 2015		
2014 Multi-Branch Facility Improvmts	\$ 4,693,362	\$	1,395	
Total Huntington Bank Account	\$ 4,693,362	\$	1,395	

The average Huntington Bank account rate for August was 0.35%

<u>TrustINdiana</u>

	Balance		Interest Earned		
	Aug	ust 31, 2015	August 31, 2015		
Operating Fund	\$	11,653	\$	1	
Total TrustINdiana Account	\$	11,653	\$	1	

The average TrustIndiana account rate for August was 0.15%

Previous Month's Chase Savings Account Activity

	Balance July 31, 2015			Interest Earned July 31, 2015
Operating Fund	\$	4,770,248	\$	76
Library Improvement Reserve Fd		75,519		2
Shared System Fund		245,846		6
Grant Fund		736,573		7
Parking Garage		53,965		1
Capital Projects Fund		800,136		5
Bond & Interest Redemption Fd		1,752,530		12
Total Chase Savings Account	\$	8,434,818	\$	110

The average savings account rate for July was 0.03%

Previous Fifth Third Bank Savings Account

Operating Fund	\$ 2,008,114	\$ 596
Total Fifth Third Savings Account	\$ 2,008,114	\$ 596

The average savings account rate for July was 0.35%

Previous Fifth Third Investment Account

	Balance	Interest Earned		
	July 31, 2015		luly 31, 2015	
Operating Fund	\$ 1,529,319	\$	2,034	
Library Improvement Reserve Fd	2,932,706		3,900	
Shared System Fund	302,854		403	
Gift Fund	504,757		671	
Construction Fund	534,196		710	
Capital Projects Fund	505,639		672	
Rainy Day Fund	4,349,323		5,784	
Bond & Interest Redemption Fd	1,009,515		1,343	
Total Fifth Third Bank	\$ 11,668,310	\$	15,518	

The average investment account rate for July was 1.19%

Previous Month's Hoosier Fund Account Activity

	Balance ly 31, 2015	terest Earned July 31, 2015	
Rainy Day Fund	\$ 168,940	\$ 52	
Total Hoosier Fund Account	\$ 168,940	\$ 52	

The average Hoosier Fund account rate for July was 0.36%

Previous Month's Huntington Bank Money Market Account Income

	Balance		Interest Earned
	July 31, 2015	July 31, 2015	
2014 Multi-Branch Facility Improvmt	\$ 4,691,968	\$	1,394
Total Huntington Bank Account	\$ 4,691,968	\$	1,394

The average Huntington Bank account rate for July was 0.35%

Previous Month's TrustlNdiana Account Activity

Total TrustlNdiana Account	\$	11,652	\$	1	
Operating Fund	\$	11,652	\$	1	
	_	Balance v 31, 2015	Interest Earned July 31, 2015		

The average TrustIndiana account rate for July was 0.13%

11 9/16/2015

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY STATUS OF THE TREASURY CASH BALANCES August 31, 2015

			ecking and Savings A	ccount Activity - Chas			
	Prior Year All Balances 8/31/2014	Beginning Balance 7/31/2015	Current Month <u>Receipts</u>	Current Month Disbursements	Ending Balance 8/31/2015	Investments <u>8/31/2015</u>	Total All Balances <u>8/31/2015</u>
TOTAL ALL FUNDS	24,759,001.43	15,108,987.14	897,855.08	4,016,863.03	11,989,979.19	18,557,809.97	30,547,789.16
OPERATING FUND	10,576,773.56	10,492,837.30	461,500.89	2,901,053.34	8,053,284.85	3,550,571.42	11,603,856.27
Current Year Investments			461,500.89 -	2,901,053.34			
CAPITAL PROJECTS FUND	803,116.68	876,539.20	20.34	65,273.68	811,285.86	505,933.03	1,317,218.89
Current Year Investments			20.34	65,273.68 -			
BOND & INTEREST REDEMPTION FUND	2,140,217.45	1,755,306.87	44.55	-	1,755,351.42	1,010,101.74	2,765,453.16
Current Year Investments			44.55 -				
CONSTRUCTION FUND Current Year Investments	1,347,253.06	86,606.79	- - -	498.50 498.50	86,108.29	534,506.67	620,614.96
RAINY DAY FUND	4,524,400.80	8,891.92	-	2,480.00	6,411.92	4,520,842.71	4,527,254.63
Current Year			-	2,480.00			
LIBRARY IMPROVEMENT RESERVE FUND	2,988,864.50	77,900.42	1.92	-	77,902.34	2,934,410.77	3,012,313.11
Current Year Investments			1.92	-			
2014 MULTI-BRANCH IMPROVEMENT	-	159,251.81	-	26,851.68	132,400.13	4,693,362.24	4,825,762.37
Current Year Investments			-	26,851.68			
CAFE/CATERING FUND	59,036.09	-	-	-	-		-
Current Year							
PARKING GARAGE FUND	72,889.67	58,548.85	7,958.12	8,762.58	57,744.39		57,744.39
			7,958.12	8,762.58			
GIFT FUND	897,289.42	213,935.97	24,312.02	62,142.52	176,105.47	505,050.87	681,156.34
Current Year Investments			24,312.02	62,142.52			
GRANT FUND	549,593.20	991,321.04	1,748.72	512,423.65	480,646.11		480,646.11
Current Year			1,748.72	512,423.65			
OTHER FUNDS & ACTIVITY:							
PAYROLL DEDUCTIONS	160,072.61	126,668.58	392,654.11	431,463.90	87,858.79		87,858.79
FOUNDATION AGENCY FUND	7,810.18	6,234.86	1,261.55	-	7,496.41		7,496.41
STAFF ASSOCIATION AGENCY FUND	-	6.00	-	-	6.00		6.00
SALES TAX AGENCY FUND	1,035.31	763.74	1,209.86	763.74	1,209.86		1,209.86
PLAC CARD AGENCY FUND	6,507.10	5,418.00	4,030.00	-	9,448.00		9,448.00
SHARED SYSTEM Investments	624,141.80	248,755.79	3,113.00	5,149.44 -	246,719.35	303,030.52	549,749.87

12 9/16/2015

Indianapolis Marion County Public Library Income Statement - Parking Garage

For the Month Ended August 31, 2015

13

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Fees & Fines Revenue								
REVENUE ADJUSTMENT	0.00	0.00	0.00	0.00	2.01	0.00	(2.01)	0.00%
Total Fees & Fines Revenue	0.00	0.00	0.00	0.00	2.01	0.00	(2.01)	0.00%
Other Revenue								
INTEREST INCOME	100.00	0.00	100.00	1.37	10.83	0.00	89.17	89.17%
PARKING GARAGE REVENUE	100,000.00	0.00	100,000.00	6,922.00	71,990.63	0.00	28,009.37	28.01%
Parking Garage Revenue - Taxable	12,000.00	0.00	12,000.00	1,533.75	6,666.25	0.00	5,333.75	44.45%
Total Other Revenue	112,100.00	0.00	112,100.00	8,457.12	78,667.71	0.00	33,432.29	29.82%
Total Revenues	112,100.00	0.00	112,100.00	8,457.12	78,669.72	0.00	33,430.28	29.82%
Expenses								
Supplies								
Office Supplies								
PRINTING SUPPLIES	3,000.00	0.00	3,000.00	0.00	1,034.05	0.00	1,965.95	65.53%
OTHER OFFICE SUPPLIES	5,000.00	0.00	5,000.00	282.00	2,376.00	0.00	2,624.00	52.48%
UNIFORMS	200.00	0.00	200.00	0.00	33.70	0.00	166.30	83.15%
Total Office Supplies	8,200.00	0.00	8,200.00	282.00	3,443.75	0.00	4,756.25	58.00%
Total Supplies	8,200.00	0.00	8,200.00	282.00	3,443.75	0.00	4,756.25	58.00%
Other Services & Charges								
Communication & Transportation								
TELEPHONE	4,500.00	(250.00)	4,250.00	312.51	2,491.30	0.00	1,758.70	41.38%
DATA COMMUNICATIONS	250.00	250.00	500.00	0.00	252.25	0.00	247.75	49.55%
Total Communication & Transportation	4,750.00	0.00	4,750.00	312.51	2,743.55	0.00	2,006.45	42.24%

Insurance

Indianapolis Marion County Public Library Income Statement - Parking Garage

For the Month Ended August 31, 2015

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
EXCESS LIABILITY	6,100.00	0.00	6,100.00	457.00	3,702.00	0.00	2,398.00	39.31%
Total Insurance	6,100.00	0.00	6,100.00	457.00	3,702.00	0.00	2,398.00	39.31%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	6,000.00	0.00	6,000.00	0.00	4,070.50	0.00	1,929.50	32.16%
REP & MAINT-HEATING & AIR	7,000.00	0.00	7,000.00	0.00	6,518.00	0.00	482.00	6.89%
REP & MAINT-EQUIPMENT	7,000.00	0.00	7,000.00	0.00	3,079.38	0.00	3,920.62	56.01%
Total Repairs & Maintenance	20,000.00	0.00	20,000.00	0.00	13,667.88	0.00	6,332,12	31.66%
Other Services & Charges								
PARKING GARAGE CONTRACTUAL	12,000.00	0.00	12,000.00	1,000.00	8,000.00	0.00	4,000.00	33.33%
CLEANING SERVICES	7,000.00	0.00	7,000.00	0.00	3,873.24	0.00	3,126.76	44.67%
OTHER CONTRACTUAL SERVICES	60,000.00	0.00	60,000.00	5,849.88	45,940.56	0.00	14,059.44	23.43%
BANK FEES/CREDIT CARD FEES	5,400.00	0.00	5,400.00	861.19	4,633.27	0.00	766.73	14.20%
Total Other Services & Charges	84,400.00	0.00	84,400.00	7,711.07	62,447.07	0.00	21,952.93	26.01%
Total Other Services & Charges	115,250.00	0.00	115,250.00	8,480.58	82,560.50	0.00	32,689.50	28.36%
Total Expenses	123,450.00	0.00	123,450.00	8,762.58	86,004.25	0.00	37,445.75	30.33%
NET SURPLUS/(DEFICIT)	(11,350.00)	0.00	(11,350.00)	(305.46)	(7,334.53)	0.00	(4,015.47)	35.38%

14 9/10/2015

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY CASHFLOW PROJECTIONS - OPERATING FUND January 1 - December 31, 2015

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL <u>APRIL</u>	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	ACTUAL <u>Y-T-D</u>	ORIGINAL BUDGET	Variance
Beginning Balance	\$16,289,374	\$12,787,669	\$10,231,596	\$7,864,169	\$5,815,572	\$ 7,028,785	\$17,169,876	\$14,041,922	\$ 11,603,856	\$ 8,941,561	\$ 7,660,599	\$ 9,003,044	\$ 16,289,374	\$ 12,586,140	
Receipts:															
Property Tax	-	-	-	400,000	3,500,000	11,171,421	-	-	-	1,350,000	4,000,000	8,005,466	28,426,887	28,866,084	(439, 197)
Excise Tax	-		-	-	-	1,166,923	-	-	-	-	-	891,659	2,058,582	1,783,317	275,265
Financial Institution Tax	-		-	-	-	118,541	-	-	-	-	-	130,567	249,108	261,134	(12,026)
Commercial Vehicle Tax	-		-	-	-	140,917	-	-	-	-	-	109,752	250,669	219,503	31,166
In-Lieu-of Taxes	-		-	-	-	10,406		-	-	-	-	9,628	20,034	19,256	778
Local Option Income Tax (LOIT)	272,772	272,772	272,772	272,257	272,257	272,257	272,257	272,257	272,772	272,772	272,772	272,772	3,270,690	3,273,266	(2,576)
County Option Income Tax (COIT		16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	194,416	194,417	(0)
Fines	76,361	96,355	85,929	74,930	59,723	87,977	73,999	66,236	79,160	82,364	66,602	79,960	929,596	987,792	(58,196)
Photocopier	2,478	2,250	3,701	2,965	4,162	3,471	3,248	2,313	64	4,126	3,922	2,250	34,950	41,718	(6,768)
Printers	9,590	10,100	15,565	12,507	13,711	12,107	10,997	10,283	2,712	14,375	11,005	9,917	132,869	153,976	(21,107)
Fax Transmission								58		-			58		58
Headsets	507	676	779	715	634	778	708	707	823	861	712	833	8,733	8,565	168
USB	556	770	834	679	484	603	584	640	923	894	607	571	8,145	8,000	145
PLAC Dist.	-	-	-	-	-	-	-	-	-	-	79,000		79,000	79,000	-
Interest income	2,294	2,083	2,061	3,515	2,451	1,363	2,707	1,608	2,232	2,265	2,215	1,667	26,461	15,000	11,461
Library totes	189	179	209	168	194	557	256	181	355	359	140	167	2,954	2,500	454
Other Card Revenue	1,252	1,422	1,437	1,231	1,114	2,082	1,921	1,316	1,641	1,478	1,042	3,000	18,936	20,000	(1,064)
Miscellaneous	678	743	2,459	(546)	797	1,190	598	(493)	627	530	849	412	7,844	8,000	(156)
Proctoring Exams	113	200	325	310	475	663	1,595	510	110	410	125	125	4,961	2,000	2,961
Facility Rental	31,829	23,558	31,322	20,459	18,173	30,574	10,648	25,272	16,088	25,739	11,790	2,500	247,952	172,050	75,902
Catering Commission	14,432	-	2,375	-	358	3,686	6,806	3,685	1,749	10,147	4,702	4,000	51,940	35,000	16,940
Café Revenue	271	312		750	381	398	464	479	-	-	202	684	3,941	5,000	(1,059)
Shared System Projects		4 202	51,582	- 0.007	-								51,582	68,000	(16,418)
Insurance Reimbursement	0.700	1,303	486,979	2,607	404	40.500	- - 000	45.000	- 04 740	- 00.005		20.000	490,889	000 400	490,889
Reimbursement for Services	8,706	2,018	2,631	919	421	19,563	5,003	15,699 790	21,718	90,235	400	30,203	197,116	236,409	(39,293)
Refunds	30	40.050	1,248	13,329		-	204		40.000	-	108	40.407	15,709	6,000	9,709
Erate Revenue Grants	12,653	12,653	12,653	12,653	14,942	-	46,780	10,665	49,308	-	25,512	43,127	240,946	196,000	44,946
	2,652	4 200	1,199		-	-	200,000		-	1 242	-	1 000	200,000 7,582	275,000	(75,000)
Sale of surplus property Transfer in	2,052	1,388	1,199	-	-	-	-	-	-	1,343	-	1,000	7,562	5,000	2,582
Total Receipts	453,565	444,984	992,262	835,649	3,906,478	13,061,678	654,976	428,407	466,484	1,874,100	4,497,507	9,616,462	37,232,551	36,941,987	290,564
Expenditures:															
Personal Services & Benefits	2,558,817	1,719,850	1,737,357	1,742,028	1,707,648	1,807,650	2,595,722	1,806,830	1,820,934	1,847,217	1,847,217	2,441,291	23,632,560	24,506,221	873,661
Supplies	63,378	45,691	114,145	61,370	76,401	51,830	51,991	45,950	81,739	81,739	81,739	81,741	837,714	962,509	124,795
Other Services and Charges	924,847	796,559	987,748	841,158	693,497	786,408	931,031	822,354	966,797	966,797	966,797	966,801	10,650,794	11,542,582	891,788
Library Materials Capital Outlay	408,228	438,956	520,439	239,690	215,720	274,699	204,186	191,339	259,309	259,309	259,309	259,311	3,530,495	3,701,406	170,911
Debt Payments		<u> </u>	-			-	<u> </u>					-	-		<u> </u>
Total Expenditures	3,955,270	3,001,056	3,359,689	2,884,246	2,693,266	2,920,587	3,782,930	2,866,473	3,128,779	3,155,062	3,155,062	3,749,144	38,651,563	40,712,718	2,061,155
Ending Balance	\$12,787,669	\$10,231,596	\$ 7,864,169	\$5,815,572	\$7,028,785	\$17,169,876	\$14,041,922	\$11,603,856	\$ 8,941,561	\$ 7,660,599	\$ 9,003,044	\$ 14,870,362	\$ 14,870,362	\$ 8,815,409	

15

9/16/2015

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)

January through December 2015
Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	<u>TOTAL</u>	BUDGET	VARIANCE
Total Beginning Funds	\$ 5,500,093	\$ 2,504,679	\$ 2,505,184	\$ 2,505,657	\$ 2,506,620	\$ 2,507,064	\$ 5,755,091	\$ 2,764,822	\$ 2,765,453	\$ 2,765,993	\$ 3,266,560	\$ 3,966,376	\$ 5,500,093	\$ 4,709,543	
Sources of Funds															
Receipts:															
Property Tax	-	-	-	-	-	5,398,169	-	-	-	500,000	700,000	3,325,969	9,924,138	10,438,967	(514,829)
Excise Tax	-	-	-	-	-	319,449	-	-	-	-	-	270,849	590,298	541,697	48,601
Financial Institution Tax	-	-	-	-	-	32,451	-	-	-	-	-	39,661	72,112	79,322	(7,210)
Commercial Vehicle Tax	-	-	-	-	-	38,577	-	-	-	-	-	33,338	71,915	66,676	5,239
In Lieu. Of Prop. Tax	-	-	-	-	-	3,161	-	-	-	-	-	3,428	6,589	6,856	(267)
Interest income	534	505	473	963	1,194	478	1,354	631	540	567	566	80	7,885	1,000	6,885
Investment Maturities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In									- 				-		
Total Receipts	534	505	473	963	1,194	5,792,285	1,354	631	540	500,567	700,566	3,673,325	10,672,937	11,134,518	(461,581)
Uses of Funds															
Expenditures:															
2009 Bond Principal Payment	200,000	-	-	-	-	-	205,000	-	-	-	-	-	405,000	405,000	-
2010 Bond Principal Payment	1,010,000	-	-	-	-	-	1,030,000	-	-	-	-	-	2,040,000	2,040,000	-
2011 Bond Principal Payment	25,000	-	-	-	-	-	25,000	-	-	-	-	-	50,000	50,000	-
2012 Bond Principal Payment	1,005,000	-	-	-	-	-	1,020,000	-	-	-	-	-	2,025,000	2,025,000	-
2013 Bond Principal Payment	-	-	-	-	-	1,830,000	-	-	-	-	-	1,845,000	3,675,000	3,675,000	-
2014 Bond Principal Payment	-	-	-	-	-	55,000	-	-	-	-	-	60,000	115,000	115,000	-
Bond Interest Payment	755,198	-	-	-	-	658,858	711,623	-	-	-	-	630,500	2,756,179	2,756,179	-
Bank Fees & Other Expenses	750	-	-	-	750	400	-	-	-	-	750	750	3,400	4,000	600
Investment Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	2,995,948	-	-	-	750	2,544,258	2,991,623		-	-	750	2,536,250	11,069,579	11,070,179	600
Total Ending Funds	\$ 2,504,679	\$ 2,505,184	\$ 2,505,657	\$ 2,506,620	\$ 2,507,064	\$ 5,755,091	\$ 2,764,822	\$ 2,765,453	\$ 2,765,993	\$ 3,266,560	\$ 3,966,376	\$ 5,103,451	\$ 5,103,451	\$ 4,773,882	

9/16/2015

Indianapolis Marion County Public Library Income Statement - 2014 Bond

For the Month Ended August 31, 2015

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
43 - 2014 Multi-Branch Facility Improvements - Series One								
Revenues								
Other Revenue								
INTEREST INCOME	30,000.00	0.00	30,000.00	1,394.74	8,362.24	0.00	21,637.76	72%
Total Other Revenue	30,000.00	0.00	30,000.00	1,394.74	8,362.24	0.00	21,637.76	72%
Total Revenues	30,000.00	0.00	30,000.00	1,394.74	8,362.24	0.00	21,637.76	72%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	171,900.40	0.00	171,900.40	0.00	0.00	0.00	171,900.40	100%
Total Office Supplies	171,900.40	0.00	171,900.40	0.00	0.00	0.00	171,900.40	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	81,400.00	0.00	81,400.00	0.00	0.00	0.00	81,400.00	100%
Total Other Supplies	81,400.00	0.00	81,400.00	0.00	0.00	0.00	81,400.00	100%
Total Supplies	253,300.40	0.00	253,300.40	0.00	0.00	0.00	253,300.40	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	670,050.00	(347,711.50)	322,338.50	5,300.00	5,300.00	3,200.00	313,838.50	97%
ENGINEERING & ARCHITECTURAL	0.00	339,043.00	339,043.00	19,209.18	19,209.18	310,156.10	9,677.72	3%
LEGAL SERVICES	22,200.00	26,168.50	48,368.50	2,180.00	41,068.50	0.00	7,300.00	15%
Total Professional Services	692,250.00	17,500.00	709,750.00	26,689.18	65,577.68	313,356.10	330,816.22	47%
Communication & Transportation								
TRAVEL	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100%
FREIGHT & EXPRESS	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100%

Indianapolis Marion County Public Library Income Statement - 2014 Bond

For the Month Ended August 31, 2015

18

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Communication & Transportation	3,000.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,250.00	0.00	2,250.00	0.00	550.77	0.00	1,699.23	76%
OUTSIDE PRINTING	3,000.00	0.00	3,000.00	162.50	176.50	0.00	2,823.50	94%
Total Printing & Advertising	5,250.00	0.00	5,250.00	162.50	727.27	0.00	4,522.73	86%
Insurance								
BUILDER'S RISK INSURANCE	6,000.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	100%
Total Insurance	6,000.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	58,276.68	(17,500.00)	40,776.68	0.00	12,783.00	0.00	27,993.68	69%
EVENTS & PR	15,000.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100%
OTHER CONTRACTUAL SERVICES	75,000.00	0.00	75,000.00	0.00	570.00	0.00	74,430.00	99%
Total Other Services & Charges	148,276.68	(17,500.00)	130,776.68	0.00	13,353.00	0.00	117,423.68	90%
Total Other Services & Charges	854,776.68	0.00	854,776.68	26,851.68	79,657.95	313,356.10	461,762.63	54%
Capital Outlay								
BUILDING IMPROVEMENTS & UPGRADES	3,542,221.00	0.00	3,542,221.00	0.00	0.00	0.00	3,542,221.00	100%
CAPITAL - FURNITURE	276,760.00	0.00	276,760.00	0.00	0.00	0.00	276,760.00	100%
Total Capital Outlay	3,818,981.00	0.00	3,818,981.00	0.00	0.00	0.00	3,818,981.00	100%
Total Expenses	4,927,058.08	0.00	4,927,058.08	26,851.68	79,657.95	313,356.10	4,534,044.03	92%

9/10/2015

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY Summary of Construction Fund Cash Balances As of August 31, 2015

Construction Fund Cash Balances

Fund 43 - E. Washington, Southport, Warren Foundation Total Construction Fund Cash Balances	4,825,762.37 620,614.96 5,446,377.33
Construction Fund Classification Breakdown	
Fund 43 - Restricted - E. Washington, Southport, Warren	4,825,762.37
Foundation - Assigned - Central	620,614.96
Total Construction Fund Breakdown	5,446,377.33
Summary of Classifications	
Total Restricted	4,825,762.37
Total Assigned	620,614.96
Total of All Classifications	5,446,377.33

Summary of Project Activity

	ADJUSTED					
DDG IFCT	ORIGINAL	CURRENT	CURRENT	PROJECT	00EN D 0	INEVENDED
<u>PROJECT</u>	BUDGET	<u>MONTH</u>	YEAR	TO DATE	OPEN P.O.	UNEXPENDED
Fund 43 - E. Washington, Southport, Warren	5,059,300.65	26,851.68	79,657.95	211,900.52	313,356.10	4,534,044.03
Central Project	102,670,263.13	498.50	30,301.27	102,235,527.01	5,067.94	429,668.18
Major Repairs & Maintenance	3,038,250.99	0.00	144,721.65	2,872,064.04	80,092.76	86,094.19
Central Technology	6,852,536.01	0.00	0.00	6,832,750.49	0.00	19,785.52
Total Expenditures	117,620,350.78	27,350.18	254,680.87	112,152,242.06	398,516.80	5,069,591.92

		CURRENT	CURRENT	PROJECT	BUDGET
	BUDGET	MONTH	YEAR	TO DATE	BALANCE
* Esitmated Future Interest Earnings	9,186.06	310.52	3,865.73	9,092.43	93.63
** Esitmated Future Interest Earnings - Fund 43	30,000.00	1,394.74	8,362.24	8,362.24	21,637.76

19

9/16/2015

^{*} The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.



Board Action Request

6b

To: IMCPL Board Meeting Date: September 28, 2015

From: Finance Committee Approved by the

Library Board: September 28, 2015

Effective Date: September 28, 2015

Subject: Resolution 38-2015 – Appropriation of Gift & Grant Proceeds and Transfer between Accounts & Classifications

Recommendation: Library staff recommends Board approval of Resolution 38-2015.

Background: Through the generous support of TCU Foundation, Lawrence Township Trustee, Hoover Family Foundation, PNC Foundation, Herbert Simon Family Foundation, Glick Fund, a fund of Central Indiana Community Foundation, and The Indianapolis Public Library Foundation's Cultural and Community fund and Lifelong Learning Endowment the following programs are possible:

The Job Center	\$ 68,000
Totes for Tots	1,795
Celebration of African American Women	10,895
Irvington Grants for Great Hours	6,000
InfoZone Read to Me Please	800
IPS School Library Media Center Study	73,000
Total	\$ 160,490

Transfers:

The transfers in the Operating Fund are to replace the Uninterrupted Power Source, modifications and renovations at Central and LSC. The IT transfers are to cover for recruiter expenses for the LAN Administrator position and cover budget needs in the computer service account.

The Transfers in the Rainy Day Fund are to cover real estate services.

The Transfers in the Construction Fund are to accommodate changes in the space at Central Library.

The transfers in the Capital Project Fund are reallocating funds to hire an architect for design and development of plans to reconfigure spaces to improve service to our patrons at College and for concrete work at Warren to address safety issues.

Strategic/Fiscal Impact: The fiscal impact of the gift/grant funds is the opportunity for the Library to provide various programs without the use of tax dollars. The transfers are reallocations with no change in the total 2015 budget.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 38-2015 APPROPRIATION OF GIFT/GRANT PROCEEDS AND TRANSFER BETWEEN ACCOUNTS & CLASSIFICATIONS September 28, 2015

WHEREAS, the Library has been awarded gift and grant funds from TCU, Lawrence Township Trustee, Hoover Family Foundation, PNC Foundation, Herbert Simon Family Foundation, Glick Fund, and the Foundation's Lifelong Learning Fund and Cultural & Community Endowment Fund.

WHEREAS, it is necessary to appropriate the gift/grant funds

BE IT RESOLVED that the following appropriations be made via:

APPROI	PRIATION OF GIFT - Fun	nd 30	
FROM:	GIFT PROCEEDS - JOB (CENTER	\$ 52,500
TO:	30-510110-1501	SALARIES	\$ 35,000
	30-520120-1501	SUPPLIES	3,000
	30-530955-1501	OTHER CONTRACTUAL SERVICES	14,500
			\$ 52,500
FROM:	GIFT PROCEEDS - TOTE	ES FOR TEACHERS	\$ 1,795
TO:	30-520120-2016-282	SUPPLIES	\$ 1,550
	30-530210-2016-282	POSTAGE	245
			\$ 1,795
FROM:	CIET DDOCEEDS A CE	LEBRATION OF AFRICAN AMERICAN WOMEN	\$ 10.895
TO:	30-530942-1501-290	PROGRAMMING	\$ 8,895
	30-520120-1501-290	SUPPLIES	2,000
			\$ 10,895
FROM:	GIFT PROCEEDS -IRVIN	IGTON "GRANTS FOR GREAT HOURS"	\$ 6,000
TO:	30-530940-2004-298	PROGRAMMING	\$ 6,000
FROM:	GIFT PROCEEDS - INFO	ZONE READ TO ME PLEASE	\$ 800
TO:	30-540700-2024-208-15	SUPPLIES	\$ 800

APPROI	APPROPRIATION OF GRANT - Fund 35					
FROM:	GRANT PROCEEDS - JC	DB CENTER	\$ 15,500			
TO:	35-510110-2008	SALARIES	5,000			
	35-520120-2013	SUPPLIES	800			
	35-520430-2013	NON-CAPITAL FURNITURE & EQUIPMENT	2,200			
	35-530955-1501	OTHER CONTRACTUAL SERVICES	7,500			
			\$ 15,500			
			-			
FROM:	GRANT PROCEEDS - IP	S LIBRARY MEDIA CENTER STUDY	\$ 73,000			
TO:	35-530110-1201-302	CONSULTING SERVICES	\$ 73,000			

WHEREAS, certain conditions have developed since the Adoption of the 2015 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfers and reappropriations be made via:

TING FUND			
10-510110-1401	SALARIES	\$	(22,537)
10-510110-1406	SALARIES		(70,022)
10-510110-1201	SALARIES		(40,000)
10-510210-1701	HEALTH INSURANCE		(58,168)
10-510260-1701	FICA		(14,590)
10-510270-1701	PERF		(24,183)
		\$	(229,500)
10-540350-1801	EQUIPMENT	\$	120,000
10-530605-1801	REPAIRS AND MAINTENANCE - STRUCTURE		109,500
		\$	229,500
10-520120-1101	OTHER SUPPLIES	\$	(11,050)
10-530110-1101	CONSULTING SERVICES	\$	6,050
10-530915-1101	COMPUTER SERVICES		5,000
		\$	11,050
DAY FUND			
39-540100-1801	LAND	\$	(36,500)
39-530110-1801	CONSULTING SERVICES	\$	36,500
	10-510110-1406 10-510110-1201 10-510210-1701 10-510260-1701 10-510270-1701 10-540350-1801 10-530605-1801 10-530110-1101 10-530915-1101 OAY FUND 39-540100-1801	10-510110-1406 SALARIES 10-510110-1201 SALARIES 10-510210-1701 HEALTH INSURANCE 10-510260-1701 FICA 10-510270-1701 PERF 10-540350-1801 EQUIPMENT 10-530605-1801 REPAIRS AND MAINTENANCE - STRUCTURE 10-520120-1101 OTHER SUPPLIES 10-530110-1101 CONSULTING SERVICES 10-530915-1101 COMPUTER SERVICES AY FUND 39-540100-1801 LAND	10-510110-1406 SALARIES 10-510110-1201 SALARIES 10-510210-1701 HEALTH INSURANCE 10-510260-1701 FICA 10-510270-1701 PERF \$ 10-540350-1801 EQUIPMENT \$ 10-530605-1801 REPAIRS AND MAINTENANCE - STRUCTURE \$ 10-520120-1101 OTHER SUPPLIES \$ 10-530110-1101 CONSULTING SERVICES \$ 10-530915-1101 COMPUTER SERVICES \$ AY FUND \$ 39-540100-1801 LAND \$

CONST	RUCTION FUND			
FROM:	40-540250-1410-201	BUILDING IMPROVEMENTS & UPGRADES	\$	(14,819.20)
TO:	40-520120-1401-089 40-530605-1401-089	OTHER OFFICE SUPPLIES BUILDING REPAIRS & MAINTENANCE	\$	4,745.20 10,074.00 14,819.20
CAPITA	AL PROJECT FUND			
FROM:	45-520120-1801	OTHER OFFICE SUPPLIES	\$	(50,000)
то:	45-530110-1801 45-530605-1801	CONSULTING SERVICES REPAIR & MAINTENANCE - STRUCTURE	\$	20,000 30,000 50,000
			Ψ	2 3,000



Board Action Request

6c

To: IMCPL Board Meeting Date: September 28, 2015

From: Finance Committee Approved by the

Library Board: September 28, 2015

Effective Date:

Subject: Authorization for the Chief Executive Officer to Negotiate and Execute a Contract

with Diehl Evaluation and Consulting Services for a Feasibility Study -

Resolution 39 - 2015

Recommendation: The Finance Committee requests Board approval for the attached action (Resolution 39-2015) to authorize the Library's Chief Executive Officer to negotiate and execute a contract with Diehl Evaluation and Consulting Services for a feasibility study.

Background: The Indianapolis Public School District and the Indianapolis Public Library are working together to conduct a feasibility study which will describe the District's school library media centers and provide direction on whether membership in the Library's Shared System would add value to the District's students and faculty. The study will be conducted by Diehl Evaluation and Consulting Services.

Strategic/Fiscal Impact: The cost of this study is being funded by a grant from the Glick Fund.



Board Resolution

6c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 39-2015

AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH DIEHL EVALUATION AND CONSULTING SERVICES FOR A FEASIBILITY STUDY

September 28, 2015

WHEREAS, the Indianapolis-Marion County Public Library ("Library") desires to participate with the Indianapolis Public Schools (IPS) in a feasibility study which will analyze the IPS school library media centers and provide direction on whether membership in the Library's Shared System would be feasible and add value to the IPS students and faculty, and which feasibility study is being funded by a grant from the Glick Fund; and

WHEREAS, Diehl Evaluation and Consulting Services has been selected to perform the feasibility study.

IT IS THEREFORE RESOLVED that the Chief Executive Officer be, and hereby is, authorized to negotiate and execute a consulting agreement with Diehl Evaluation and Consulting Services, upon such terms as the Chief Executive Officer deems necessary or advisable and for a sum not to exceed the grant funds provided therefor (\$73,000), and any resulting agreement shall be substantially in the form acceptable to the Chief Executive Officer with such changes to the form thereof as the Chief Executive Officer deems necessary or advisable (based on the recommendations of the Library's legal counsel), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.



Board Action Request

6d

To: IMCPL Board Meeting Date: September 28, 2015

From: Finance Committee Approved by the

Library Board: September 28, 2015 **Effective Date:** September 28, 2015

Subject: Authorizing Issuance of Bonds for the Purpose of Providing Funds To Pay For The Radio Frequency Identification Equipment Project and Expenses Related Thereto – Resolution 40-2015

Recommendation: Authorize the adoption of Resolution 40-2015

Background: The Library hired RMG Consultants to conduct a study on the use of Radio Frequency Identification (RFID) for our collection materials. Based on the study, the Library will gain efficiency in the inventory management of our collection by implementing RFID. In addition, RFID will improve the security of our materials and patrons will have an easier and quicker self-service checkout experience with this technology.

Strategic/Fiscal Impact: Goal 3 of the Library's Strategic Plan calls for the Library to pilot methods to showcase, organize, deliver and evaluate the collection. RFID will increase the efficiency of managing the Library's collection and improve the security of our collection.

The bonds will be paid off over two years and the payments were included in the 2016 budget.



Board Resolution

6d

RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS TO PAY FOR THE RADIO FREQUENCY IDENTIFICATION EQUIPMENT PROJECT AND EXPENSES RELATED THERETO

RESOLUTION 40-2015

WHEREAS, the Indianapolis-Marion County Public Library (the "Public Library") is a municipal corporation of the State of Indiana; and

WHEREAS, the Library Board of the Public Library (the "Board"), has given consideration to (i) the implementation of a Radio Frequency Identification system ("RFID") that will improve security and inventory management of the Public Library's collection materials and (ii) one or more projects related to any portion of the project listed in clause (i) (clauses (i) and (ii), collectively, the "2015-2016 RFID Equipment Project"); and

WHEREAS, the Board has determined it is necessary to proceed with the 2015-2016 RFID Equipment Project; and

WHEREAS, based on the foregoing the Board now deems it advisable to issue pursuant to Indiana Code § 36-12-3-9 and other applicable provisions of the Indiana Code and subject to the approval of the City-County Council of the City of Indianapolis and of Marion County, Indiana (the "City-County Council"), in accordance with Indiana Code § 36-3-6-9, as amended, the "Indianapolis-Marion County Public Library General Obligation Bonds, Series 2015" (the "2015 Bonds") in an original aggregate principal amount not to exceed Two Million Dollars (\$2,000,000) (the "Authorized Amount") for the purpose of providing for the payment of (i) a portion of the costs of the 2015-2016 RFID Equipment Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design, and related activities (all of which are deemed to be a part of the 2015-2016 RFID Equipment Project), and (iii) the costs of selling and issuing the 2015 Bonds; and

WHEREAS, the original principal amount of the 2015 Bonds, together with the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third of the total net assessed valuation of the Public Library; and

WHEREAS, the amount of proceeds of the 2015 Bonds allocated to pay costs of the 2015-2016 RFID Equipment Project, together with estimated investment earnings thereon, does not exceed the cost of the 2015-2016 RFID Equipment Project as estimated by the Board; and

WHEREAS, the Board expects to pay for certain costs of the 2015-2016 RFID Equipment Project or costs related to the 2015-2016 RFID Equipment Project (collectively, the "Expenditures") prior to the issuance of the 2015-2016 RFID Equipment Project, and to reimburse the Expenditures with proceeds of the 2015-2016 RFID Equipment Project; and

WHEREAS, the Board desires to declare its intent to reimburse the Expenditures pursuant to Treas. Reg. § 1.150-2 and Indiana Code §5-1-14-6(c); and

WHEREAS, except for obtaining the approval of the City-County Council for the issuance of the 2015 Bonds, all conditions precedent to the adoption of a resolution authorizing the issuance of the 2015 Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the "Act").

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:

Section 1. Authorization for Bonds and Appropriation of Proceeds. In order to provide financing for a portion of the 2015-2016 RFID Equipment Project as described above and the costs of selling and issuing the 2015 Bonds, the Public Library shall borrow money, and shall issue the 2015 Bonds as herein authorized. An appropriation in the amount not to exceed the Authorized Amount, together with all investment earnings thereon, has been made on the date hereof in a separate resolution to pay for the governmental purposes to be financed by the 2015 Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the 2015 Bonds in the original aggregate principal amount not to exceed the Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the 2015 Bonds will not be used for any purpose except as described in this Resolution. To the extent the Public Library receives any donations or gifts that may be used to pay for all or a portion of any of the costs of the 2015-2016 RFID Equipment Project, the Board hereby pledges to use any such donations or gifts for such purpose except to the extent that the Board determines that such donations or gifts may, or are required to, be used for other purposes.

Section 2. General Terms of Bonds.

(a) **Issuance of 2015 Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the 2015 Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the 2015 Bonds as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the 2015 Bonds shall not exceed \$2,200,000.

The 2015 Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or

facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the 2015 Bonds shall cease to be such officer before the delivery of 2015 Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The 2015 Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the 2015 Bonds, the 2015 Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

The 2015 Bonds shall be numbered consecutively from 2015R-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or a minimum denomination of One Hundred Thousand Dollars (\$100,000) and integral multiples of Five Thousand Dollars (\$5,000) above such minimum denomination, as determined by the President, based upon the recommendation of the Public Library's financial advisor, shall be originally dated as of the first day or the fifteenth day of the month in which the 2015 Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public Library's financial advisor, and shall bear interest payable semi-annually on each January 1 and July 1, commencing not earlier than July 1, 2016, at a rate or rates not exceeding four percent (4.00%) per annum (the exact rate or rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a 360-day year comprised of twelve 30-day months.

The 2015 Bonds shall mature on the dates and shall be issued in the principal amounts as set forth on Exhibit A attached hereto; provided, however, that such maturity schedule may be modified by the President, the Chief Executive Officer of the Public Library (the "Chief Executive Officer") or the Chief Financial Officer of the Public Library (the "Chief Financial Officer"), based upon the recommendation of the Public Library's financial advisor, at the time of sale or issuance of the 2015 Bonds in order to achieve approximate level debt service on all of the Public Library's indebtedness and contemplated indebtedness subsequent to the issuance of the 2015 Bonds.

- (b) **Source of Payment.** The 2015 Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning in 2015 for collection beginning in 2016.
- (c) **Payments.** All payments of interest on the 2015 Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the "Record Date") at the addresses as they appear on the registration and transfer

books of the Public Library kept for that purpose by the Registrar (the "Registration Record") or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the 2015 Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on 2015 Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such 2015 Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

- (d) **Transfer and Exchange.** Each 2015 Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner's attorney duly authorized in writing, upon surrender of such 2015 Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such 2015 Bonds are registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.
- Mutilated, Lost, Stolen or Destroyed Bonds. In the event any 2015 Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer and the Registrar, together with indemnity satisfactory to them. In the event any such bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such 2015 Bond with their reasonable fees and expenses in this connection. Any 2015 Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library,

whether or not the lost, stolen or destroyed 2015 Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other 2015 Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** The 2015 Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors, or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of 2015 Bonds to the public. The following provisions of this Section apply in such event.

One definitive 2015 Bond of each maturity shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of the 2015 Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as the 2015 Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (1) any such 2015 Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (2) the Clearing Agency in whose name such 2015 Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such 2015 Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and premium, if any, on such 2015 Bond, the receiving of notice and the giving of consent; (3) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any 2015 Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any 2015 Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any 2015 Bond, the receiving of notice or the giving of consent; and (4) the Clearing Agency is not required to present any 2015 Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of the 2015 Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for the 2015 Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for the 2015 Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to

be done or performed all acts or things, not adverse to the rights of the holders of the 2015 Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for the 2015 Bonds and to transfer the ownership of each of the 2015 Bonds to such person or persons, including any other Clearing Agency, as the holders of the 2015 Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence the 2015 Bonds, shall be paid by the Public Library.

So long as the 2015 Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of 2015 Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of a 2015 Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of the 2015 Bonds as the bondholders and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as the 2015 Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such 2015 Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement payment procedures. Further, so long as the 2015 Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other section of this Resolution.

Section 3. Terms of Redemption. The 2015 Bonds shall not be subject to redemption at the option of the Public Library prior to final maturity.

Upon the election of the successful bidder at the time of sale of the 2015 Bonds, any of the 2015 Bonds may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at 100% of the face value in accordance with the schedules set forth above. If any 2015 Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by

the Registrar or Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a 2015 Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of 2015 Bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any 2015 Bond shall not affect the validity of any proceedings for the redemption of any other 2015 Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the 2015 Bonds called for redemption. The place of redemption may be determined by the President. Interest on the 2015 Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such 2015 Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All 2015 Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any 2015 Bond without charge to the holder thereof.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the 2015 Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any 2015 Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

Section 4. Appointment of Registrar and Paying Agent. The Bank of New York Mellon Trust Company, N.A., in Indianapolis, Indiana (or its successor by acquisition), is hereby initially appointed to serve as registrar and paying agent for the 2015 Bonds, but the President, the Chief Executive Officer or the Chief Financial Officer shall have the option of appointing a successor registrar and paying agent at any time (together with any successor, the "Registrar" or "Paying Agent"). The Registrar is hereby charged with the responsibility of authenticating the 2015 Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer or the Chief Financial Officer and to each registered owner of the 2015 Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer. Such notice to the President, the Chief Executive Officer or the Chief Financial Officer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer, in which event the President, the Chief Executive Officer or the Chief Financial Officer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer or the Chief Financial Officer shall notify each registered owner of the 2015 Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the 2015 Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the 2015 Bonds, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

Section 5. Form of Bonds. The form and tenor of the 2015 Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. 2015R-___

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY GENERAL OBLIGATION BOND, SERIES 2015

Interest	Maturity	Original	Authentication	<u>CUSIP</u>
<u>Rate</u>	<u>Date</u>	<u>Date</u>	<u>Date</u>	

Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the "Public Library"), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which

interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the "Record Date") and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before June 15, 2016, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on July 1, 2016. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this bond is payable at the designated corporate trust office of The Bank of New York Mellon Trust Company, N.A. (the "Registrar" or "Paying Agent"), which is currently in East Syracuse, New York. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of Dollars (\$), numbered from 2015R-1 up, issued for the purpose of providing funds for the implementation of a Radio Frequency Identification system ("RFID") that will improve security and inventory management of the Public Library's collection materials, one or more projects related to any portion of the foregoing project, and paying incidental expenses to be incurred in connection therewith and on account of the sale and issuance of bonds therefor, as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 28th day of September, 2015, entitled "Resolution" of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the Radio Frequency Identification Equipment Project and Expenses Related Thereto" (the "Resolution"), and in strict compliance with Indiana Code § 36-12-3-9 and other applicable provisions of the Indiana Code, as amended (collectively, the "Act"), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

The bonds of this issue are not subject to redemption at the option of the Public Library prior to final maturity.

[Insert applicable mandatory sinking fund redemption paragraphs.]

Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount of the bonds maturing on such date.

The Public Library has designated this bond and the bonds of this issue as "qualified tax-exempt obligations" in accordance with Section 265(b)(3) of the Internal Revenue Code of 1986, as amended and in effect on the date of issuance of the bonds of this issue.

A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.

IN WITNESS WHEREOF, the Indianapolis-Marion County Public Library, has caused this bond to be executed in the name of such Public Library, by the manual or facsimile signature of the president of the board of trustees of said Public Library, and attested by manual or facsimile signature by the secretary of the board of trustees of said Public Library.

By:

President of the Board of Trustees

ATTEST:

Secretary of the Board of Trustees

REGISTRAR'S CERTIFICATE

It is hereby certified that this bond is one of the bonds described in the within-mentioned

Resolution duly authenticated by the Registrar.

THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A., as Registrar

By: ______Authorized Representative

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto (please print or typewrite name and address of transferee) (please insert social security or other identifying number of assignee) in principal amount (must be a multiple of \$5,000) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises. Signature Guaranteed: NOTICE: Signature(s) must be guaranteed by an NOTICE: The signature of this assignment must eligible guarantor institution participating in a correspond with the name as it appears upon the face Securities Transfer Association recognized of the within bond in every particular, without signature guarantee program. alteration or enlargement or any change whatever. The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations: TEN. COM. as tenants in common as tenants by the entireties TEN. ENT. JT. TEN. as joint tenants with right of survivorship and not as tenants in common UNIF. TRANS. MIN. ACT Custodian (Cust.) under Uniform Transfers to Minors Act of (State)

Additional abbreviations may also be used, although not contained in the above list.

(End of Bond Form)

Section 6. Sale of Bonds. The Chief Financial Officer shall cause to be published a notice of sale once each week for two consecutive weeks in accordance with Indiana Code § 5-3-1-2. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which the 2015 Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the President, the Chief Executive Officer or the Chief Financial Officer shall deem necessary.

As an alternative to the publication of a notice of sale, the Chief Financial Officer may sell the 2015 Bonds through the publication of a notice of intent to sell the 2015 Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b).

All bids for the 2015 Bonds shall be sealed and shall be presented to the Chief Financial Officer or the Public Library's financial advisor in accord with the terms set forth in the bond sale notice. Bidders for the 2015 Bonds shall be required to name the rate or rates of interest which the 2015 Bonds are to bear, which shall be the same for all 2015 Bonds maturing on the same date and the interest rate bid on any maturity of 2015 Bonds must be no less than the interest rate bid on any and all prior maturities, not exceeding four percent (4.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer or the Chief Financial Officer shall award the 2015 Bonds to the bidder who offers the lowest net interest cost, to be determined by computing the total interest on all the 2015 Bonds to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-nine and one-half percent (99.50%) of the par value of the 2015 Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer or the Chief Financial Officer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of the 2015 Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer and the Chief Financial Officer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have the 2015 Bonds prepared, the President and Secretary are hereby authorized and directed to execute the 2015 Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver the 2015 Bonds to the purchaser; thereupon, the President shall be authorized to receive from the purchaser the purchase price and take the purchaser's receipt for the 2015 Bonds. The amount to be collected by the President shall be the full amount which the purchaser has agreed to pay therefor, which shall be not less than ninety-nine and one-half percent (99.50%) of the face value of the 2015 Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of the 2015 Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of the 2015 Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchasers of the 2015 Bonds. The cost of such opinion shall be paid out of the proceeds of the 2015 Bonds.

Section 7. Defeasance. If, when the 2015 Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the 2015 Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such 2015 Bonds or any portion thereof then outstanding shall be paid, or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the 2015 Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

Section 8. Tax Matters. In order to preserve the exclusion of interest on the 2015 Bonds from gross income for federal income tax purposes and as an inducement to purchasers of the 2015 Bonds, the Public Library represents, covenants and agrees that:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the 2015 Bonds or property financed by the 2015 Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by 2015 Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the 2015-2016 RFID Equipment Project or any portion thereof, the Public Library will comply with Revenue Procedure 97-13, as the same may be amended or superseded from time to time.

- (b) No 2015 Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No 2015 Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the 2015 Bond proceeds.
- (c) The Public Library will not take any action or fail to take any action with respect to the 2015 Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the

2015 Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations thereunder as applicable to the 2015 Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on 2015 Bond proceeds or other monies treated as 2015 Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

- (d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code.
- (e) The Public Library will not make any investment or do any other act or thing during the period that any 2015 Bond is outstanding hereunder which would cause any 2015 Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the 2015 Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the "Tax Sections") which are designed to preserve the exclusion of interest on the 2015 Bonds from gross income under federal income tax law (the "Tax Exemption") need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

The Public Library designates the 2015 Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library certifies as follows: (a) the 2015 Bonds are not private activity bonds as defined in Section 141 of the Code; (b) the Public Library has designated the 2015 Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year 2015 will not exceed \$10,000,000. Therefore, the 2015 Bonds qualify for the exception provided in Section 265(b)(3) of the Code.

Section 9. Amendments. Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2015 Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the 2015 Bonds:

- (a) An extension of the maturity of the principal of or interest on any 2015 Bond without the consent of the holder of each 2015 Bond so affected; or
- (b) A reduction in the principal amount of any 2015 Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each 2015 Bond so affected; or
- (c) A preference or priority of any 2015 Bond over any other 2015 Bond, without the consent of the holders of all 2015 Bonds then outstanding; or
- (d) A reduction in the aggregate principal amount of the 2015 Bonds required for consent to such supplemental resolution, without the consent of the holders of all 2015 Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the 2015 Bonds. The Registrar shall not, however, be subject to any liability to any owners of the 2015 Bonds by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the 2015 Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2015 Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise, the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the 2015 Bonds, whether or not such owners shall have consented thereto.

No owner of any 2015 Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of 2015 Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the 2015 Bonds, and the terms and provisions of the 2015 Bonds and this Resolution, or any supplemental resolution, may

be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the 2015 Bonds then outstanding.

Without notice to or consent of the owners of the 2015 Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

- (a) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or
- (b) to grant to or confer upon the owners of the 2015 Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the 2015 Bonds; or
- (c) to procure a rating on the 2015 Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the 2015 Bonds; or
- (d) to provide for the refunding or advance refunding of the 2015 Bonds; or
- (e) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the 2015 Bonds.

Section 10. Continuing Disclosure Contract. The Continuing Disclosure Contract, dated as of the date the 2015 Bonds are issued (the "Undertaking"), executed by the Public Library, substantially in the form satisfactory to the President, and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

Section 11. Official Statement. The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling the 2015 Bonds, and the President is further authorized to deem and determine the Preliminary Official Statement as the near final Official Statement with respect to the Series 2015 Bonds for purposes of SEC Rule 15c2-12, subject to completion in accordance with such rule and in a manner acceptable to the President, and to place the Preliminary Official Statement into final form as the Final Official Statement of the Public Library. The President is authorized to sign the Final Official Statement and by such signature approve its distribution.

Section 12. Multiple Series of Bonds. Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the 2015 Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library's financial advisor, such actions would be advantageous for the Public Library. In the event that the President makes this determination, (a) the aggregate principal amount of the 2015 Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of the 2015 Bonds be issued in an amount exceeding the Authorized Amount, (b) all of the documents approved herein shall be modified accordingly, (c) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (d) the Board hereby authorizes the issuance of each such series of the 2015 Bonds with such series or issue notations as appropriate.

Section 13. Reimbursement. The Board hereby declares its official intent that to the extent permitted by law, to issue the 2015 Bonds, which will not exceed an original aggregate principal amount of Two Million Dollars (\$2,000,000), and to reimburse costs of the 2015-2016 RFID Equipment Project consisting of the Expenditures from proceeds of the sale of such 2015 Bonds.

Section 14. Other Actions and Documents. The officers of the Board, the Chief Executive Officer and the Chief Financial Officer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer or the Chief Financial Officer, in connection with this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's financial advisor or at the request of the purchaser of the 2015 Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

Section 15. No Conflict. All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of the 2015 Bonds authorized by this Resolution and so long as any of the 2015 Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the 2015 Bonds, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

Section 16. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 17. Non-Business Days. If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in

which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

Section 18. Interpretation. Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

Section 19. Effectiveness. This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the 2015 Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 28th day of September, 2015.

LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA

<u>AYE</u>		<u>NAY</u>
	•	
ATTEST:		
Secretary of the Board		

Exhibit A

MATURITY SCHEDULE

Maturity <u>Date</u>	Principal <u>Amount</u>
July 1, 2016	\$0-490,000
January 1, 2017	0-495,000
July 1, 2017	0-505,000
January 1, 2018	0-510,000



Board Action Request

6f

To: IMCPL Board Meeting Date: September 28, 2015

From: Finance Committee Approved by the

Library Board: September 28, 2015

Effective Date: September 28, 2015

Subject: Appropriation Resolution (2015-216 RFID Equipment Project) – Resolution 41-2015

Recommendation: Authorize the adoption of Resolutions 41-2015

Background: The Library hired RMG Consultants to conduct a study on the use of Radio Frequency Identification (RFID) for our collection materials. RFID provides better security and inventory management of the collection materials. Based upon the study, our staff spends 146 hours per week manually handling materials in the shelf work they perform and 39 hours per week searching for requested and missing items. RFID will reduce the amount of time required for these functions and allow the Library to inventory our collection by walking past shelves with portable RFID scanning devices. In addition, it will improve the self-check effectiveness (from 68% to a targeted 90%+ at locations with self-checks). Patrons will experience an easier and quicker self-service checkout with the RFID technology.

Strategic/Fiscal Impact: With the RFID technology, staff will be able to reduce the labor intensive and time-consuming work at the shelves and our patrons will have a better self-service checkout experience.

The bonds will be paid back over two years and funding was included for the payments in the Library's debt service fund for 2016. The Library's tax rate will not exceed the \$0.0318 rate with the addition of this debt.



Board Resolution

6f

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY APPROPRIATION RESOLUTION (2015-2016 RFID Equipment Project)

RESOLUTION 41-2015

WHEREAS, the Library Board of the Indianapolis-Marion County Public Library (the "Board"), being the governing body of the Indianapolis-Marion County Public Library (the "Public Library"), has, on this date, adopted a resolution, the provisions of which are hereby included herein by this reference thereto, determining to issue general obligation bonds of the Public Library, in an original aggregate principal amount not to exceed Two Million Dollars (\$2,000,000) (the "2015 Bonds"), for the purpose of financing all or any portion of the 2015-2016 RFID Equipment Project, as described in the resolution adopted by the Board on the date hereof (the "2015-2016 RFID Equipment Project"); and

WHEREAS, the Board did not include the proceeds of the 2015 Bonds in the regular budget for the year 2015; and

WHEREAS, (a) there are insufficient funds available or provided for in the Public Library's existing budget and tax levy which may be applied to the cost of the 2015-2016 RFID Equipment Project, (b) the issuance of the 2015 Bonds has been authorized to procure the necessary funds and (c) an extraordinary emergency and necessity exists for the making of the additional appropriation set out herein; and

WHEREAS, the Chief Executive Officer of the Public Library has caused notice of a hearing on said appropriation to be published as required by law; and

WHEREAS, such public hearing was held on September 28, 2015, at 6:30 p.m. (local time) in the West Indianapolis Library Branch, located at 1216 South Kappes Street, Indianapolis, Indiana, on said appropriation at which all taxpayers and interested persons had an opportunity to appear and express their views regarding such additional appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:

Section 1. The Board shall appropriate a sum not to exceed Two Million Dollars (\$2,000,000), out of the proceeds of the 2015 Bonds, together with all investment earnings thereon, all of which sum shall be for the use of the Board in paying the costs of the 2015-2016 RFID Equipment Project and the costs associated with the issuance of the 2015 Bonds.

- Section 2. Such appropriation shall be in addition to all appropriations provided for in the existing budget and levy, and shall continue in effect until the completion of the 2015-2016 RFID Equipment Project. Any surplus of such proceeds shall be credited to the proper fund as provided by law.
- Section 3. A certified copy of this resolution, together with such other proceedings and actions as may be necessary, shall be filed by the Chief Financial Officer of the Public Library, along with a report of the appropriation, with the State Department of Local Government Finance.
- Section 4. Any and all prior actions taken by any officer of the Public Library or member of the Board in connection and consistent with this resolution is hereby ratified and approved.

ADOPTED this 28th day of September, 2015.

LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA

	<u>AYE</u>	NAY
ATTEST:		
	Secretary of the Board	



Board Action Request

7a

To: IMCPL Board Meeting Date: September 28, 2015

From: Diversity, Policy and Human Resources Committee

Approved by the Library Board:

Effective Date: September 28, 2015

Subject: Bereavement Policy Revision

Recommendation: Approve Bereavement Policy Revision in The Indianapolis Public Library Policy

Manual under Subsection 235.1

Background: We submitted a Board Briefing Report at the August 11, 2015 Joint Committee Meeting on a proposed revision to the Library's Bereavement Policy to make it more flexible for eligible employees to address individual needs.

Strategic/Fiscal Impact: N/A



Board Resolution

7a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 42-2015 INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION APPROVING BEREAVEMENT POLICY REVISION SUBSECTION 235.1

WHEREAS, pursuant to Resolution 42-2015 the Board of Trustees ("Board") of the Indianapolis-Marion County Public Library ("Library") reaffirmed the Policy Manual for the Library as previously revised; and

WHEREAS, Library Management recommends certain revisions to the bereavement policy included in the Policy Manual as reflected on the attached; and

WHEREAS, the Board has reviewed and considered the recommended bereavement policy revision;

IT IS THEREFORE RESOLVED that the attached bereavement policy revision submitted to the Board for consideration and considered by the Board, be and hereby is approved.

235 BEREAVEMENT LEAVE

Bereavement leave will be granted to full-time employees and prorated for part-time benefits eligible employees in the event of the absence necessitated by the death of an immediate family member. Limited bereavement leave may be allowed as set forth in this policy.

Accrued, unused vacation time must be taken if additional time off is needed. Employees wishing to attend the funeral of other relatives not defined in the policy or friends must charge the time to any accrued, unused vacation time.

All requests for bereavement leave must be made to the employee's immediate supervisor. The Director, Human Resources, may, under certain circumstances, require proof of death from the employee seeking bereavement leave.

235.1 Immediate Family

Immediate family is defined as spouse, child, parent, sibling, grandchild, grandparent, or each similar relationship established by marriage, and of a legal dependent residing in the employee's household. A maximum of 5 consecutive paid work days or appropriate pro-rata work hours for part-time, benefit eligible employees will be allowed in the event of the death of an immediate family member. The paid time off may be taken all at one time or in no more than two separate blocks of time, each in connection with either the date of death or the memorial service.

235.2 Domestic Partners

Staff members will be allowed the same amount of bereavement leave for a domestic partner, and for members of the domestic partner's immediate family. It is the responsibility of the staff member to have provided Human Resources the appropriate information as defined in the domestic partner policy.

235.3 Other Relatives

One working day, or appropriate prorated amount for part-time staff, will be granted to attend the funeral of an aunt, uncle, nephew or niece.

235.4 Professional Associates

With the approval of the manager, the necessary time will be granted to call at a funeral home or attend the funeral of a professional associate.

235.5 Personal Friends

Pre-approved time granted to call at a funeral home or attend the funeral of a personal friend will be charged to accrued annual leave and will be arranged with the manager.

235.6 Restrictions

Bereavement leave will not be granted to an employee who is on an unpaid leave of absence.

234.8 Notice and Certification

Employees seeking to use FMLA leave are required to provide 30-day advance notice of the need to take FMLA leave when the need is foreseeable and such notice is practicable. Requests for FMLA leave are to be made to the Library's Human Resource Department on forms provided by the Library. The Library may require employees to provide:

- Medical certification supporting the need for leave due to a serious health condition affecting the employee or an immediate family member, including information sufficient for the Library to determine the anticipated timing and duration of the leave;
- Second or third medical opinions (at the Library's expense) and periodic recertification;
- Periodic reports during FMLA leave regarding the employee's status and intent to return to work;
 and
- A fitness for duty report issued by the healthcare provider for employees taking leave for a personal health condition.

When intermittent leave is needed to care for an immediate family member or the employee's own illness, and is for planned medical treatment, the employee must try to schedule treatment so as not to unduly disrupt Library operation.

Approved August 25, 2014

235 BEREAVEMENT LEAVE

Bereavement leave will be granted to full-time employees and prorated for part-time benefits eligible employees in the event of the absence necessitated by the death of an immediate family member. Limited bereavement leave may be allowed as set forth in this policy.

Accrued, unused vacation time must be taken if additional time off is needed. Employees wishing to attend the funeral of other relatives not defined in the policy or friends must charge the time to any accrued, unused vacation time.

All requests for bereavement leave must be made to the employee's immediate supervisor. The Director, Human Resources, may, under certain circumstances, require proof of death from the employee seeking bereavement leave.

Approved August 25, 2014

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Immediate family is defined as spouse, child, parent, sibling, grandchild, grandparent, or each similar relationship established by marriage, and of a legal dependent residing in the employee's household. A maximum of 5 paid work days or appropriate pro-rata work hours for part-time, benefit eligible employees will be allowed in the event of the death of an immediate family member. The paid time off may be taken all at one time or in no more than two separate blocks of time, each in connection with either the date of death or the memorial service.

Approved August 24, 2015

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Staff members will be allowed the same amount of bereavement leave for a domestic partner, and for members of the domestic partner's immediate family. It is the responsibility of the staff member to have provided Human Resources the appropriate information as defined in the domestic partner policy.

Approved August 25, 2014

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Approved August 25, 2014

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Approved August 25, 2014

235.5 Personal Friends

Pre-approved time granted to call at a funeral home or attend the funeral of a personal friend will be charged to accrued annual leave and will be arranged with the manager.

Approved August 25, 2014

235.6 Restrictions

Bereavement leave will not be granted to an employee who is on an unpaid leave of absence.

Approved August 25, 2014

235.7 Death in Immediate Family During Annual Leave

If a death in the immediate family occurs during the staff member's annual leave and the staff member terminates or interrupts the vacation to attend the funeral, the time to attend the funeral and attendant responsibilities may be charged to be eavement leave rather than annual leave.

Approved August 25, 2014

236 ANNUAL LEAVE (VACATION)

Managers are responsible for ensuring coverage of their area(s) of responsibility by appropriately scheduling staff. Annual leaves may be scheduled at any time during the calendar year according to the section's needs. All staff must request use of annual leave with their manager and the request is subject to manager approval. Annual leave approvals for a staff member are based upon section area necessity and equitable treatment of conflicting requests.

Approved August 25, 2014

236.1 Annual Leave Accrual

Accrual of annual leave is determined by multiplying the number of regular hours paid by the per hour earning rate for the applicable pay range of the job title in effect December, 2012. Regular hours will include: sick time, annual leave, credited time and holiday time. Based on pay range, benefit eligible staff members earn annual leave at specified accrual rates as follows:



Board Briefing Report

8a

To: IndyPL Board Meeting Date: September 28, 2015

Facilities Committee

From: Facilities Management Services Area

Sharon Smith, Facilities Director

Subject: Facilities Briefing Report

Warren Branch Project Options

The Warren Branch Renovation Project is part of the capital projects outlined in the Strategic Plan. HCO/OMS leads the design team and we are moving forward to have the Project ready to begin construction after the New Year.

One (1) Community Forum was held at the Branch on August 26, 2015 to gather input from patrons on the services, strengths, and concerns about the facility. The second and third Community Forums will be held on September 16, and October 7, 2015, 6:30 pm at the Branch.

The current total project budget is \$1,305,825.

The Project givens being used in the development and evaluation of the options:

- Use the Facilities Assessment and Analysis Recommendations for branch design.
- Current staffing levels will remain the same for after the renovation.
- Improve access to the collection, programs, and Library services.
- Update restrooms to meet current accessibility guidelines.
- Work within the existing building footprint.
- Adjust the collection to meet patron borrowing patterns and changing formats.

In the process, we have focused on two options shown on the attached Concepts Drawings: Option 1

- Large, open, and flexible area near the entry for the Market Place.
- Flexible middle area to allow for shared uses and easy modifications.
- Consolidation of the Staff Work Area with the Check Out Desk to accommodate staffing requirements and the installation of a future automated materials handling system.
- Teen Area.
- Public computers gathered into a common area to facilitate Staff support.
- Quiet Study Room.
- Separate Children's Program Area.

Facilities Briefing Report

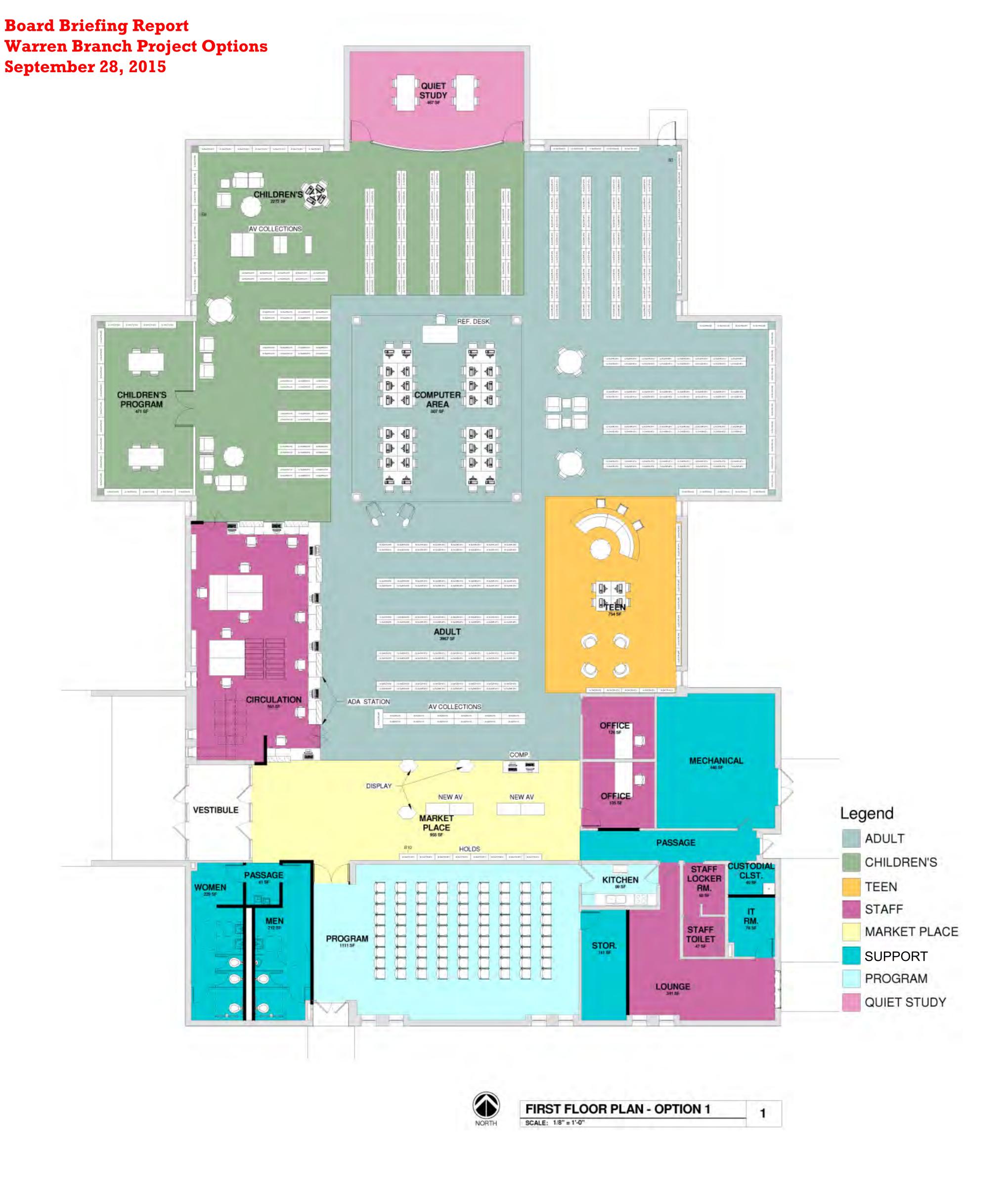
To: Facilities Committee, Item 8a Re: Warren Branch Project Options From: Sharon Smith, Facilities Director

Date: September 28, 2015

Option 2

- Move entrance to south side to be closer to parking lot.
- Install new vestibule and canopy at the entrance.
- Shift Community Room to north.
- Large, open, and flexible area near the entry for the Market Place.
- Consolidation of the Staff Work Area with the Check Out Desk to accommodate staffing requirements and the installation of a future automated materials handling system.
- Separate Children's Program Area.
- Flexible middle area to allow for shared uses and easy modifications.
- Teen Area.
- Quiet Study Room.
- Relocate the outside book drop to south side by relocated entrance.





WARREN BRANCH LIBRARY







WARREN BRANCH LIBRARY

Board Briefing Report







Board Briefing Report

8b

To: IndyPL Board Meeting Date: September 28, 2015

Facilities Committee

From: Facilities Management Services Area

Sharon Smith, Facilities Director

Subject: Facilities Briefing Report

East Washington Branch Selected Project Option

The East Washington Branch Renovation Project is part of the capital projects outlined in the Strategic Plan. Mohler Architects leads the design team, and we are moving forward to have the project ready to bid and begin construction in the second quarter of 2016. Three (3) well attended and engaging Community Forums were held at the Branch on July 9, August 6, and September 3, 2015 to gather input from patrons on the services, strengths, and concerns about the facility. The total project budget is \$2,527,131.

The Project givens being used in the development and selection of the Project Option:

- Use the Facilities Assessment and Analysis Recommendations for branch design.
- Make all spaces accessible meeting current guidelines.
- Improve access to the collection, programs, and Library services.
- The existing building will continue as a library and the historic character respected.
- The current staff allocation level will be the same for the expanded facility.
- Access to the parking lot will be available to and from Washington Street.
- Adjust the collection to meet patron borrowing patterns and changing formats.

During the process, the IndyPL Project Team has selected <u>Option S Elevator Entrance at East</u> and a North Addition:

- New elevator within the enclosure of the existing building to consolidate all entrances to one location.
- Interior stair to connect Library level, Lower level and the Street level.
- Existing Washington Street steps to remain an entrance.
- Addition to the north for restrooms and mechanical systems.
- Additional programing space is available in the Lower level.
- Enclose existing exterior stair from Community Room in the new addition.
- Parking lot reconfigurations will be required.
- Minimal amount of new circulation space allows for maximum addition of Library space.







Mohler Architects

A Professional Corporation 630 South Street, Studio 632, P.O. Box 86, Lafayette, IN 47902

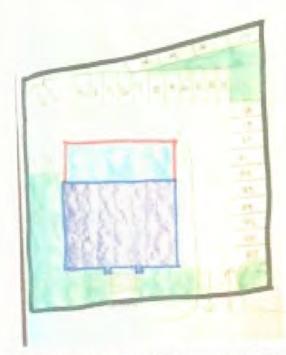
Cell: 765-404-0258

hlm@hlmohler.com

www.hlmohler.com

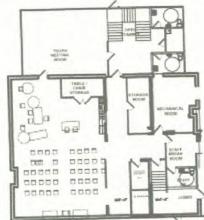
SCHEMATIC DESIGN REPORT

East Washington Branch Library Indianapolis-Marion County Public Library



SITE PLAN







"A Note from the Architect"

The opportunity to design the 2,200 square foot expansion and renovation of the East Washington Branch Library is made personally rewarding by the interaction with members of the neighborhood and library staff. Improving accessibility to the Library is constricted by being located in "midblock", instead of on a "corner lot". Maintaining the historic exterior grand entry stair, while installing an elevator entry and providing a single point of entry is challenging. A creative solution has been developed by "threading" a three stop elevator shaft and lobby through the existing structure, without damaging the character of the interior spaces or the "Carnegie Era" building facades. Reopening windows and adding significant natural north light to the open space will improve the quality of the space. The extended library services made possible by the additional library space will keep this "Architectural Jewell" serving the public for another 100 years.

Harry Mohler

Mohler Architects, P.C.

ISSUED

EAST WASHINGTON STREET BRANCH LIBRARY



MOHLER ARCHITECTS A Professional Corporation

630 South Street, Studio 632, P.O. Box 86 - Lafayette, Indiana 47901 Phone: (763) 742-0252 Email: hhn@htmohler.com Architects - Engineers - Interior Designers

ARCHITECT: Harry L. Mohler

OWNER:

2450 NORTH MERIDIAN STREET COUNTY PUBLIC LIBRARY INDIANAPOLIS, IN 46208 INDIANAPOLIS-MARION



September 26, 2015

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SITE LOCATION MAP



k 1-1 INDEX PAGE / LOCATION PLAN LIFE SAFETY PLAN

INDEX OF DRAWINGS

SITE PLAN SITE PLAN Co 1,2

FIRST FLOOR INTERIOR DEMOLITION

Ad 1.1

DEMOLITION DETAILS

SECOND FLOOR INTERIOR DEMOLITION DEMOLITION DETAILS FIRST FLOOR PLAN

FIRST FLOOR DIMENSION PLAN

SECOND FLOOR DIMENSION PLAN SECOND FLOOR PLAN

SOUTH EXTERIOR ELEVATION NORTH EXTERIOR ELEVATION

WEST EXTERIOR ELEVATION EAST EXTERIOR ELEVATION

BUILDING SECTIONS

RESTROOM DETAILS WALL SECTIONS WALL SECTIONS

ELEVATOR PLAN & SECTION As 5.1 As 5,2 Us 3.2

ELEVATOR DETAILS

SCHEMATIC DESIGN PHASE

DOOR & WINDOW SCHEDULES OPENING DETAILS STAIR DETAILS STAIR PLANS 10 1,2

SECOND FLOOR INTERIOR FINISH PLAN FIRST FLOOR INTERIOR FINISH PLAN INTERIOR ELEVATIONS INTERIOR ELEVATIONS

SECOND FLOOR REFLECTED CEILING PLAY FIRST FLOOR REFLECTED CEILING PLAN INTERIOR FINISH SCHEDULE

FIRST FLOOR PLUMBING PLAN SECOND FLOOR HVAC PLAN FIRST FLOOR HVAC PLAN M 1.3 Ap 1.1

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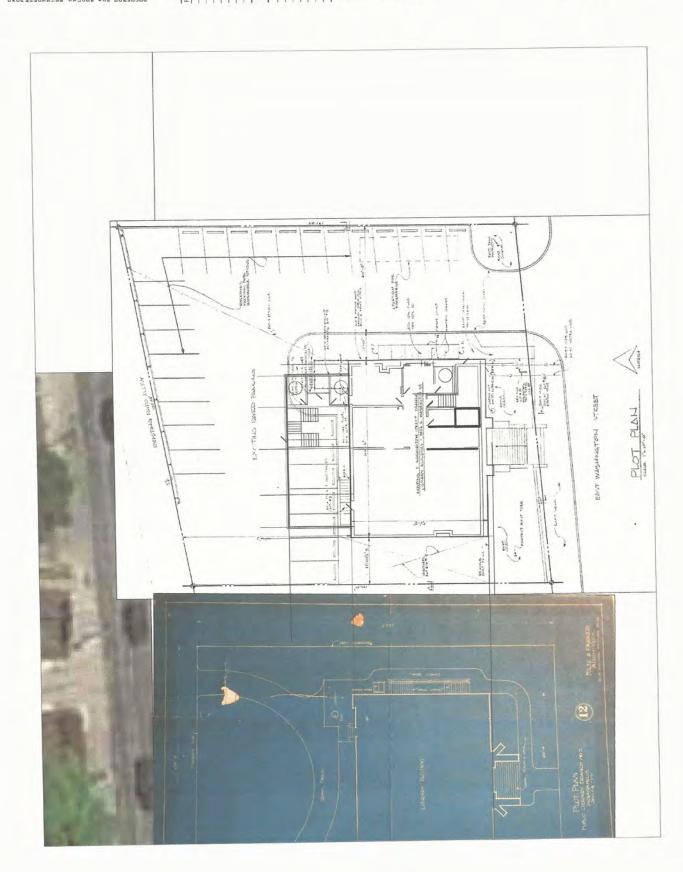
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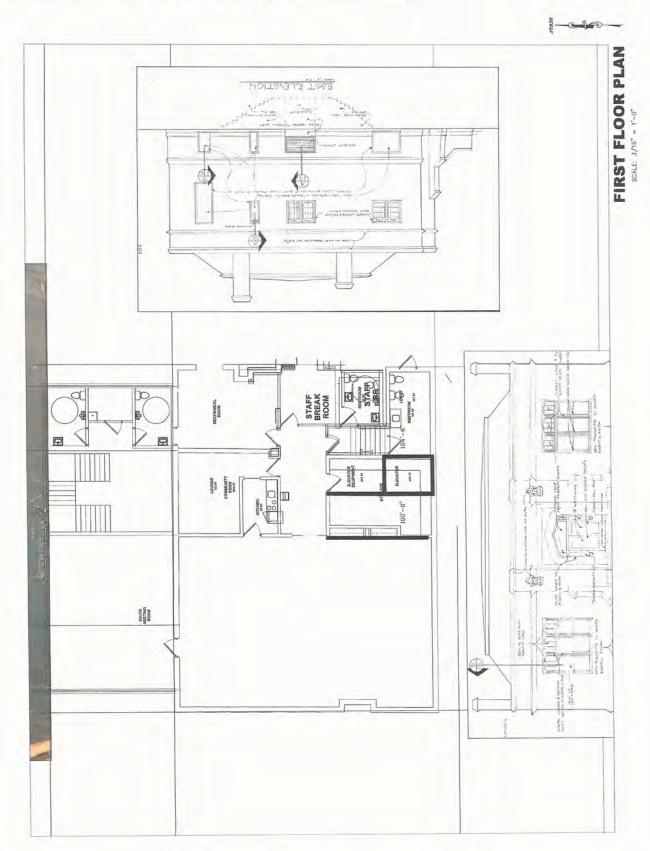


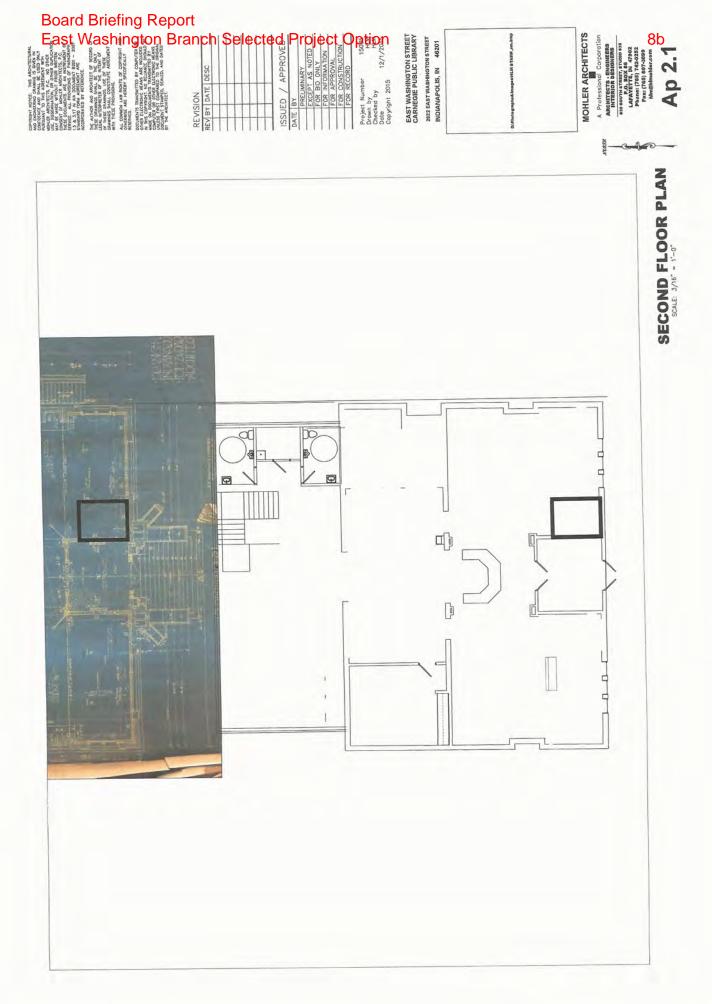


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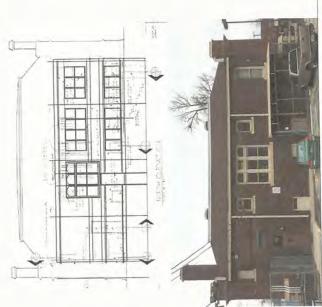
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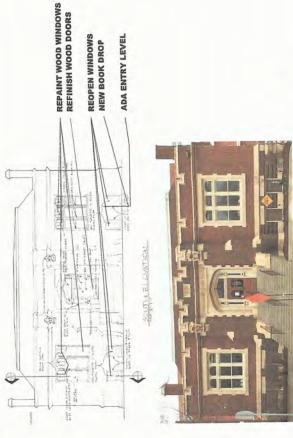
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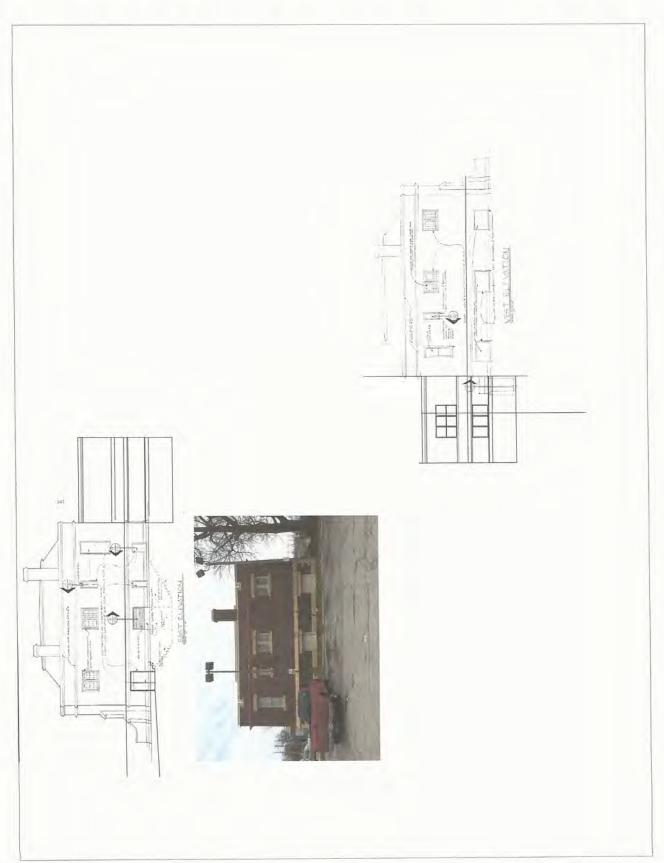
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8b MOHLER ARCHITECTS

A Professional Corporation 2022 EAST WASHINGTON STREET INDIANAPOLIS, IN 46201

EAST WASHINGTON STREET CARNEGIE PUBLIC LIBRARY





Board Action Request

8c

To: IndyPL Board Meeting Date: September 28, 2015

Facilities Committee

From: Facilities Management Services Area

Sharon Smith, Facilities Director

Subject: Resolution 43-2015

Authorization to Prepare Bidding Documents and Solicit Bids for the

Southport Branch Project

Recommendation:

The Board Facilities Committee presents for Board approval the attached action (Resolution 43-2015) to authorize IndyPL staff and the architects, arcDESIGN, to prepare bidding documents to solicit open, competitive, and sealed public bids for the Southport Branch Renovation Project. Unified construction contract bids will be solicited for the Project. The contractor shall be responsible for all general, mechanical, electrical, plumbing, and miscellaneous construction activities.

Background:

The Southport Branch project will be bid and completed using the Public Works Statute IC § 36-1-12. Public Notice to prospective bidders will be advertised per the Public Notice Statute IC § 5-3. The Project will be posted on the IndyPL website and IndyPL staff will utilize the City's Department of Minority & Women Business Development website to identify Vendors capable of providing the required services. Copies of the Notice will be emailed to these entities:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Department of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council Great Lakes Indiana.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 43-2015 Authorization to Prepare Bidding Documents and Solicit Bids for

the Southport Branch Project

Date: September 28, 2015

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

Sealed bids are scheduled to be received by IndyPL on November 24, 2015, and each bid shall be accompanied by a bid security for 5% of the total bid.

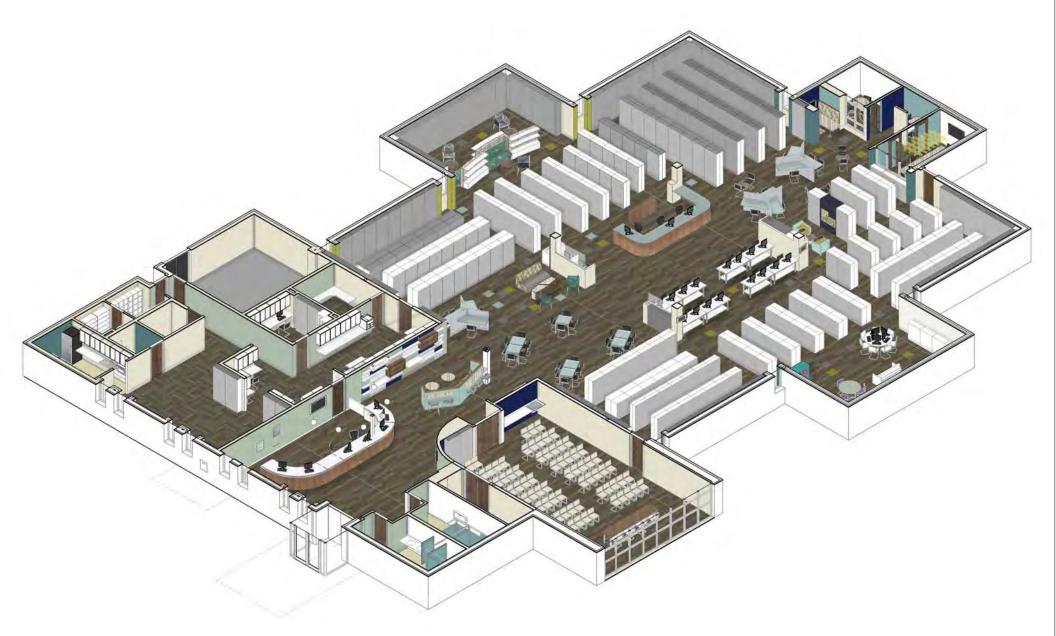
The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12-13.1 and IC § 36-1-12-14.

Selection of the contractor and awarding of a construction contract is scheduled to occur at the regular Indianapolis-Marion County Public Library Board Meeting on December 14, 2015.

The preliminary project schedule targets a starting date of January 2016, with a substantial completion date of July 1, 2016.

Fiscal Impact:

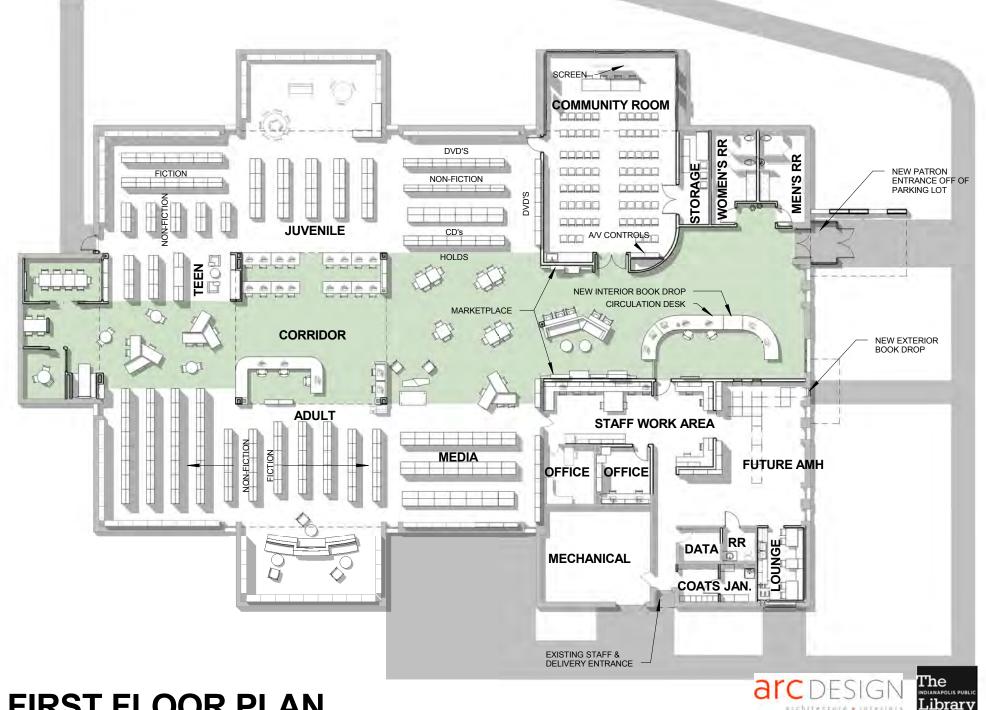
The construction budget is \$970,000, to be funded by the Series 2014 Bond Fund (Fund 43.) The Library shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12.



FIRST FLOOR PLAN - 3D



Indy PL - 15149



FIRST FLOOR PLAN

Indy PL - 15149



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 43–2015

AUTHORIZATION TO PREPARE BIDDING DOCUMENTS AND SOLICIT BIDS FOR THE SOUTHPORT BRANCH PROJECT

SEPTEMBER 28, 2015

WHEREAS, IndyPL continues to implement facility upgrades in support of the Strategic Plan; and

WHEREAS, IndyPL is requesting authorization from the Board of Trustees to prepare and issue bidding documents for a unified construction contract for the Southport Branch Renovation Project; and

WHEREAS, upon receipt of the sealed bids, IndyPL will evaluate and prepare documentation on the bids received from interested parties and present an evaluation in the form of a recommendation to the Facilities Committee and the Board of Trustees.

IT IS THEREFORE RESOLVED that IndyPL is authorized to prepare and issue bidding documents for the Southport Branch Renovation Project; and

IT IS FURTHER RESOLVED the results of the bidding process are to be reported to the Facilities Committee and the Board of Trustees for evaluation and award to the lowest, responsive, and responsible bidder.



Board Briefing Report

8d

To: IndyPL Board Meeting Date: September 28, 2015

Facilities Committee

From: Facilities Management Services Area

Sharon Smith, Facilities Director

Subject: Facilities Briefing Report for

Scheduled October 2015 Board Meeting Action Item

Approval to Award a Construction Contract for the Library Services Center Administration Area Renovation Project

As part of the 2015 Capital Projects Plan, the Library Services Center Administration Area is scheduled to receive a renovation of the interior space. The work includes:

- Converting the Board Kitchen into space for Organizational Learning and Development.
- Accommodate a space for the Director, Strategic Planning and Assessment.
- Updating the entry area of the Administration Area.
- Removal and replacement of the 23 year old wallcovering in offices and work areas.
- Replacement of the broken interior blinds.
- Upgrading of the data cabling to meet current IndyPL standards.
- Consolidation of files into a common file room.

The Project will be quoted using the Public Works Statute IC § 36-1-12-4.7. The Invitation to Quote was issued on September 11, 2015 to Vendors known to be capable of successfully completing the Project. The Scope of Work was developed by the IndyPL Facilities Staff. All construction work will occur after-hours and on the weekends to allow for continuing operation of critical IndyPL activities. Quotes are due on October 6, 2015 for evaluation prior to presentation at the October 13, 2015 Facilities Committee Meeting.

In support of the Project, the Indianapolis Public Library Foundation is providing a gift to IndyPL for the purchase ten (10) new workstations. The new systems furniture will be ready for installation around the middle of November 2015, to allow for completion of the project by the middle of December 2015

The Project is estimated to be more than \$50,000 and less than \$150,000. The Project will be funded by the Capital Projects Fund – Fund 45. IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7 (b) (3).

Beech Grove Public Library and Indianapolis Public Library Planning Committee minutes September 9, 2015

Present:

William "Butch" Fennema, Kim White and Elizabeth Schoettle from BGPL Dorothy Crenshaw, David Wantz and Laura Johnson from Indy PL

The meeting was opened at 3:05 with introductions.

There was no public comment.

A tour of the Beech Public Library was given.

New Business:

 Leadership: Kim White was appointed to chair the committee and William "Butch" Fennema will co-chair

Research Topics/organization of information:

- Distributed state statue IC 36-12-4 for the merger of Class 1 public libraries for everyone to review. Two plans for merger from other Indiana public libraries (Decatur & Geneva and Tell City Perry Council and Cannelton) were distributed and briefly discussed. It was noted how simple the actual plans were.
- Discussed concerns from Beech Grove open house including importance of library remaining open and possibility of reversion back to city if Indy PL would choose to close location. Indy PL has done this previously with the old Brown building reverting back to IPS when the Irvington Branch was built. Also discussed staff merging into Indy PL while maintaining seniority.
- Discussed need for reviews of Beech Grove building including inspection and appraisal; technology (computers), network and phone inspection; review of insurance policies; and contracts including elevators (KONE), cleaning service (Nighthawk), technology support (AVC this includes payroll/accounting systems, circulation system and online catalog), HVAC (Precision), copy machines (Toshiba), phone (AT&T), eRate (ENA), snow removal (Grant Key), restroom products (Cintas), and recycling (Republic).
- Discussed history room collection with possibility of digitization in the future.
- Laura Johnson, Elizabeth Schoettle along with Rebecca Dixon (Indy PL CFO) will speak with DLGF about excess levy on Thursday, September 10th

Timetable

Having a plan by the end of the year was discussed

Next Meeting/Meeting Schedule

- All meeting will be at Beech Grove Public Library on Wednesdays at 3:00
- Elizabeth Schoettle will ask William Sheldrake of Policy Analytics to come to the September 23rd to speak on the financial impact of a merger.
- Meeting dates will be:

September 23rd
October 7th
October 21st
November 4th
November 18th
December 2nd

The meeting ended at 4:56pm

Respectfully submitted Elizabeth Schoettle



9b

All property tax bills could jump if retailers win appeals

Hayleigh Colombo

September 12, 2015

Marion County property owners might face higher tax rates next year as local officials brace for potential losses in revenue from big-box stores that are seeking reductions in their buildings' assessed values and, as a result, their property tax bills.

But uncertainty still looms over how much the appeals could reduce revenue for local government, libraries and schools or shift those costs to other taxpayers, including other businesses and homeowners.

At issue is the so-called "dark sale" property valuation method, which takes into account recently sold vacant stores or buildings in determining the value of newer, occupied retail locations. Those sales had not previously been used to determine assessed values for bigbox stores, but an Indiana Board of Tax Review decision last year involving a Meijer store essentially changed the rules to incorporate the dark sales, sparking a new wave of appeals.

The owners of 29 Marion County properties that meet the definition of a big-box retail store are currently appealing their assessments—which currently total more than \$182 million. That led Marion County to ask the state for flexibility in setting next year's tax rates in an attempt to shore up the operating budgets of local government units.

The state Department of Local Government Finance in late July approved Marion County's request, effectively letting officials set a higher tax rate by allowing them to withhold more of the county's assessed value than usual from budget-making calculations.

Marion County Deputy Treasurer Cindy Land said the county was caught in a difficult position. She said it "would be reckless" not to try to protect local units of government from losing money.

"Do we want to make a choice to close libraries on weekends?" Land said. "Do we want to say we're going to have to make cuts to police and fire services? That's the reality of it. It has that much of an impact."

But even local government officials can't agree on how widespread the impact of dark sales could be.

Marion County Auditor Julie Voorhies maintains the problem could be much bigger than the 29 properties identified by the assessor. In her letter to the state, Voorhies said assessment appeals for more than 700 properties might be "susceptible to" reductions using dark-sale evaluations. Those properties, which include big-box stores as well as smaller retailers and restaurants, total \$1.4 billion in assessed value, she said.

"That's absolutely huge," said Drew Carlson, chief financial officer for the Marion County auditor. "If this method spreads to beyond the big-box stores, it could get really, really ugly."

And it already has spread. The Indiana Board of Tax Review in August affirmed a CVS store's request in Monroe County for a lower assessed value based in part on dark sales.



O'Connor

But Marion County Assessor Joe O'Connor disputes that 700 properties could see significant tax breaks. And he said even the existing 29 big-box cases currently under appeal could be settled by reaching a compromise value and subsequent tax bill, which would lessen the impact on the county.

Some, though, might get a larger reprieve by appealing to the Indiana Board of Tax Review, which has given favorable rulings to other stores in the same position.

"What's occurring is negotiation with the properties about a value that everyone can settle on," O'Connor said. "How that unfolds maybe will paint a picture of the new baseline for some of these properties."

Although concern about the impact of the dark-sale decisions has been widespread, only four of Indiana's 92 counties have requested state permission to withhold more than 2 percent of their assessed values—the amount set in state law—from their tax calculations, according to Dan Jones, assistant director of the Department of Local Government Finance's budget division.

By exempting more assessed value from their tax calculations, local governments and schools must impose higher tax rates to generate the same amount of money. But it also means counties won't be hit as hard if companies win their appeals and therefore have their assessed values reduced.

Jones said the counties are creating estimates that are "going to be more realistic." And he said the moves will "help them avoid a shortfall next year."

But county officials say there's no way to tell definitively yet whether tax rates will go up. The budget-making process won't be finalized until February. Government units could trim their budgets, or they might ask for more money. Both would affect the final tax rates.

Land also said taxpayers can relax knowing that, if they are overcharged now, the money will eventually even out.

"If we've collected too much, our budget will just be reduced in a future year," she said.

In the short term, though, higher tax rates might have more of an impact on commercial taxpayers than residential taxpayers, O'Connor said. That's because commercial taxpayers have a higher property tax cap. Homeowners are limited to tax bills that are no higher than 1 percent of their property's assessed values, with a few exceptions. Commercial property owners have a 3 percent cap, so their bills can increase further before they hit the ceiling.

"You're going to shift that tax burden to the other commercial and industrial property owners," O'Connor said. "Most [taxing] districts are at the cap at the residential level."

That could cause a "race to the bottom" among commercial taxpayers, said David Bottorff, executive director of the Association of Indiana Counties. He said the owners of other types of commercial property could then be pressured to try to use the same dark-sale methodology to reduce their assessments.

Which they are. In Hamilton County, not only are 11 big-box properties with a current total assessed value of \$102 million under appeal, but so are several Walgreens stores, four banks and a restaurant—all trying to use dark sales to lower their tax rates, said Terry McAbee. director of commercial and industrial assessment.

McAbee and Land, the Marion County treasurer, say they're among those pushing lawmakers for tighter rules on appraisals of commercial property. Senate Tax Chairman Brandt Hershman, R-Buck Creek, told IBJ in August that he plans to study the issue further this fall.

"We had hoped that a lot of this would have been remedied legislatively, so we wouldn't be facing this, but it hasn't," Land said. "When we know there's this potential large impact looming over us, I think it's in the best interest for us to proceed more cautiously."•

8

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Metering FAQs

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EDITORIAL: Big-box tax appeals take heavy toll

IBJ Staff

September 12, 2015

It's hard to root for national retail giants as they appeal their property tax assessments in Indiana and other states. By trying to dramatically shrink the local property taxes they pay, they put at risk the budgets of schools, libraries and other local units of government that already struggle to make ends meet.

The big retailers, such as Meijer, Lowe's and Home Depot, typically invoke the "dark sales" argument in trying to have their assessments and property tax bills slashed. The method involves using the sale prices of long-closed or vacant stores to arrive at the market values used in calculating property tax bills for newer, occupied properties.

Hoosier legislators earlier this year unanimously approved a law that put certain limitations on the use of the dark-sales method of assessing big-box stores. But a recent ruling by the Indiana Board of Tax Review has stirred new concern among cash-strapped local governments.

The IBTR, which is the ultimate state authority in property tax disputes, in August ruled that a CVS store in Bloomington had been over-assessed and overtaxed since 2009. The ruling added to worries that the legislative fix didn't go far enough and that dark sales would be used by other categories of retailers, putting at risk millions in local property tax revenue.

By some estimates, more than 700 Marion County properties representing \$1.4 billion in assessed valuation are susceptible to property tax appeals using the dark sales method. Marion County officials are so concerned that they asked, and were granted by the state, permission to raise tax rates for everyone to compensate for expected losses from property tax appeals next year.

Regardless of whether the county's estimates are overblown, as some suggest, it's clear there's a problem with a system that has cash-poor counties refunding millions of dollars to national retailers, some of which rake in billions in annual profits, and raising the rates of others to compensate.

For cities and towns across the country, additional costs are associated with big-box retailers. They often locate in suburban areas where basic infrastructure is extended at taxpayer expense to make retail sites shovel-ready. And when they depart for greener pastures, they leave behind empty buildings that depress surrounding properties. Not always as obvious are the local retailers who are driven out of business by the behemoths and the car culture that big boxes perpetuate.

Local governments have been living with those costs for years. But the new threat is more aggressive, and a more direct hit on government coffers. While we appreciate the Legislature's efforts thus far to minimize the big-box property tax appeals, it looks like lawmakers need to do more to protect local governments and those they serve. •

To comment on this editorial, write to ibjedit@ibj.com.

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Metering FAQs

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Are big-box retailers getting a tax break at schools' expense?

Chelsea Schneider chelsea.schneider@indystar.com

4:07 p.m. EDT September 9, 2015



(Photo: Charlie Nye / The Star)

Last December, when a state board effectively reduced property taxes for a Meijer on 96th Street in Indianapolis and a Kohl's in Howard County, it sounded a warning bell for local governments.

The Meijer and Kohl's used the sale prices of vacant stores in other locations to successfully argue their fully stocked, fully operational stores were assessed too highly for tax purposes.

In the industry, it's known as using "dark sales." And while county governments may not like it — or think it's fair — big-box retailers counter that using the vacant properties actually gets closer to an accurate assessed value. And the Indiana Board of Tax Review has been inclined to agree.

With the board's two decisions, concern grew among county officials, who don't agree with the strategy some big-box stores employ to try and cut their property taxes.

Lawmakers placed some restrictions on the strategy this year, but county assessors say the new law passed in April didn't go far enough. They point to a new case out of Monroe County where a CVS used vacant sales in its appeal — and won.

"This is the biggest threat to the tax base right now," said Drew Carlson, chief financial officer for the Marion County Auditor's office.

How big? In Marion County alone, an analysis estimated a \$7.8 million financial loss if the strategy became the common method for valuing those properties.

The big loser? Schools in the county run the risk of losing the most at an estimated \$3.2 million, according to projections by the Association of Indiana Counties.

Already, the Meijer appeal has forced the county to refund more than \$2 million, according to a letter Marion County Auditor Julie Voorhies wrote to the state. The tax board ruled to cut the Meijer's tax assessment by about half, though the county is appealing the decision to the Indiana Tax Court.

Right now, Marion County has 29 big-box properties with active appeals, Marion County Assessor Joseph O'Connor said. However, it's important to note, O'Connor said, that doesn't mean those businesses will necessarily use the "dark sales" strategy.

"It's very concerning to me," O'Connor said. "Not only as an assessor, but a homeowner in Marion County. When we see these large reductions in value, it is usually on the backs of homeowners and other taxpayers."

The strategy is unfair to homeowners, Carlson argued, because the method is akin to someone living in Decatur Township appealing their residential property taxes based on a foreclosure in Lawrence Township.

Residential taxpayers, "don't get that same fair shot of making those same kind of arguments," Carlson said.

"The reason you don't," he said, "is because those arguments aren't really valid."

At the heart of the debate: County officials argue the "dark sales" method runs counter to their belief that values should coincide with the cost to construct a building. Big-box store owners argue that because the building is constructed for a specific purpose, they can't typically turn around and sell that building for the same price. Thus, their assessments are set too high.

Counties believe any sales used as comparisons in determining a property's assessed value need to be an "apples to apples" comparison, said David Bottorff, executive director of the Association of Indiana Counties. A Meijer potentially could sell a building to a Wal-Mart and be deemed a comparable sale. But if Meijer sold its building to a consignment shop that didn't use the full functionality of the building that wouldn't be a comparable sale, Bottorff said.

Grant Monahan, the head of the Indiana Retail Council said lawmakers should let changes they passed last session play out before revisiting the issue. In those changes, lawmakers placed limits on properties that could be used for comparison purposes.

"No retailer is attempting to avoid paying his or her fair share of property taxes," Monahan said.

The fact retailers are appealing and so far winning these cases shows Monahan that "they were over-assessed from the very beginning."

One of the limits enacted essentially bars newer buildings from using as comparables the sales of properties that have been vacant longer than one year.

Stephen Paul, the attorney who represented Meijer before the tax board, said property taxes aren't the only tax businesses pay. An owner also pays an income tax on a store's profits.

"This new statute makes Indiana the only state that has this special taxation for big-box stores," Paul said.

He noted the appraiser representing the county in the Meijer case also used empty stores as comparables.

The author of this year's legislation, state Sen. Brandt Hershman, said he's planning to look into the issue further and is reviewing the CVS decision.

Some assessors' fears go beyond the big-box stores. They worry restaurants and smaller businesses could latch onto the strategy and seek property tax reductions.

In Hancock County, the big concern is the trickle down to those types of businesses, County Assessor Mary Noe said.

"Looking at the supermarkets, the Walgreens and the CVS's," Noe said. "Things of that nature being the next step in this approach to value."

Here's a look at the reduced assessments Meijer won for its 96th Street store, using a controversial method of valuing its property by comparing it with the sales of empty big-box stores.

2002

Original assessment: \$15,336,700 / Reduced assessment: \$10,215,000.

2003

\$18,303,500 / \$10,330,000.

2006

\$18,343,600 / \$9,822,000.

2007

\$19,891,200 / \$10,797,000.

2008

\$19,891,200 / \$10,480,000.

2009

\$19,891,800 / \$9,470,000.

2010

\$19,543,000 / \$8,670,000.

2011

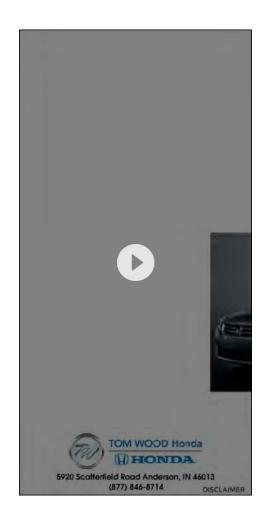
\$19,614,500 / \$8,020,000.

2012

\$19,731,200 / \$7,170,000.

Source: State records

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Sept. 20, 2015, 8:32 p.m.



K9 Cancer Walk (/picture-gallery/news/2015/09/20/k9-cancer -walk/72538178/)
Sept. 20, 2015, 8:23 p.m.

(/picture-

gallery/news/2015/09/20/k9-

<u>cancer-</u> <u>walk/72538178/)</u>



Notre Dame working to reduce carbon footprint

(/story/news/education/2015/09/20/nc

dame-workingreduce-carbonfootprint/72535274/)

(/story/news/education/2015/09/20/notr e-dame-working-r educe-carbon-footprint/72535274/)

Sept. 20, 2015, 7:17 p.m.



Board Briefing Report

10

To: The Indianapolis Public Library Board Meeting Date: September 28, 2015

From: The Indianapolis Public Library Foundation

Subject: September 2015 Library Foundation Update

Recommendation: NA

Background: Every month, the Library Foundation provides an update to the Library board.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top foundation and corporate contributors:

Indiana Authors Award

- Cardinal Publishers Group
- FlashPoint
- Indiana University
- Indiana University Foundation
- Indiana University Press

Lifelong Learning

• The Emily Fund at Schwab Charitable

Most Urgent Need

- Arthur Jordan Foundation
- Rise Up Foundation

The Public Collection

• Central Indiana Community Foundation

• This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's

- Animal Programs
- Girls Technology Sleepover at the Curve
- Ready To Read Early Childhood Conference
- Ready To Read Early Literacy Specialist
- Ready To Read –On the Road to Reading
- Ready To Read Packaged Programs

Collections

• Online ads for Digital Content

Life Long Learning

- eBook Tinker Station
- Job Center

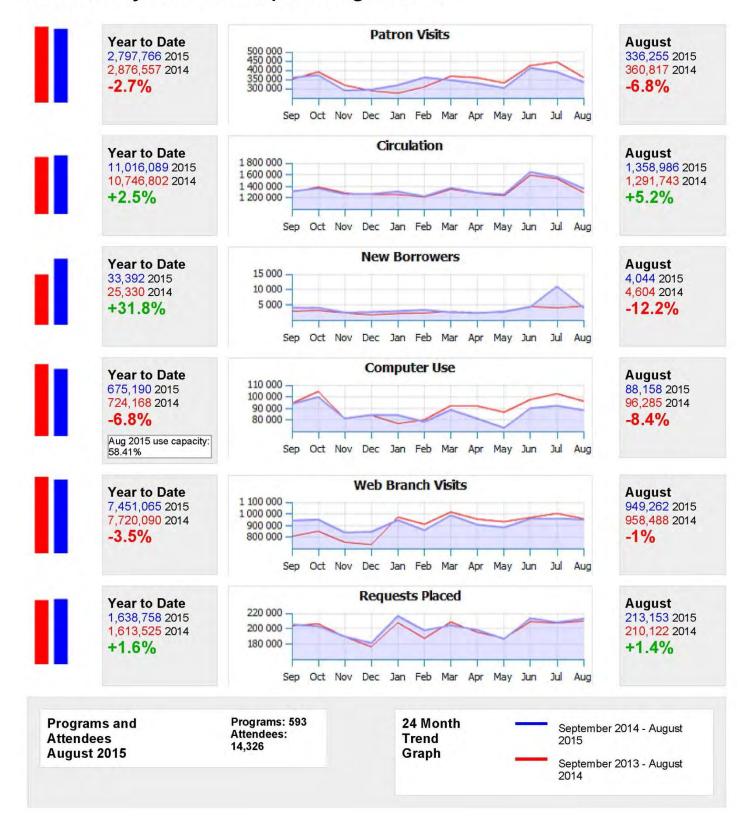
Capital/Branch Initiatives

- Aquarium at East Thirty-Eighth Street
- Aquarium at Pike

Other News:

• The Indy Author Fair will take place from 10 a.m. to 5 p.m. on Saturday, October 10 at Central Library. Book lovers of all ages can attend free workshops on writing, publishing and marketing. There will also be a panel discussion with the winners and finalists of the 2015 Eugene & Marilyn Glick Indiana Authors Award and a special celebration of Lifetime Achievement Winner Mari Evans (with an introduction by Library Trustee Pat Payne). For more information, visit www.indianaauthorsaward.org.

CEO Monthly Statistical Report - August 2015



STRATEGIC PLAN IN REVIEW

Evaluating Institutional Performance

SEPTEMBER 2015

STRUCTURE

The Strategic Plan is divided into two parts.

Goal 1 and 2 represent the strategic direction the Library has taken to support the individual in their personal growth and to strengthen neighborhoods and businesses. These goals mirror the mission of the Library to, "enrich lives and build communities through lifelong learning."

Goals 3 and 4 are the strategic underpinnings to accomplish Goal 1 and 2 and to live our mission. They focus on:

- Building staff and institutional capacity to innovate and change.
- Positioning, partnering and piloting new methods for providing positive user experiences.
- Delivering a collection that is valued by our diverse public.
- Ensuring that the Library maximizes individual accessibility to library cards.
- Providing a convenient physical presence and a vibrant virtual presence.
- Demonstrating excellent stewardship of our resources.

EVALUATION

Evaluating institutional performance will use data from a number of sources:

- Staff service plans
- Data collection of Library outputs
- Formal evaluation of major programs and services
- Market segmentation (in the future)
- Comparative data from national institutions and local organizations

Service Plans

Most service plans are written by public service staff and appropriately focus on Goal 1 and 2; the enrichment of lives and the building of communities. All programs designed in service plans are inspired by an assessed community need. Each program is developed to reach a specific target audience by using marketing

techniques and program content development. The success for meeting the community need and connecting to the desired audience is measured with pre-identified outcomes at the completion of the program. This data is used to evaluate the performance of the Library.

Service plans also serve as a budget document. Each plan identifies direct costs associated with the planned program and its revenue source. These funding requests become part of the annual operating budget for the Library and the Library Foundation. Data for indirect costs is also captured in the form of staff time. It is a soft figure based on estimated work flow.

Data Collection of Outputs

Library outputs are collected and used to "take the pulse" of the organization. This data is most useful when compared to similar data. Door counts, renewals and circulation numbers become significant when compared to something else, such as previous year. They also provide trending information that support strategic decision making for the Library. Consequently, these numbers help keep the organization on-track and aligned to the strategic plan.

Formal Evaluation of Major Programs and Services

Programs and services that have a particular complexity or are long term, require assessment tools best developed and implemented by professionals. Evaluators save the Library time and produce results that provide valuable data. They extract key findings and make rational and informed assessments that affect decision making about the future of a program or service. The professional evaluations provide credibility to potential donors during fund raising efforts as well.

Market Segmentation

In recent years, the art of consumer segmentation has reached the library industry. Understanding the buying behavior of individuals and their demographic profiles has previously been limited to the corporate world for making strategic business decisions. Now affordable data is available to libraries that support efforts to anticipate community need and target individuals. Access to this information will confirm our perceptions about community need, alert us to trends, and provide new marketing and assessment opportunities. Most importantly, efforts to increase accessibility and library card membership could become more scientific.

Comparative Data from National Institutions and Local Organizations

Assessing library performance can't be done effectively in a vacuum. Output and outcome information from sister libraries across the country provide valuable comparative analysis for our library performance. Using national studies, which provide research about library service and learning, create context for comparing ourselves to others and learning from them. The same is true for local organizations that provide similar

services as the Library. Aligning local efforts to ours will tell us if the Library is filling important gaps or duplicating efforts.

REPORTING

Monthly you will receive a report on the progress of the Library and its alignment with the strategic plan. Each month I will highlight the accomplishments of one strategy within the plan. The report will be both qualitative and quantitative. Expect the report to increase its quantitative information as we harness the data and apply it to the strategic plan. For example, in October, expect a report on:

Goal 1 Strategy: Develop a Community of Readers

Thank you for the opportunity to steward the strategic plan. We all believe it is an important road map for the Library's journey into the future.



Board Action Request

11c1

To: IMCPL Board Meeting Date: September 28, 2015

From: M. Jacqueline Nytes, CEO Approved by the

Library Board:

Effective Date: September 28, 2015

Subject: Finances, Personnel and Travel Resolution 44-2015

Recommendation: Approve Finances, Personnel and Travel Resolution 44-2015

Background: The Finances, Personnel and Travel Resolution 44–2015 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2015.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 44 - 2015

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of August 2015 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

** 054 /44 40	Warrant numbers		through	56521	for a total of
\$1,251,614.40	were issued from the Opera EFT numbers	O		10733	
	EFT HUITIDEIS		through through	10733	
		10733	and		for a total of
\$869,869.17	were issued from the Opera	ating Fur			ror a total or
, ,	Warrant numbers	2882	through	2891	for a total of
\$121,802.62	were issued from the Payrol	l Fund.	J		
	EFT numbers	362	through	367	for a total of
\$17,224.31	were issued from the Payrol	I Fund.			
	Warrant number	no activ	rity		for a total of
\$0.00	were issued from the Fines F	und.			
	Warrant numbers	4753	through	4790	for a total of
\$22,484.10	were issued from the Gift Fu	ınd.			
	EFT numbers	961	through	985	
			and	987	for a total of
\$40,084.87	were issued from the Gift Fu				
	Warrant numbers		through		
	Warrant numbers	1319	through	1321	for a total of
\$58,088.87	were issued for Employee P	,			
	Direct deposits numbers		0		
	Direct deposits numbers		through	350608	for a total of
\$902,790.90	were issued for Employee P	-			
	Electronic transfers for payr		taxes and	garnishi	ments for a total of
\$362,167.47	were issued for Employee P	ayroll			

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Camille D. Blunt	Vanessa López Aguilera
Lillian L. Charleston	Patricia A. Payne
Dorothy R. Crenshaw	Dr. David W. Wantz
Oscar A. Gutierrez	I have examined the within claims and certify they are accurate
	Pehecca Divon

Treasurer of the Library Board

No.	Temo	Date	Reference	Checks	Status
10704	Type EFT Check	8/7/2015	ADP, INC.	\$3,898.29	
10704	EFT Check	8/5/2015	Baker & Taylor	\$15,708.54	
10705	EFT Check	8/5/2015	Baker & Taylor Pre-Cat	\$6,014.25	
10707	EFT Check	8/5/2015	Baker & Taylor Unprocessed		Cleared
10707	EFT Check	8/5/2015	BLACKSTONE AUDIO BOOKS INC.		Cleared
10708	EFT Check	8/5/2015	BRODART CO.	\$4,501.60	
10707	EFT Check	8/5/2015	BRODART CO.	\$2,864.62	
10710	EFT Check	8/5/2015	CDW GOVERNMENT, INC.		Cleared
10711	EFT Check	8/5/2015	COVEY, INC.	\$1,435.65	
10712	EFT Check	8/5/2015	DEMCO INC.	\$1,241.96	
10713	EFT Check	8/5/2015	EMERY-PRATT COMPANY		Cleared
10715	EFT Check	8/5/2015	FINELINE PRINTING GROUP	\$20,057.73	
10716	EFT Check	8/5/2015	GISELLE M. ANDOLZ		Cleared
10717	EFT Check	8/5/2015	INDIANA PLUMBING AND DRAIN LLC		Cleared
10718	EFT Check	8/5/2015	INDIANAPOLIS RECORDER		Cleared
10719	EFT Check	8/5/2015	INGRAM LIBRARY SERVICES		Cleared
10720	EFT Check	8/5/2015	J&G CARPET PLUS		Cleared
10721	EFT Check	8/5/2015	LUNA MUSIC	\$5,765.26	
10722	EFT Check	8/5/2015	MIDWEST TAPE - AUDIOBOOKS ONLY		Cleared
10723	EFT Check	8/5/2015	MIDWEST TAPE - PROCESSED DVDS		Cleared
10724	EFT Check	8/5/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$5,037.47	
10725	EFT Check	8/5/2015	MIDWEST TAPE, LLC	\$3,184.52	
10726	EFT Check	8/5/2015	MOHLER ARCHITECTS	\$12,097.15	
10727	EFT Check	8/5/2015	NETECH CORPORATION		Cleared
10728	EFT Check	8/5/2015	OVERDRIVE INC	\$45,725.71	
10729	EFT Check	8/5/2015	PERFECTION SERVICE OF INDIANA	\$2,253.60	
10730	EFT Check	8/5/2015	RECORDED BOOKS		Cleared
10731	EFT Check	8/5/2015	Robert Half International, Inc. d/b/a: ACCOUNTEMPS		Cleared
10732	EFT Check	8/5/2015	TITAN ASSOCIATES	\$2,321.00	
10733	EFT Check	8/5/2015	TOY INVESTMENTS, INC.		Cleared
10735	EFT Check	8/12/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.		Cleared
10736	EFT Check	8/12/2015	ALSCO	\$287.17	Cleared
10737	EFT Check	8/12/2015	AVID AIRLINE PRODUCTS OF RHODE ISLAND, INC.	\$1,920.00	Cleared
10738	EFT Check	8/12/2015	Baker & Taylor	\$13,619.38	
10739	EFT Check	8/12/2015	Baker & Taylor Pre-Cat	\$7,633.99	
10740	EFT Check	8/12/2015	Baker & Taylor	\$524.13	Cleared
10741	EFT Check	8/12/2015	BAKER & TAYLOR	\$2,861.67	Cleared
10742	EFT Check	8/12/2015	BRODART CO.	\$19.10	Cleared
10743	EFT Check	8/12/2015	BRODART CO.	\$102.95	Cleared
10744	EFT Check	8/12/2015	CDW GOVERNMENT, INC.	\$40.96	Cleared
10745	EFT Check	8/12/2015	COMMERCIAL SEWER CLEANING	\$677.50	Cleared
10746	EFT Check	8/12/2015	COVEY, INC.	\$879.70	Cleared
10747	EFT Check	8/12/2015	DANCORP INC. dba DANCO	\$450.00	Cleared
10748	EFT Check	8/12/2015	DELTA DENTAL	\$8,023.81	Cleared
10749	EFT Check	8/12/2015	DEMCO INC.		Cleared
10750	EFT Check	8/12/2015	EMERY-PRATT COMPANY	\$591.89	Cleared
10751	EFT Check	8/12/2015	PACIFIC & SOUTHERN	\$240.66	Cleared
10752	EFT Check	8/12/2015	J&G CARPET PLUS	\$975.00	Cleared
10753	EFT Check	8/12/2015	LUNA MUSIC		Cleared
10754	EFT Check	8/12/2015	MERGENT FIS	\$43,074.00	
10755	EFT Check	8/12/2015	MIDWEST TAPE - AUDIOBOOKS ONLY		Cleared
10756	EFT Check	8/12/2015	MIDWEST TAPE - PROCESSED DVDS	\$1,032.75	Cleared
10757	EFT Check	8/12/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$11,717.62	
10758	EFT Check	8/12/2015	MIDWEST TAPE, LLC	\$3,363.48	
10759	EFT Check	8/12/2015	MOORE INFORMATION SERVICES, INC.		Cleared
10760	EFT Check	8/12/2015	OVERDRIVE INC	\$29,622.53	
10761	EFT Check	8/12/2015	OVERDRIVE INC		Cleared
10762	EFT Check	8/12/2015	PERFECTION SERVICE OF INDIANA	\$5,187.22	
10763	EFT Check	8/12/2015	RECORDED BOOKS	\$1,828.35	
10764	EFT Check	8/12/2015	RYAN FIRE PROTECTION, INC.	\$1,599.00	
10765	EFT Check	8/12/2015	STAPLES	\$10,750.49	Cleared

3 7 -	m	D-4-	Defenses	Chl	84-4
No.	Type	Date	Reference	Checks	Status
10766	EFT Check	8/12/2015	STENZ MANAGEMENT COMPANY, INC.	\$2,187.75	
10767 10768	EFT Check	8/12/2015	TITAN ASSOCIATES ULINE	\$64,919.50	Cleared
10766	EFT Check EFT Check	8/12/2015			Cleared
10769		8/12/2015	UNISOURCE WORLDWIDE, INC. PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$77,674.44	
10770	EFT Check EFT Check	8/17/2015 8/21/2015	ADP. INC.	\$1,062.00	
10771	EFT Check	8/21/2015	ADP, INC.	\$1,062.00	
10772	EFT Check	8/20/2015	Baker & Taylor	\$18,194.55	
10773	EFT Check	8/20/2015	Baker & Taylor Pre-Cat	\$4,729.58	
10774	EFT Check	8/20/2015	Baker & Taylor Fre-Cat Baker & Taylor		Cleared
10775	EFT Check	8/20/2015	Baker & Taylor		Cleared
10777	EFT Check	8/20/2015	BAKER & TAYLOR		Cleared
10777	EFT Check	8/20/2015	BRODART CO.		Cleared
10779	EFT Check	8/20/2015	BRODART CO.		Cleared
10780	EFT Check	8/20/2015	CDW GOVERNMENT, INC.		Cleared
10781	EFT Check	8/20/2015	CITIZENS THERMAL ENERGY	\$16,264.65	
10782	EFT Check	8/20/2015	CITIZENS THERMAL ENRGY.	\$51,437.51	
10783	EFT Check	8/20/2015	DELTA DENTAL	\$11,441.57	
10784	EFT Check	8/20/2015	DEMCO INC.		Cleared
10785	EFT Check	8/20/2015	DENISON PARKING	\$7,901.39	
10786	EFT Check	8/20/2015	EMERY-PRATT COMPANY		Cleared
10787	EFT Check	8/20/2015	FINELINE PRINTING GROUP	\$1,050.00	
10788	EFT Check	8/20/2015	GRAINGER		Cleared
10789	EFT Check	8/20/2015	HP PRODUCTS CORPORATION	\$389.40	Cleared
10790	EFT Check	8/20/2015	INDIANAPOLIS RECORDER	\$39.00	Cleared
10791	EFT Check	8/20/2015	INGRAM LIBRARY SERVICES	\$2,662.41	Cleared
10792	EFT Check	8/20/2015	INGRAM LIBRARY SERVICES	\$540.70	Cleared
10793	EFT Check	8/20/2015	J&G CARPET PLUS	\$2,375.00	Cleared
10794	EFT Check	8/20/2015	JCOS, INC.	\$21,600.00	Cleared
10795	EFT Check	8/20/2015	LUNA MUSIC	\$1,466.60	Cleared
10796	EFT Check	8/20/2015	MIDWEST LIBRARY SERVICE	\$413.57	Cleared
10797	EFT Check	8/20/2015	MIDWEST TAPE - AUDIOBOOKS ONLY	\$2,621.32	Cleared
10798	EFT Check	8/20/2015	MIDWEST TAPE - PROCESSED DVDS	\$822.95	Cleared
10799	EFT Check	8/20/2015	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$720.84	Cleared
10800	EFT Check	8/20/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$6,102.93	
10801	EFT Check	8/20/2015	MIDWEST TAPE, LLC	\$3,784.88	Cleared
10802	EFT Check	8/20/2015	NETECH CORPORATION	\$76,275.23	Cleared
10803	EFT Check	8/20/2015	OVERDRIVE INC	\$6,815.96	
10804	EFT Check	8/20/2015	RECORDED BOOKS		Cleared
10805	EFT Check	8/20/2015	Robert Half International, Inc. d/b/a: ACCOUNTEMPS		Cleared
10806	EFT Check	8/20/2015	RUBY TREGNAGO		Cleared
10807	EFT Check	8/20/2015	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE		Cleared
10808	EFT Check	8/20/2015	TITAN ASSOCIATES	\$18,699.50	
10809	EFT Check	8/20/2015	TRAF-SYS, INC.		Cleared
10810	EFT Check	8/20/2015	ULINE		Cleared
10811	EFT Check	8/27/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$4,100.00	
10812	EFT Check	8/27/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$8,363.75	
10813	EFT Check	8/27/2015	ASI SIGNAGE INNOVATIONS		Cleared
10814	EFT Check	8/27/2015	BACKGROUND BUREAU INC.		Cleared
10815	EFT Check	8/27/2015	CDW GOVERNMENT, INC.	\$259.78	Cleared
10816	EFT Check	8/27/2015	COVEY, INC.		Cleared
10817 10818	EFT Check EFT Check	8/27/2015 8/27/2015	DEMCO INC. FINELINE PRINTING GROUP	\$463.80	
10818	EFT Check	8/27/2015	GRAINGER		Cleared
10819	EFT Check	8/27/2015	HP PRODUCTS CORPORATION		Cleared
10820	EFT Check	8/27/2015	INDIANA PLUMBING AND DRAIN LLC	\$5,596.70	
10821	EFT Check	8/27/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$3,861.47	
10822	EFT Check	8/27/2015	INGRAM LIBRARY SERVICES	\$28,684.78	
10823	EFT Check	8/27/2015	INGRAM LIBRARY SERVICES	\$11,111.50	
10825	EFT Check	8/27/2015	IRRIGATION SOLUTIONS		Cleared
10826	EFT Check	8/27/2015	IRVINGTON PRESBYTERIAN CHURCH		Cleared
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No.	Туре	Date	Reference	Checks	Status
10827	EFT Check	8/27/2015	J&G CARPET PLUS	\$1,090.00	
10828	EFT Check	8/27/2015	MARK'S VACUUM & JANITORIAL SUPPLIES	\$2,755.00	
10829	EFT Check	8/27/2015	NETECH CORPORATION		Cleared
10830	EFT Check	8/27/2015	OFFICE 360		Cleared
10831	EFT Check	8/27/2015	OFFICEWORKS		Cleared
10832	EFT Check	8/27/2015	PERFECTION SERVICE OF INDIANA	\$4,293.25	
10833	EFT Check	8/27/2015	ALLIED RECEIVABLES FUNDING, INC.	\$4,278.82	
10834	EFT Check	8/27/2015	Robert Half International, Inc. d/b/a: ACCOUNTEMPS	\$485.55	Cleared
10835	EFT Check	8/27/2015	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$613.00	Cleared
10836	EFT Check	8/27/2015	TOY INVESTMENTS, INC.	\$301.02	Cleared
10837	EFT Check	8/27/2015	ULINE	\$694.77	Cleared
10838	EFT Check	8/28/2015	Indiana department of revenue	\$758.16	Cleared
10839	EFT Check	8/27/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$77,531.31	
10840	EFT Check	8/31/2015	ASI SIGNAGE INNOVATIONS	\$41.25	Outstanding
10841	EFT Check	8/31/2015	BACKGROUND BUREAU INC.	\$105.00	Outstanding
10842	EFT Check	8/31/2015	CDW GOVERNMENT, INC.	\$112.62	Outstanding
10843	EFT Check	8/31/2015	CLIENTFIRST CONSULTING GROUP, LLC	\$4,828.69	Outstanding
10844	EFT Check	8/31/2015	OVERDRIVE INC	\$1,298.00	Outstanding
10885	EFT Check	8/25/2015	TRUE U	\$100.00	Outstanding
56360	Computer Check	8/5/2015	ABC-CLIO INC	\$1,760.35	Cleared
56361	Computer Check	8/5/2015	ANDERSON & BECK	\$800.00	Cleared
56362	Computer Check	8/5/2015	Blackmore & Buckner Roofing LLC, a Tecta America Co.	\$854.30	Cleared
56363	Computer Check	8/5/2015	BRUCE POLSON	\$300.00	Cleared
56364	Computer Check	8/5/2015	CAREY INTERNATIONAL, INC.	\$247.80	Cleared
56365	Computer Check	8/5/2015	CARRIER CORPORATION	\$1,307.50	Cleared
56366	Computer Check	8/5/2015	CITIZENS ENERGY GROUP	\$831.27	Cleared
56367	Computer Check	8/5/2015	COUNCIL OF STATE GOVERNMENTS	\$175.50	Cleared
56368	Computer Check	8/5/2015	DAVID FULTON	\$36.00	Cleared
56369	Computer Check	8/5/2015	DMITRI ALANO	\$650.00	Cleared
56370	Computer Check	8/5/2015	GALE GROUP THE	\$679.07	Cleared
56371	Computer Check	8/5/2015	GUARDIAN	\$2,387.79	Cleared
56372	Computer Check	8/5/2015	INDIANA WRITER'S CENTER	\$200.00	Cleared
56373	Computer Check	8/5/2015	KEMNA RESTORATION & CONSTRUCTION INC.	\$1,500.00	Cleared
56374	Computer Check	8/5/2015	LACA Language School	\$275.00	Cleared
56375	Computer Check	8/5/2015	PalFleet Truck Equipment	\$263.21	Cleared
56376	Computer Check	8/5/2015	Paypal	\$114.05	Cleared
56377	Computer Check	8/5/2015	PINNACLE MAILING PRODUCTS LLC	\$100.00	Cleared
56378	Computer Check	8/5/2015	RADWAY PIANO SERVICE	\$95.00	Cleared
56379	Computer Check	8/5/2015	REPROGRAPHIX, INC.	\$42.50	Cleared
56380	Computer Check	8/5/2015	SECURITAS SECURITY SERVICES USA, INC.	\$40,745.74	Cleared
56381	Computer Check	8/5/2015	SPORTS COLLECTORS DIGEST	\$34.98	Cleared
56382	Computer Check	8/5/2015	The Indianapolis Public Library Foundation	\$3,672.37	Cleared
56383	Computer Check	8/5/2015	WFYI TELEPLEX	\$141.00	Cleared
56384	Computer Check	8/6/2015	ORACLE ELEVATOR COMPANY	\$1,225.00	Cleared
56385	Computer Check	8/6/2015	OUTREACH (PETTY CASH)	\$30.00	Cleared
56386	Computer Check	8/12/2015	A CLASSIC PARTY RENTAL CO.	\$260.00	Cleared
56387	Computer Check	8/12/2015	ACORN DISTRIBUTORS INC	\$1,168.80	Cleared
56388	Computer Check	8/12/2015	AMANDA OSBORNE	\$17.25	Cleared
56389	Computer Check	8/12/2015	AMERICAN LIBRARY ASSOCIATION	\$99.00	Cleared
56390	Computer Check	8/12/2015	ANTHEM INSURANCE COMPANIES, INC.	\$265,690.45	Cleared
56391	Computer Check	8/12/2015	AT&T	\$1,200.45	Cleared
56392	Computer Check	8/12/2015	AT&T MOBILITY	\$1,007.94	
56393	Computer Check	8/12/2015	Blackmore & Buckner Roofing LLC, a Tecta America Co.	\$1,472.70	Cleared
56394	Computer Check	8/12/2015	BUSINESS FURNITURE, LLC	\$1,060.80	
56395	Computer Check	8/12/2015	CENTER POINT PRESS		Cleared
56396	Computer Check	8/12/2015	CHILDREN'S PLUS INC.	\$4,022.95	
56397	Computer Check	8/12/2015	CITIZENS ENERGY GROUP	\$4,756.85	
56398	Computer Check	8/12/2015	DACO GLASS & GLAZING INC.		Cleared
56399	Computer Check	8/12/2015	DELL MARKETING L.P.	\$2,225.04	
56400	Computer Check	8/12/2015	DENISE FLEMING	\$2,500.00	
56401	Computer Check	8/12/2015	DUNHAM RUBBER & BELTING CORP.		Cleared
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N.	W	Data	Deference	Charles	C4-4
No. 56402	Type Computer Check	Date 8/12/2015	Reference GORDON PLUMBING, INC.	\$281.25	Status Cleared
56403	Computer Check	8/12/2015	INDIANA DEPT OF WORKFORCE DEVELOP.		Cleared
56404	Computer Check	8/12/2015	INDIANA STATE LIBRARY		Cleared
56405	Computer Check	8/12/2015	INDIANAPOLIS POWER & LIGHT COMPANY	\$64,382.12	
56406	Computer Check	8/12/2015	INFORMATION TODAY, INC.		Cleared
56407	Computer Check	8/12/2015	International Marketplace Coalition		Cleared
56408	Computer Check	8/12/2015	LABEL SOLUTIONS, LLC		Cleared
56409	Computer Check	8/12/2015	MICRO AIR INC.		Cleared
56410	Computer Check	8/12/2015	NATIONAL REGISTER PUBLISHING		Cleared
56411	Computer Check	8/12/2015	NORA NORTHSIDE COMMUNITY COUNCIL, INC.		Outstanding
56412	Computer Check	8/12/2015	OCLC, INC.	\$8,120.91	
56413	Computer Check	8/12/2015	PCM-G	\$1,552.10	
56414	Computer Check	8/12/2015	PITNEY BOWES, INC.		Cleared
56415	Computer Check	8/12/2015	REX HAMANN		Cleared
56416	Computer Check	8/12/2015	SECURITAS SECURITY SERVICES USA, INC.	\$1,398.85	
56417	Computer Check	8/12/2015	U. S. PLASTIC CORPORATION		Cleared
56418	Computer Check	8/12/2015	U.S. HealthWorks Medical Group IN, PC		Cleared
56419	Computer Check	8/12/2015	UNITED ART & EDUCATION		Cleared
56420	Computer Check	8/12/2015	UNITED NATIONS PUBLICATIONS		Cleared
56421	Computer Check	8/12/2015	UNITED PARCEL SERVICE		Cleared
56422	Computer Check	8/12/2015	VACO INDIANAPOLIS, LLC	\$13.050.00	
56423	Computer Check	8/13/2015	REBECCA KAI DOTLICH		Cleared
56424	Computer Check	8/19/2015	FOURTH WALL LLC		Cleared
56425	Computer Check	8/20/2015	AMERICAN LIBRARY ASSOCIATION		Cleared
56426	Computer Check	8/20/2015	AMERICAN UNITED LIFE INSURANCE CO	\$1,916.82	
56427	Computer Check	8/20/2015	ARCDESIGN	\$7,112.03	
56428	Computer Check	8/20/2015	ASHLEY ROBERTSON		Cleared
56429	Computer Check	8/20/2015	AT & T LONG DISTANCE	\$14.26	Cleared
56430	Computer Check	8/20/2015	AT&T	\$70.00	Cleared
56431	Computer Check	8/20/2015	BARNES & THORNBURG	\$53.00	Cleared
56432	Computer Check	8/20/2015	BECKETT MEDIA, LLC		Cleared
56433	Computer Check	8/20/2015	Blackmore & Buckner Roofing LLC, a Tecta America Co.	\$385.00	Cleared
56434	Computer Check	8/20/2015	BONGO BOY MUSIC, INC.	\$600.00	Cleared
56435	Computer Check	8/20/2015	BOOKMAMAS, INC	\$30.00	Cleared
56436	Computer Check	8/20/2015	BOOTH TARKINGTON CIVIC THEATRE	\$200.00	Cleared
56437	Computer Check	8/20/2015	Business 21 Publishing. LLC	\$227.00	Cleared
56438	Computer Check	8/20/2015	CAREY INTERNATIONAL, INC.	\$80.52	Cleared
56439	Computer Check	8/20/2015	CHILDREN'S PLUS INC.	\$743.75	Cleared
56440	Computer Check	8/20/2015	CITIZENS ENERGY GROUP	\$920.72	Cleared
56441	Computer Check	8/20/2015	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$21,730.00	Outstanding
56442	Computer Check	8/20/2015	CMID	\$5,300.00	Cleared
56443	Computer Check	8/20/2015	COMPUTYPE, INC.	\$262.16	Cleared
56444	Computer Check	8/20/2015	Constellation NewEnergy Gas Division, LLC	\$581.59	Cleared
56445	Computer Check	8/20/2015	CULLIGAN OF INDIANAPOLIS	\$154.13	Cleared
56446	Computer Check	8/20/2015	EAST WASHINGTON (PETTY CASH)		Cleared
56447	Computer Check	8/20/2015	FILM IDEAS, INC.	\$1,572.10	Cleared
56448	Computer Check	8/20/2015	Freewheelin' Community Bikes, Inc.		Outstanding
56449	Computer Check	8/20/2015	GALE GROUP THE		Cleared
56450	Computer Check	8/20/2015	GREY HOUSE PUBLISHING		Cleared
56451	Computer Check	8/20/2015	GREY HOUSE PUBLISHING	\$1,253.70	
56452	Computer Check	8/20/2015	INDIANA LIBRARY FEDERATION		Cleared
56453	Computer Check	8/20/2015	INDIANA WRITER'S CENTER		Cleared
56454	Computer Check	8/20/2015	INDIANAPOLIS POWER & LIGHT COMPANY	\$10,267.48	
56455	Computer Check	8/20/2015	INDIANAPOLIS SYMPHONY ORCHESTRA		Outstanding
56456	Computer Check	8/20/2015	J. W. PEPPER & SON, INC.		Cleared
56457	Computer Check	8/20/2015	JP MORGAN CHASE BANK	\$4,082.45	
56458	Computer Check	8/20/2015	JP MORGAN CHASE BANK	\$1,900.33	
56459	Computer Check	8/20/2015	LABEL SOLUTIONS, LLC		Cleared
56460	Computer Check	8/20/2015	LAUREN HANSEN		Outstanding
56461	Computer Check	8/20/2015	LEAH RASHAWNDA ROWE		Cleared
56462	Computer Check	8/20/2015	LIGHTNING TWO WAY RADIO, INC.	\$192.65	Cleared

No.	Туре	Date	Reference	Checks	Status
56463	Computer Check	8/20/2015	LSC PETTY CASH	\$63.60	Cleared
56464	Computer Check	8/20/2015	MEZZETTA, INC.	\$27,296.50	Cleared
56465	Computer Check	8/20/2015	OPEN STORAGE SOLUTIONS, INC.	\$2,238.00	Outstanding
56466	Computer Check	8/20/2015	PAULO CASTRO	\$250.00	Cleared
56467	Computer Check	8/20/2015	PENINSULA LIBRARY SYSTEM/INFOPEOPLE	\$300.00	Cleared
56468	Computer Check	8/20/2015	ProShred Security	\$4,000.00	Cleared
56469	Computer Check	8/20/2015	Rachel Loepker		Cleared
56470	Computer Check	8/20/2015	REPROGRAPHIX, INC.		Cleared
56471	Computer Check	8/20/2015	RMG Consultants, Inc.	\$24.999.00	Outstanding
56472	Computer Check	8/20/2015	SARA STELLEMA		Cleared
56473	Computer Check	8/20/2015	SECURITAS SECURITY SERVICES USA, INC.	\$1,857.87	
56474	Computer Check	8/20/2015	SIGNS BY TOMORROW - INDY NW		Cleared
56475	Computer Check	8/20/2015	SOUTHPORT (PETTY CASH)		Outstanding
56476	Computer Check	8/20/2015	TeacherGaming, LLC		Cleared
56477	Computer Check	8/20/2015	THE FRANKLIN TOWNSHIP CIVIC LEAGUE		Cleared
56478	Computer Check	8/20/2015	TUMBLEWEED PRESS, INC.	\$8,000.00	
56479	Computer Check	8/20/2015	LIFE EVENTS MEDIA		Cleared
56480	Computer Check	8/27/2015	ACORN DISTRIBUTORS INC		Outstanding
56481	Computer Check	8/27/2015	Arab Termite and Pest Control, Inc.	\$2,255.00	
56482	Computer Check	8/27/2015	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC		Outstanding
56483	Computer Check	8/27/2015	ASSOCIATION OF GOVERNMENT ACCOUNTANTS		Outstanding
56484	Computer Check	8/27/2015	BOSMA ENTERPRISES	\$1.054.29	
56485	Computer Check	8/27/2015	BRIGHTWOOD PLAZA	\$3,703.28	
56486	Computer Check	8/27/2015	CENTRAL SECURITY & COMMUNICATIONS	\$1,263.75	
56487	•		CITIZENS ENERGY GROUP	\$3.649.62	
	Computer Check	8/27/2015			Outstanding
56488	Computer Check Computer Check	8/27/2015 8/27/2015	COMMUNITY OCCUPATIONAL HEALTH SERVICES		Outstanding
56489 56490			DACO GLASS & GLAZING INC.		
	Computer Check	8/27/2015	FLANNER HOUSE OF INDIANAPOLIS, INC.		Outstanding
56491 56492	Computer Check	8/27/2015	FOUNTAIN BLOCK DEVELOPMENT L.P.		Outstanding Outstanding
56493	Computer Check	8/27/2015	Freewheelin' Community Bikes, Inc.		_
56494	Computer Check Computer Check	8/27/2015 8/27/2015	Gale/CENGAGE Learning	\$23,812.50	Outstanding
	•		GLENDALE CENTRE, LLC GRM INFORMATION MANAGEMENT SERVICES OF INDIANA		
56495	Computer Check	8/27/2015			Outstanding
56496 56497	Computer Check Computer Check	8/27/2015 8/27/2015	H.W. WILSON INDIANA DEPARTMENT OF HOMELAND SECURITY		Outstanding Outstanding
56498	•	8/27/2015	INDIANA WRITER'S CENTER		Cleared
56499	Computer Check	8/27/2015		\$3,323.00	
	Computer Check		INDY SHADES, INC.		Cleared
56500 56501	Computer Check	8/27/2015 8/27/2015	INDY TRANSLATIONS, LLC KEVIN CONNOLLY		Cleared
56502	Computer Check				
	Computer Check	8/27/2015	LIGHTNING TWO WAY RADIO, INC.		Outstanding
56503	Computer Check	8/27/2015 8/27/2015	MELISSA & DOUG, INC.		Outstanding
56504	Computer Check		MITCHELL APPRAISALS, INC.	\$4,222.14	Outstanding
56505	Computer Check	8/27/2015	RICOHUSA, INC.		
56506	Computer Check	8/27/2015	RICOH USA, Inc 12882	\$8,408.50	
56507	Computer Check	8/27/2015	SAGE PUBLICATIONS INC.	\$32,212.80	
56508	Computer Check	8/27/2015	SUSAN DAVIS		Outstanding
56509	Computer Check	8/27/2015	TAMI EDMINSTER		Cleared
56510	Computer Check	8/27/2015	THE ROPE WARRIOR, INC.		Outstanding
56511	Computer Check	8/27/2015	U. S. PLASTIC CORPORATION		Outstanding
56512	Computer Check	8/27/2015	U.S. HealthWorks Medical Group IN, PC		Cleared
56513	Computer Check	8/27/2015	VERNON LIBRARY SUPPLIES		Outstanding
56514	Computer Check	8/31/2015	APEX BENEFITS GROUP		Outstanding
56515	Computer Check	8/31/2015	Association of Bookmobile & Outreach Services		Outstanding
56516	Computer Check	8/31/2015	CITIZENS ENERGY GROUP		Outstanding
56517	Computer Check	8/31/2015	HEWLETT-PACKARD		Outstanding
56518	Computer Check	8/31/2015	INDIANA LIBRARY FEDERATION		Outstanding
56519	Computer Check	8/31/2015	Interactive ASciences, Inc		Outstanding
56520	Computer Check	8/31/2015	PCM-G		Outstanding
56521	Computer Check	8/31/2015	PCM-G		Outstanding
			Total	\$2,121,483.57	=

No.	Type	Date	Reference	Checks Status
			Summary by Transaction Type:	
			Computer Check	\$1,251,614.40
			EFT Check	\$869,869.17
			Total Payments	\$2,120,229.87
			Total Voided Items	\$1,253.70

PAYROLL ACCOUNT

No.	Туре	Date	Reference	Checks	Status
362	EFT Check	8/12/2015	DELTA DENTAL	\$3,998.72	Cleared
363	EFT Check	8/12/2015	United way of Central Indiana Inc.	\$105.00	Cleared
364	EFT Check	8/12/2015	TASC	\$1,219.66	Cleared
365	EFT Check	8/17/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$5,355.48	Cleared
366	EFT Check	8/27/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$5,325.79	Cleared
367	EFT Check	8/28/2015	TASC	\$1,219.66	Cleared
2882	Computer Check	8/5/2015	GUARDIAN	\$10,256.48	Cleared
2883	Computer Check	8/5/2015	The Indianapolis Public Library Foundation	\$452.13	Cleared
2884	Computer Check	8/12/2015	AFSCME IKOC 962	\$3,124.27	Cleared
2885	Computer Check	8/12/2015	ANTHEM INSURANCE COMPANIES, INC.	\$71,909.55	Cleared
2886	Computer Check	8/12/2015	FIDELITY INVESTMENTS	\$17,806.38	Cleared
2887	Computer Check	8/12/2015	LegalShield	\$358.90	Cleared
2888	Computer Check	8/20/2015	AMERICAN UNITED LIFE INSURANCE CO	\$316.14	Cleared
2889	Computer Check	8/20/2015	AMERICAN UNITED LIFE	\$4,469.64	Cleared
2890	Computer Check	8/20/2015	The Indianapolis Public Library Foundation	\$458.13	Cleared
2891	Computer Check	8/27/2015	AMERICAN UNITED LIFE INSURANCE CO	\$12,651.00	Outstanding
			Total	\$139,026.93	∃
			Summary by Transaction Type:		
			Computer Check	\$121,802.62	
			EFT Check	\$17,224.31	
			Total Payments	\$139,026.93	
			Total Voided Items	\$0.00	

FINES ACCOUNT

No.	Туре	Date	Reference	Checks	Status
		No	Activity		

GIFT FUND

No.	Туре	Date	Reference	Checks	Status
961	EFT Check	8/5/2015	Baker & Taylor	\$514.42	Cleared
962	EFT Check	8/5/2015	BAKER & TAYLOR	\$1,804.16	Cleared
963	EFT Check	8/5/2015	CLEAR CHANNEL OUTDOOR	\$350.00	Cleared
964	EFT Check	8/5/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$139.00	Cleared
965	EFT Check	8/5/2015	INGRAM LIBRARY SERVICES	\$23,598.77	Cleared
966	EFT Check	8/5/2015	VICKI L. TILLOTSON	\$75.00	Cleared
967	EFT Check	8/12/2015	Baker & Taylor	\$39.69	Cleared
968	EFT Check	8/12/2015	BAKER & TAYLOR	\$1,193.40	Cleared
969	EFT Check	8/12/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,095.00	Cleared
970	EFT Check	8/12/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$288.75	Cleared
971	EFT Check	8/12/2015	KLINES QUALITY WATER, INC.	\$23.20	Cleared
972	EFT Check	8/12/2015	MIDWEST TAPE PROCESSED AND CATALOGED A	\$631.05	Voided
973	EFT Check	8/12/2015	TSAI FONG BOOKS INC	\$497.47	Cleared
974	EFT Check	8/20/2015	Baker & Taylor	\$677.88	Cleared
975	EFT Check	8/20/2015	Baker & Taylor	\$94.84	Cleared
976	EFT Check	8/20/2015	BAKER & TAYLOR	\$492.39	Cleared
977	EFT Check	8/20/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$232.00	Cleared
978	EFT Check	8/20/2015	MIDWEST TAPE PROCESSED AND CATALOGED A	\$2,448.05	Cleared
979	EFT Check	8/20/2015	VICKI L. TILLOTSON	\$650.00	Cleared
980	EFT Check	8/27/2015	BAKER & TAYLOR	\$17.39	Cleared
981	EFT Check	8/27/2015	CLEAR CHANNEL OUTDOOR	\$350.00	Cleared
982	EFT Check	8/27/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$2,650.73	Cleared
983	EFT Check	8/27/2015	INGRAM LIBRARY SERVICES	\$1,401.23	Cleared
984	EFT Check	8/27/2015	KLINES QUALITY WATER, INC.	\$39.40	Cleared
985	EFT Check	8/27/2015	VICKI L. TILLOTSON	\$150.00	Cleared
987	EFT Check	8/12/2015	MIDWEST LIBRARY SERVICE	\$631.05	Cleared
4753	Computer Check	8/5/2015	BETHANY KAY CROCKER	\$150.00	Cleared
4754	Computer Check	8/5/2015	Shanika Heyward		Cleared
4755	Computer Check	8/5/2015	KRISTINA JOHNSON	\$150.00	Cleared
4756	Computer Check	8/5/2015	THE INTERNATIONAL CENTER OF INDIANAPOLIS	\$2,500.00	Cleared
4757	Computer Check	8/6/2015	LSC PETTY CASH		Cleared
4758	Computer Check	8/12/2015	BEST RENTALS CO	\$1,159.68	
4759	Computer Check	8/12/2015	PCM-G		Cleared
4760	Computer Check	8/12/2015	REBECCA KAI DOTLICH		Voided
4761	Computer Check	8/12/2015	The Indianapolis Public Library Foundation		Cleared
4762	Computer Check	8/20/2015	3 TO 1 MUSIC	\$1,250.00	
4763	Computer Check	8/20/2015	BETHANY KAY CROCKER		Cleared
4764	Computer Check	8/20/2015	CORNERSTONE BREAD CO.		Cleared
4765	Computer Check	8/20/2015	CREATIVE AQUATIC SOLUTIONS, LLC		Cleared
4766	Computer Check	8/20/2015	Shanika Heyward		Cleared
4767	Computer Check	8/20/2015	GREGORY HILL		Outstanding
4768	Computer Check	8/20/2015	JP MORGAN CHASE BANK		Cleared
4769	Computer Check	8/20/2015	KIMBERLY ANDERSEN		Cleared
4770	Computer Check	8/20/2015	KRISTINA JOHNSON		Cleared
4771	Computer Check	8/20/2015	LSC PETTY CASH		Cleared
4772	Computer Check	8/20/2015	OASIS OF HOPE BAPTIST CHURCH		Cleared
4773	Computer Check	8/20/2015	PEGGY WILCHER		Cleared
4774	Computer Check	8/20/2015	RILEY AREA DEVELOPMENT CORPORATION		Cleared
4775	Computer Check	8/20/2015	ROBERT G. LEHNEN, PHD.	\$1,150.00	
4776	Computer Check	8/27/2015	ANDREW MANKUS		Outstanding
4777	Computer Check	8/27/2015	ARTS COUNCIL OF INDIANAPOLIS		Outstanding
4778	Computer Check	8/27/2015	BETHANY KAY CROCKER		Outstanding
4779	Computer Check	8/27/2015	C & J PROMOTIONS	\$1,560.00	
4780 4781	Computer Check	8/27/2015	CULLIGAN OF INDIANAPOLIS		Outstanding
4781 4782	Computer Check	8/27/2015 8/27/2015	ECONOMIC CLUB OF INDIANA		Outstanding
4782	Computer Check	0/2//2013	GIPC-MCOD	Φ125.UU	Outstanding

4783	Computer Check	8/27/2015	IMMIGRANT WELCOME CENTER	\$150.00	Outstanding
4784	Computer Check	8/27/2015	JEREMY SOUTH	\$200.00	Outstanding
4785	Computer Check	8/27/2015	KRISTINA JOHNSON	\$150.00	Outstanding
4786	Computer Check	8/27/2015	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$200.00	Outstanding
4787	Computer Check	8/27/2015	RITZ CHARLES CARMEL	\$1,480.00	Outstanding
4788	Computer Check	8/27/2015	ROBERT G. LEHNEN, PHD.	\$3,575.00	Outstanding
4789	Computer Check	8/27/2015	SILLY SAFARI SHOWS, INC.	\$750.00	Outstanding
4790	Computer Check	8/27/2015	WORLD MEDIA GROUP INC.	\$2,692.82	Cleared
			Total	\$62,568.97	_

Summary by Transaction Type:

Computer Check	\$22,484.10
EFT Check	\$40,084.87
Total Payments	\$61,587.92
Total Voided Items	\$981.05

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY PERSONNEL ACTIONS RESOLUTION 44-2015

1. New Hires

Jennifer Newswanger-Smith, Page, East Washington, pay grade 100, \$9.15 per hour, 8/18/15

Dionna El-Marshall, Hourly Library Assistant II, East 38th, pay grade 103, \$11.85 per hour, 8/18/15

Jennifer Newswanger-Smith, Page, East Washington, pay grade 100, \$9.15 per hour, 8/18/15

Sarah Tadsen, Page, Lawrence, pay grade 100, \$9.15 per hour, 8/31/15

Haley Hoernschemeyer, Computer Lab Assistant II, West Indianapolis, pay grade 104, \$12.91 per hour, 8/31/15

Kimberly Crowder, Director, Communications, pay grade 500, \$39.42 per hour, 8/31/15

Jesus Moya, Manager, Outreach, pay grade 313, \$25.03 per hour, 8/28/15

John Watkins II, Team Member, Facilities Environment Delivery (Shipping), pay grade 103, \$11.85 per hour, 8/31/15

Nicholas Calvert, Computer Lab Assistant II, East 38th, pay grade 104, \$12.91 per hour, 9/28/15

Jay Albertson, Team Member, Facilities Environment Delivery (Shipping), pay grade 103, \$11.85 per hour, 9/14/15

2. Internal Changes

Mary Wirt, from Public Services Librarian, Pike, pay grade 308, \$18.00 per hour, to Public Services Librarian, Eagle, pay grade 308, \$18.00 per hour, 8/23/15

Janet Howard, from Computer Lab Assistant II, East 38th, pay grade 104, \$12.91 per hour, to Public Services Associate II, East 38th, pay grade 106, \$15.34 per hour, 8/23/15

Naomi Allensworth, from Circulation Supervisor I, InfoZone, pay grade 308, \$18.00 per hour, to Circulation Supervisor I, Brightwood, pay grade 308, \$18.00 per hour, 9/6/15

Anisha Roberts, from Hourly Library Assistant II, Nora, pay grade 103, \$11.85 per hour, to Library Assistant II, Flanner House, pay grade 103, \$11.85 per hour, 9/6/15

Reginald Laratte, from Hourly Computer Lab Assistant I, East 38th, pay grade 103, \$11.85 per hour, to Computer Lab Assistant II, East 38th, pay grade 104, \$12.91 per hour, 9/6/15

Gregory Hill, from Manager, Decatur, pay grade 312, \$23.03 per hour, to Manager, Lawrence, pay grade 313, \$24.31 per hour, 9/6/15

Brinley Baker, from Page, Central, pay grade 100, \$9.15 per hour, to Hourly Library Assistant II, Glendale, pay grade 103, \$11.85 per hour, 9/20/15

Chris Cairo, from Director, Program Development, PPD, pay grade 500, \$50.11 per hour, to Director, Strategic Planning & Assessment, pay grade 500, \$50.11 per hour, 9/13/15

Corey O'Dell, from Project Coordinator, Project Development Area, pay grade 108, \$21.60 per hour, to Project Coordinator, Communications, pay grade 108, \$21.60 per hour, 8/31/15

Jon Barnes, from Communications Specialist, CEO, pay grade 309, \$24.80 per hour, to Communications Specialist, Communications, pay grade 309, \$24.80 per hour, 9/1/15

Randy Starks, from Media Specialist, CEO, pay grade 309, \$27.21 per hour, to Media Specialist, Communications, pay grade 309, \$27.21 per hour, 9/1/15

Glenn Halberstadt, from Web Content Specialist, Applications and Web Development, pay grade 310, \$25.69 per hour, to Web Content Specialist, Communications, pay grade 310, \$25.69 per hour, 9/1/15

Carrie Waterson, from Web Content Specialist, Applications and Web Development, pay grade 310, \$25.54 per hour, to Web Content Specialist, Communications, pay grade 310, \$25.54 per hour, 9/1/15

Ron Seats, from Team Member, Facilities Environment Delivery (Shipping), pay grade 103, \$14.19 per hour, to Purchasing Agent, Accounting, pay grade 308, \$18.00 per hour, 9/20/15

Cathy Dilk-Brown, from Supervisor, Support Services, Central, pay grade 309, \$22.57 per hour, to Manager, Central Services, Central, pay grade 310, \$24.97 per hour, 7/27/15

3. Separations

Jennifer Harlow, Administrative Assistant, Support Programs and Volunteer Resources, pay grade 106, \$15.65 per hour, 8/14/15, Ms. Harlow was on staff for 4 years.

Georgia M. Ellars, Supervisor Librarian, Eagle, pay grade 310, \$21.44 per hour, 8/23/15, Ms. Ellars was on staff for 12 years and 5 months.

Stevana Mitchum, Page, Brightwood, pay grade 100, \$9.15 per hour, 8/10/15, Ms. Mitchem was on staff for 7 months.

Shannon Raley, Page, East Washington, pay grade 100, \$9.15 per hour, 8/22/15, Ms. Raley was on staff for 8 months

Joshua Coolman, Library Assistant II, West Indianapolis, pay grade 103, \$11.85 per hour, 8/18/15, Mr. Coolman was on staff for 1 year.

Tracy Brady, Purchasing Agent, Accounting Service Section, pay grade 307, \$20.13 per hour, 8/21/15, Mr. Brady was on staff for 25 years.

Donna Richie, Page, Franklin Road, pay grade 100, \$9.45 per hour, 8/28/15, Ms. Richie was on staff for 6 years and 11 months.

Breyana Smithson, Page, Decatur, pay grade 100, \$9.15 per hour, 9/3/15, Ms. Smithson was on staff for 5 months.

Nancy Coughlin, Hourly Public Services Associate I, Nora, pay grade 105, \$14.07 per hour, 9/5/15, Ms. Coughlin previously retired from the library and was on staff for this period for 7 months.

Bruce Polson, Processing Assistant, Processing Service Section, pay grade 104, \$13.22 per hour, 8/28/15, Mr. Polson was on staff for 12 years and 3 months.

Lucy Knorr, Page, Irvington, pay grade 100, \$9.45 per hour, 9/9/15, Ms. Knorr was on staff for 3 years and 10 months.

Aaron Brooks, PC/LAN Specialist, Personal Computers Communications, pay grade 311, \$21.74 per hour, 9/18/15, Mr. Brooks was on staff for 4 years and 1 month.

Andrew Finnell, Page, College, pay grade 100, \$9.15 per hour, 8/14/15, Mr. Finnell was on staff for 3 months.

Kera Rice, Hourly Summer Reading Clerk, College, pay grade 103, \$11.85 per hour, 8/1/15, Ms. Rice was on staff for 3 months.

4. Reactivate

Carrie Hale, Page, Irvington, pay grade 100, \$9.45 per hour, 9/7/15

5. Inactive

Ngun Cin, Page, Southport, pay grade 100, \$9.15 per hour, 8/22/15

Corajean Medina, Page, Southport, pay grade 100, \$9.15 per hour, 8/16/15

Princess Kimbrough, Hourly Summer Reading Clerk, pay grade 103, \$11.85 per hour, 8/2/15

Hera Siddiqui, Hourly Summer Reading Clerk, pay grade 103, \$12.15 per hour, 8/2/15

Lydia Bringerud, Hourly Summer Reading Clerk, pay grade 103, \$11.85 per hour, 8/29/15

Sara Bryant, Hourly Summer Reading Clerk, pay grade 103, \$12.15 per hour, 8/1/15

Owen Stackhouse-Kaelble, Page, Lawrence, pay grade 100, \$9.45 per hour, 8/18/15

Olivia Oeff, Page, Lawrence, pay grade 100, \$9.15 per hour, 8/18/15

Arriel Vinson, Page, Glendale, pay grade 100, \$9.45 per hour, 8/29/2015

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY TRAVEL AND TRAINING ACTON

RESOLUTION 44 - 2015

WHEREAS it is the opnion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Milage	Per Diem	Total
Carrie Voliva	PIK	2015	Indianpolis, IN	Live local, think global	10	\$30.00		\$5.00		\$35.00
Shanika Heyward	E. 38th	2008	Detroit, MI	ALA Public innovators	10		\$155.54			\$155.54
Janet Howard	E. 38th	2008	Indianpolis, IN	ILF	10	\$250.00				\$250.00
Jason Walters	BTW	2005	Indianpolis, IN	ILF	10	\$250.00				\$250.00
Kimberly Anderson	WIN	2020	Detroit, MI	ALA Public innovators	10	\$1,495.00	\$410.40	\$375.20	\$120.00	\$2,400.60
Nichelle Hayes	HR	1701	Indianpolis, IN	ILF Public innovators	10	\$225.00		\$45.00		\$270.00
Janice Swan	GLD	2016	Indianpolis, IN	ILF Public innovators	10	\$165.00		\$45.00		\$210.00
Jessica Moore	PPD	1501	Indianpolis, IN	Live local, think global	10	\$30.00				\$30.00
Deandra Williams	TLC	1403	Indianpolis, IN	The difference is you	10	\$25.00				\$25.00
Raylene Jordan	TLC	1403	Carmel, IN	IPLA	10	\$90.00				\$90.00
Christophr Marshall	CEN	1401	Indianpolis, IN	ILF Public innovators	10	\$165.00				\$165.00
Robin Kelley	CEN	1401	Indianpolis, IN	ILF Public innovators	10	\$180.00				\$180.00
Melinda Mullican	WAY	2019	Carmel, IN	IPLA	10	\$60.00		\$5.00		\$65.00
Kevin Thomas	FAC	1800	Carmel, IN	IPLA	10	\$90.00				\$90.00
Brad Johnson	FAC	1800	Carmel, IN	IPLA	10	\$90.00				\$90.00
Carrie Voliva	PIK	2015	Carmel, IN	IPLA	10	\$60.00				\$60.00
Joe Fox	IRV	2004	Carmel, IN	IPLA	10	\$90.00				\$90.00
Wendy Johnson	VSRP	2026	Columbus, OH	Ohio Service and Volunteerism	10	\$125.00	\$119.36	\$215.05	\$45.00	\$504.41
Shanika Heyward	E. 38th	2008	Carmel, IN	IPLA	10	\$90.00				\$90.00
Emilie Lynn	E. 38th	2008	Carmel, IN	IOLUG	10	\$65.00				\$65.00
Sylvia Robertson	E. 38th	2008	Carmel, IN	IOLUG	10	\$65.00				\$65.00
Kelly Elert	InfoZone	2024	Indianpolis, IN	IOLUG	10	\$65.00				\$65.00
Elizabeth Williamson	InfoZone	2024	Indianpolis, IN	IOLUG	10	\$65.00				\$65.00
Jackie Nytes	CEO	1001	Hangzhow, China	Public Libraris Development	10			\$300.00	\$120.00	\$420.00

September 2015 Page 1

September 2015 Page 2

Meeting Date: September 3, 2015, 12:00 pm

Project: IndyPL Board Facilities Committee Meeting

Location: Library Services Center, Room 221

Meeting Participants:

Lillian L. Charleston IndyPL Board of Trustees, Chairperson, Facilities

Committee

Oscar Gutierrez IndyPL Board of Trustees, Member, Facilities Committee

Jeff Qualkinbush Barnes & Thornburg

Jackie Nytes IndyPL Chief Executive Officer
Becky Dixon IndyPL Chief Financial Officer
Sharon Smith IndyPL Director, Facilities

Kimberly Crowder IndyPL Director, Communications
Michael Coghlan IndyPL Facilities Projects Manager

Robert Morrison IndyPL Administrative Assistant Facilities

Processes for Building Projects

1. Site Selection, Introduction of Real Estate Brokers

- Sharon Smith introduced Ezra Burdix of DTM Real Estate, who led a discussion on three (3) properties being considered for the Brightwood Branch Library site selection.
- Sharon also introduced Darwin May of MayRealtors, who led a discussion of several sites being considered for the Michigan Road Branch Library site selection.

Bond Funding Considerations of Partnerships in New Locations

 Jeff Qualkinbush, of Barnes & Thornburg, the Library's Bond Counsel, led a discussion of tax and bond considerations to the Library. The discussion included the International Marketplace as an example of a potential partner with the Library for the Eagle Branch Replacement project.

The next Board Joint Committee Meeting is Tuesday, September 15, 2015, 4:00pm at the Library Services Center.

Notes Submitted by: Sharon Smith, Director, Facilities

Michael Coghlan, Facilities Project Manager

Robert Morrison, Administrative Assistant Facilities

September 4, 2015

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES SEPTEMBER 15, 2015

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, September 15, 2015 at 4:10 p.m. pursuant to notice given.

1. Call To Order

Ms. Crenshaw called the meeting to order.

2. Roll Call

Members present: Ms. Blunt, Ms. Crenshaw and Ms. Payne

Members absent: Ms. Aguilera, Ms. Charleston, Mr. Gutierrez and Dr. Wantz

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez) – Staff Liaison: Sharon Smith

Briefing Report - Presentation of the Warren Branch Project Options

- Sharon Smith, Facilities Director, introduced Ruth Hans, the Warren Branch Manager, who spoke about the first Community Forum held at Warren Branch on August 26, 2015. The second and third Community Forums will be held on September 16 and October 7, 2015.
- Ms. Smith also introduced Ted Givens and Debra Sparks from HCO/OMS who
 lead the design team. There was a brief discussion of two design options for the
 Warren Branch Project to be presented at the September 16 Community Forum.

Briefing Report – Presentation of the East Washington Branch Selected Project Option

- Ms. Smith introduced Betsy Crawford, the Area Resource Manager for the East Washington Branch to give a briefing of input gathered from patrons who attended the three (3) Community Forums. Harry Mohler, the architect for the project, presented an overview of the design plan option selected for the East Washington Branch Project.
- Mike Coghlan, Facilities Project Manager, mentioned that the Library has set the goal to achieve a LEED "Silver" Certification for the East Washington Branch upon completion of the Project.

Laura Johnson, Public Services Director, reported to the Facilities Committee
that there was interest from the community to change the Branch Library name to
Englewood and that the Library would undertake a fact finding initiative to
explore this possibility.

Resolution – Authorization to Prepare Bidding Documents and Solicit Bids for the Southport Branch Project

- Mr. Coghlan advised that the Southport Branch Project will be bid using the appropriate Public Works Statutes and that Public Notices will be advertised in accordance with Public Notice Statutes.
- The Board Facilities committee recommends Board approval to authorize IndyPL staff and the architects, arcDESIGN, to prepare bidding documents to solicit open, competitive, and sealed public bids for the Southport Branch Renovation Project.
- Sealed bids are scheduled to be received by IndyPL on November 24, 2015.
 Selection of a qualified contractor is scheduled to occur at the regular
 Indianapolis-Marion County Public Library Board Meeting on December 14, 2015.
- The preliminary project schedule targets a starting date of January 2016, with a substantial completion date of July 1, 2016.

Briefing Report for Action Items Scheduled for the October 2015 Facilities Committee Meeting – Approval to Award a Construction Contract for the Library Services Center Administration Area Renovation Project

- Mr. Coghlan reported that as part of the 2015 Capital Projects Plan, the Library Services Center Administration Area is scheduled to receive a renovation of the interior space.
- The work includes converting the Board Kitchen into space for Organizational Learning and Development; updating the entry area of the Administration Area; replacement of broken interior blinds; removal and replacement of the wallcovering in offices and work areas; upgrading of the data cabling to meet current IndyPL standards; and consolidation of files into a common file room.
- In support of the Project, the Indianapolis Public Library Foundation is providing a gift to IndyPL for the purchase of ten (10) new workstations.
- The Invitation to Quote was issued on September 11, 2015 to Vendors known to be capable of successfully completing the project.
- Quotes are due on October 6, 2015 for evaluation prior to presentation at the October 13, 2015 Facilities Committee Meeting.
- The project is to be funded by the Capital Projects Fund Fund 45.

4. Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne) – Staff Liaison: Katherine Lerg

a. Resolution – Bereavement Policy Revision

The section of the Library's Policy Manual regarding the use of Bereavement Leave for immediate family is being revised. Currently, staff may take up to 5 consecutive work days of bereavement leave in the event of the death of an immediate family member. The proposed policy revision does not change the time allowed for bereavement, but will allow staff to take this time in two sessions broken up as they see fit (e.g. 1 and 4 days, 2 and 3 days, etc.). Motion is made and seconded to move Resolution forward for approval at the September 28, 2015 Board Meeting.

5. Finance Committee (David W. Wantz, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston) – Staff Liaison: Becky Dixon

Due to the Finance Committee not having any members present, no resolutions were presented. Becky Dixon, Chief Financial Officer, noted that a public hearing will be held at the September 28, 2015 Board Meeting on the appropriation of bond proceeds for the RFID project. Jackie Nytes, Chief Executive Officer, asked Robert Scott, Library attorney, if a special Finance Committee meeting should be held prior to the Board Meeting. Mr. Scott replied that it would not be necessary

6. External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne) – Staff Liaison: Laura Johnson

a. Beech Grove Public Library Merger – Planning Committee Update

Meeting notes of the first Planning Committee meeting with Beech Grove Public Library ("BGPL") were distributed to the Board for review. Indy PL representatives Ms. Crenshaw and Ms. Johnson, offered comments. Although consolidation and annexation is a basis for requesting a new operating budget levy for the new combined library operation, Mr. Scott and Ms. Johnson reported that, after a meeting with the Indiana Department of Local Government Finance, also attended by Ms. Dixon and Liz Schoettle of BGPL, it is apparent to all that the earliest possible new levy for the proposed consolidated district will be for the 2017 fiscal year. Though we can maintain an ambitious schedule for planning and research, any funding for converting their collection and services to our system and for integration the operation of the two libraries through an excess or additional levy isn't available until 2017.

b. Big Box Retailer's Assessment Appeals

Recent articles and editorials about the impact of appeals on Marion County tax base and how city services, schools and libraries are affected were shared with the Board. Although the pending cases haven't been decided, what is clear is that all companies are expected to follow suit.

Early in 2015 the impact for all units in Marion County was estimated to be a \$7.8 million reduction in taxes due (\$363,800 for the Library). Amendments to SEA 436 were finalized in a conference committee, among the last acts of the last session, and these amendments were intended to lessen the impact, but schools, cities and counties are concerned the changes don't go far enough in relieving the impact and all units are searching for ways to cushion the blow.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** Monday, September 28, 2015, at the West Indianapolis Branch, 1216 South Kappes Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** October 13, 2015, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.

8. Other Business

a. Proposal for the Creation of the Mari Evans African-American Literature Center at Central Library

Ms. Nytes advised that the Library has been in discussions about creating the Mari Evans African-American Literature Center at Central Library. Currently, there is no other Center of this kind in the city. Staff from both Central Library and the Library's African-American History Committee have been involved in determining the criteria for the Center. She noted that the core of the collection at the Center would come from Ms. Evans, who will be receiving the Indianapolis Public Library Foundation's Lifetime Achievement in October. More information on the Center will be available soon.

On another matter, Ms. Nytes displayed a poster produced by Historic Indianapolis.com that highlights different venues in Indianapolis, including the Library. She mentioned that she will be taking a few of the posters on her trip to China in October.

Lastly, Ms. Crenshaw encouraged everyone to purchase tickets for the Indiana Authors Award dinner scheduled for October 10, 2015 at Central Library.

9. Adjournment

Ms. Crenshaw declared the meeting adjourned at 5:05 p.m.



You Are Invited!

The Indianapolis Public Library

Free Upcoming Events

(Please call Communications at 275-4022 for more information)

<u>Continuing through October 24 – "Writing Your Life."</u> Presented in coordination with the upcoming Indy Author Fair, this introduction to memoir writing led by experts from the Indiana Writers Center will help you find the voice to tell your own story and set you on the writer's path. No registration is required. Held at various Library locations.

October 3 at 2 p.m. – "Power, Traction and Light: The Electrification of Indianapolis and Central Indiana, 1880 - 1920." As part of the 2015 ISCR Program Series, this program will feature writer and historian Bill Beck of the Marion County Historical Society. He'll address the electrification of this area and how it corresponded to the history of the nation's electric utilities and electric street railways. Held in the Nina Mason Pulliam Indianapolis Special Collections Room at Central Library.

<u>October 10 from 10 a.m. - 4:45 p.m. - "Indy Author Fair."</u> Aspiring writers and book lovers of all ages are invited to a day-long event that precedes the Indiana Authors Award Dinner. Interact with leading Hoosier authors, including those being recognized with the Eugene & Marilyn Glick Indiana Authors Award, and take part in free workshops that will help you sharpen your writing skills and learn about the publishing businsess. Held at Central Library.

<u>October 10 at 11 a.m.</u> – "<u>Putting Your Garden to Bed.</u>" This program, as part of the IndyPL Seed Library Master Gardener Series, will feature a discussion on the best ways to prepare and protect your plants as you put your garden to bed for the winter. Presenter will be Maggie Goeglein from Fall Creek Gardens, who also will discuss planning for next season. Held at the Glendale Branch.

<u>October 13 from 2 - 6 p.m. – "Ask-a-Lawyer."</u> Here's your opportunity to receive free legal advice through a one-on-one consultation with a qualified, licensed attorney who is a member of the Indianapolis Bar Association. For those unable to attend, call 269-2000 between 2 - 8 p.m. to speak with an attorney. Held at various IndyPL locations.

<u>October 20 from 6 - 8 p.m. - "Electing Our Future."</u> You're invited to the final program in a series of discussions focusing on issues facing Indianapolis. The theme for this program is "Indianapolis 2020." What do we want Indianapolis to look like? How do we get there? Presenters will be members of the Greater Indianapolis Progress Committee who will share insights from the Indy 2020 project. Held at Central Library.

<u>October 21 at 6 p.m. – "Exploring the Unknown."</u> Indiana's premier paranormal group, Professional Paranormal Investigations led by Jennifer and Steve Hodgson, will talk about spirits and afterlife. The presenters are authors of the books, *The Ups and Downs and AHA! Moments of Your Journey* and *The Paranormal: NOT as Seen on TV*. There will be door prizes and a free ticket to a raffle for such prizes as autographed photos from TV and movie stars, autographed books from various authors, and a grand prize of a Paranormal Investigator's Kit valued at \$200. Held at the Southport Branch.



September 9, 2015

Contact: Jon Barnes, Communications Specialist, 275-4022

For Immediate Release

October PSAs

NEWS & PUBLIC AFFAIRS DIRECTORS: Thank you for including in your rotation the following :15 - :20 PSAs highlighting special October Library activities. Please call the Communications Office at 275-4022 if you would like additional information on any of these events. You may also visit www.indypl.org for more program information.

Indy Author Fair

Kill October 10

ASPIRING WRITERS AND BOOK LOVERS OF ALL AGES ARE INVITED TO THE INDY AUTHOR FAIR ON SATURDAY, OCTOBER 10TH FROM 10 A.M. TO 5 P.M. AT CENTRAL LIBRARY DOWNTOWN. THERE'LL BE WORKSHOPS ON WRITING AND PUBLISHING AND A CHANCE TO MEET LEADING INDIANA AUTHORS, INCLUDING THOSE TO BE HONORED WITH THE EUGENE & MARILYN GLICK INDIANA AUTHORS AWARD. FOR MORE INFORMATION, CALL 275-4099 OR VISIT INDYPL.ORG.

Indianapolis Special Collections Room Open House

Kill October 17

DISCOVER INDIANAPOLIS HISTORY DURING AN OPEN HOUSE FOR THE INDIANAPOLIS SPECIAL COLLECTIONS ROOM AT CENTRAL LIBRARY ON SATURDAY, OCTOBER 17TH FROM 2 TO 4 P.M. YOU'LL FIND FIRST EDITION WORKS OF BELOVED INDIANA AUTHORS, VIEW THE LIBRARY'S HISTORIC COOKBOOK AND MENU COLLECTIONS AS WELL AS THE LIBRARY'S GROWING DIGITAL COLLECTIONS, AND LEARN ABOUT ANCESTRY.COM. FOR MORE ON THE DAY'S ACTIVITIES, CALL 275-4100.

Teen Read Week

Kill October 30

TEENS ARE INVITED TO THE INDIANAPOLIS PUBLIC LIBRARY THROUGHOUT OCTOBER FOR A VARIETY OF FUN AND EDUCATIONAL ACTIVITIES SURROUNDING NATIONAL TEEN READ WEEK. LEARN HOW TO VLOG AND BLOG ON SOCIAL MEDIA, SKETCH IN 3D, AND TAKE PART IN DISCUSSIONS OF THE JOHN GREEN BOOK, "PAPER TOWNS." IN NOVEMBER, A SPECIAL WRITING WORKSHOP WILL SHOW HOW TO CREATE WELL-ROUNDED CHARACTERS IN STORIES. FOR A CALENDAR OF UPCOMING TEEN ACTIVITIES, CALL 275-4099 OR GO TO INDYPL.ORG.